

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, January 13, 2026
3:00 pm
Council Chambers**

A

A. ADOPTION OF AGENDA

B. DELEGATION

C. MINUTES/NOTES

1. Council Committee Minutes
 - December 9, 2025
2. Council Meeting Minutes
 - December 9, 2025
3. Special Council Meeting Minutes
 - December 17, 2025

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

December 9, 2025 - Delegation

- a) Northback Presentation

December 17, 2025 - Delegation

- b) Pincher Creek Municipal Library Presentation and Formal Request
- c) RIPPLE Community Fund Brochure

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - Waterton Biosphere December Newsletter
2. Reeve Rick Lemire – Division 2
 - December Activity Snapshot: Driving Regional Growth
3. Councillor Dave Cox – Division 3
4. Councillor Jim Welsch - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations

- a) Public Works Department Report
 - Report from Public Works dated January 7, 2026
 - Schedule A – Shop/Fleet Report
- b) Utilities & Infrastructure Report
 - Report from Utilities & Infrastructure dated January 7, 2026
- c) Community Events Board - 2026 Budget Allocation
 - Report from Utilities & Infrastructure dated January 7, 2026

2. Finance

- a) Local Authorities Pension Plan (LAPP) Policy – C-HR-003
 - Report from Director of Corporate Services, dated January 6, 2026
- b) Request to Waive Tax Penalties – Tax Roll 1940.020
 - Report from Finance, dated January 7, 2026
- c) Request to Waive Tax Penalties – Tax Roll 6091.450
 - Report from Finance, dated January 7, 2026

3. Planning and Community Services

- a) Bylaw 1366-25 Community Standards Bylaw
 - Report from Planning and Development, dated January 7, 2026

4. Municipal

- a) CAO Report
 - Report from Administration, dated January 8, 2026

H. CORRESPONDENCE

1) For Action

- a) Slopes Studio – Creative Resistance (re: Grassy Mountain matter)
 - Email
 - Briefing Note on Terms of Reference stage of Environmental Impact Assessment
- b) Community Grant Specialist
 - Request for Letters of Support
 - Southwest Alberta Search Rescue Society and
 - Pincher Creek Community Hall
- c) Request from Town of Pincher Creek to Co-Host Event
 - Seniors' Week 2026 40th Anniversary of Intergenerational Day Event
- d) Water Act Concerns - Beaver Mines Creek (Downstream Impacts)
 - List of Concerns from Tom Judd and Tori Bailer

2) For Information

- a) Name that Grader
 - Poster – Submissions due before January 31, 2026
- b) Quest Report (Net-Zero Communities Accelerator Program)
 - Updated Benchmark Assessment Report for December 2025
- c) Southwest Alberta Rural Crime Watch
 - Advertisement for January 21, 2026, Meeting
- d) Honourable Mike Ellis, Deputy Premier of Alberta, Minister of Public Safety and Emergency Services
 - Update on Changes to Alberta's Police Funding Model
- e) Municipal Affairs
 - Municipal Musings December Newsletter
- f) Honourable Ric McIver, MLA
 - Letter of Congratulations on Election to Municipal Office
- g) Public Safety and Emergency Services
 - Police Funding Model Changes - Preliminary Estimation Process

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Request to Upgrade Road to Minimum Standard – ATIA Sec. 29.1

K. ADJOURNMENT

MINUTES
REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, December 9, 2025,
11:00 pm
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors John MacGarva, Jim Welsch and Dave Cox.

Staff: CAO Roland Milligan, Director of Corporate Services Meghan Dobie, Public Works Manager Alan McRae, Utilities & Infrastructure Manager David Desabrais, Finance Manager Brendan Schlossberger, Development Officer Laura McKinnon, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 11:00 pm.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for the December 9, 2025 be approved as presented.

Carried

2. Delegations

Northback Holding Corporation (Northback)

* They are delayed due to weather; Council will continue with the agenda and meet them when they arrive.

3. Closed Session

Councillor Jim Welsch

Moved that the Council move into closed session to discuss the following, the time being 11:01 pm.

- a) Public Works Call Log - ATIA Sec. 29.1
- b) Extended Producer Responsibility (EPR) – ATIA Sec. 29.1

Councillor Jim Welsch

Moved that Council move out of closed session, the time being 11:08 pm.

Carried

4. 2025 COR Maintenance Audit Result

Michelle Stuart, Health and Safety Specialist, attended the meeting at this time to overview the 2025 COR Maintenance Audit Results. The 2025 COR Maintenance audit for the MD of Pincher Creek was conducted from October 6 to October 20, 2025. We achieved a strong score of 94%, well above the minimum required to maintain our COR. All 10 elements of our health and safety management system

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY DECEMBER 9, 2025

scored over 85%, demonstrating that the system functions effectively in daily operations. While there are a few clear areas to improve, they involve focused adjustments rather than major fixes.

Element Scores were as followed:

- Element 1 – Management Leadership and Organizational Commitment – 96%
- Element 2 – Hazard Assessment – 97%
- Element 3 – Hazard Control – 100%
- Element 4 – Joint Work Site Health and Safety Committee – 100%
- Element 5 – Qualifications, Orientation and Training – 92%
- Element 6 – Other Parties at or in the Vicinity of the Work Site – 92%
- Element 7 – Inspections – 86%
- Element 8 – Emergency Response – 86%
- Element 9 – Incident Investigations – 86%
- Element 10 – Systems Administration – 91%

This COR maintenance audit was the final internal audit in our current certification cycle, and the 2026 COR audit will be a full external audit.

Michelle Stuart left the meeting at this time. Robyn Potter, Community Peace Officer, attended the meeting at this time, which was 11:13 am.

2. Delegations

Northback Holding Corporation (Northback)

Mike Young, CEO and Daina Lazzarotto, Manager, Community Relations, with Northback, attended the meeting at this time to discuss an update on the proposed Grassy Mountain Project.

Grassy Mountain is a proposed steelmaking coal mine in Alberta, expected to bring significant economic benefits and jobs. The mine, proposed by Northback, aims for an annual production of 2.5 million tonnes. The project is expected to create hundreds of direct jobs and inject hundreds of millions into the Crowsnest Pass region.

Grassy Mountain's revised mine plan will include:

- 40% reduction in footprint and no rock piles in Gold Creek watershed.
- Improved strip ratio and reduced total rock movements.
- Progressive reclamation through returning mined rock to voids and multiple lines of defense for environmental protection.

Northback shows strong local support, with 72% of voters in the Crowsnest Pass region in favour of the project as of November 25, 2024.

Council's main concerns remain water quality and land reclamation. Northback stated that no water will be extracted from rivers or creeks; water will be recycled within the coal processing plant. Water obtained from precipitation and mine dewatering will be used. Alberta mandates reclamation for lands affected by industrial activities, which Northback will adhere to. Progressive reclamation will take place during mining operations.

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY DECEMBER 9, 2025

Regarding the “Terms of Reference,” it was discussed that this is a provincially regulated document, which Northback must comply with to proceed with the project. Council asked whether there is a process for public input, or if a document could be shared to explain the process and the project more clearly. Further documents will be provided to the public as the application process continues.

Other concerns were raised about dust, which will be managed using water-based dust suppression. Currently, monitoring stations are located in Crowsnest Pass, Pincher Creek, and Brocket to collect baseline data. Dust modelling is important for planning and studies before moving forward. Council asked what types of minerals might be released into the air that could affect rangelands. At this point, the answer isn’t known, but it will be discussed through the Terms of Reference.

Council asked how much material would be distributed through the Crowsnest River, which the MD relies on for water. While the MD is conducting its own selenium testing, they questioned whether similar testing is being done. It was assured that testing is indeed taking place. Council was also reminded that testing levels and water quality are set through Alberta Environment, and Northback must meet specific requirements to proceed.

Mike Young and Daina Lazzarotto left the meeting at this time, the time being 12:00pm.

3. Closed Session

Councillor John MacGarva

Moved that the Council move into closed session to discuss the following, the time being 12:06 pm.

b) Extended Producer Responsibility (EPR) – ATIA Sec. 29.1

Councillor John MacGarva

Moved that Council move out of closed session, the time being 12:29 pm.

Carried

5. Discussion Draft Bylaws 1365-25 (Traffic) and 1366-25 (Community Standards)

The discussion focused on Draft Bylaws 1365-25 (Traffic) and 1366-25 (Community Standards). The Development Officer and Community Peace Officer reviewed comments gathered from residents to clarify and identify potential challenges that might arise once the Bylaws are approved. Council would like to see this Bylaw come into effect and revisit the discussion on road allowances in a year.

With no further changes being suggested to the bylaws, they will come back to Council for final approval in January 2026.

6. Round Table

Reeve Rick Lemire

- Alberta Southwest - Investment Development November Summary

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY DECEMBER 9, 2025

Councillor Dave Cox

- Deadstock bin update – when are they going back in? Bins still need to be repaired and cleaned before being returned to the land
- Pincher Colony Irrigation Project visit next week
- Low-cost housing program in Claresholm
- Pancake breakfast at Heritage Acres

Councillor John MacGarva

- Grant received by Lundbreck Gardeners, and Beaver Mines Community Association, Councillor John MacGarva would like authority for himself and Councillor Dave Cox to attend the presentation – this will be discussed at Council later this afternoon
- Parade of Lights – appreciation for our involvement
- Lundbreck Citizens Committee
- Healthcare Committee

Councillor Tony Bruder

- Carnivores and Community project meeting. (Waterton Biosphere)
- Crowsnest Pincher Creek Landfill

Councillor Jim Welsch

- ORRSC

7. Adjournment

Councillor Tony Bruder

Moved that the committee meeting adjourn at 2:07 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
DECEMBER 9, 2025

10052

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, December 9, 2025, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Jim Welsch.

STAFF CAO Roland Milligan, Director of Corporate Services Meghan Dobie, Public Works Manager Alan McRae, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon, Community Peace Officer Robyn Potter and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 3:00 pm.

A. ADOPTION OF AGENDA

Councillor Dave Cox	25/547
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Moved that the agenda for December 9, 2025, be amended to include:

Action:

f) Community Foundation Invitation for Grant Presentation

Information:

d) AESO Chapel Rock to Pincher Creek Transmission Line Project Cancellation

AND THAT the agenda be approved as amended.

Carried

B. DELEGATIONS

a) Pincher Creek Curling Club – Donation Cheque Presentation

President Hailey Smith, and Vice President Carrie Kinahan, with the Pincher Creek Curling Club, attended the meeting to receive a \$1,000,000 donation cheque from the MD of Pincher Creek towards the new Pincher Creek Curling Club project.

The members thanked the Council for the donation and look forward to seeing the project progress.

Hailey Smith and Carrie Kinahan left the meeting at 3:03 pm.

C. MINUTES

1) Council Committee Meeting Minutes – November 25, 2025

Councillor John MacGarva	25/548
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Moved that the minutes of the Council Committee Meeting of November 25, 2025, be approved as presented.

Carried

2) Council Meeting Minutes – November 25, 2025

Councillor Jim Welsch	25/549
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Moved that the minutes of the Council Meeting of November 25, 2025, be approved as presented.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 December 9, 2025

D. UNFINISHED BUSINESS

a) Delegations from November 12, 2025

Councillor Tony Bruder 25/550

Moved that the delegations from November 12, 2025, Alberta Forestry and Parks, and Orphan Well Association, be received as information.

Carried

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Tony Bruder 25/551

Moved that Council direct the administration to send a letter to the Minister of Public Safety and Emergency Services in Alberta, Mike Ellis, regarding safety concerns related to 911 dispatch issues in our community.

Carried

1. Councillor Tony Bruder – Division 1
 - Waterton Biosphere November Newsletter
2. Reeve Rick Lemire – Division 2
 - Alberta Southwest Agenda and Minutes
 - CAPTUS Generation
 - Thank you to the organizing staff for Christmas party
 - CBC News
3. Councillor Dave Cox – Division 3
4. Councillor Jim Welsch - Division 4
 - Pincher Creek Emergency Services Commission
5. Councillor John MacGarva – Division 5

Councillor John MacGarva 25/552

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Public Works Operations Report

Councillor Tony Bruder 25/553

Moved that Council receive the Public Works Operations Report, including Schedule A – Shop/Fleet Report, for the period November 17, 2025, to November 30, 2025, as information.

Carried

A suggestion was made to ask schools to let kids name the new MD grader, offering a \$25 gift card and a photo opportunity for the winner. Administration will explore this idea further.

b) Utilities & Infrastructure Report

Councillor John MacGarva 25/554

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 December 9, 2025

Moved that Council receive the Utilities & Infrastructure report for November 20, 2025, to December 2, 2025, as information.

Carried

2. Finance

3. Development and Community Services

a) Enforcement Services – 2025 Year-End Report

Councillor Jim Welsch 25/555

Moved that the 2025 Enforcement Services Year-End Report be received as information.

Carried

4. Municipal

a) CAO Report

Councillor Tony Bruder 25/556

Moved that Council receive the CAO Report for the period October 25, 2025, to December 4, 2025, as information.

Carried

b) Bylaw 1367-25 (ORRSC Regional Assessment Review Board)

Councillor Tony Bruder 25/557

Moved that Bylaw 1367-25, being the Oldman River Service Commission (ORRSC) Regional Assessment Review Bylaw, be given first reading.

Carried

Councillor Dave Cox 25/558

Moved that Bylaw 1367-25 be given second reading.

Carried

Councillor Jim Welsch 25/559

Moved that Bylaw 1367-25 be presented for third reading.

Carried Unanimously

Councillor John MacGarva 25/560

Moved that Bylaw 1367-25 be given for third and final reading.

Carried

H. CORRESPONDENCE

A. For Action

a) Emerging Trends 2026 - Virtual Session February 12, 2026

Councillor Tony Bruder 25/561

Moved that administration be directed to schedule the Emerging Trends 2026 - Virtual Session on February 12, 2026.

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 December 9, 2025

Carried

b) Castle Mountain Resort - Letter of Support Request

Councillor Dave Cox 25/562

Moved that Council approve a letter of support for Castle Mountain Resorts grant application to Alberta's Major Sport Event (MSE) for the 2026 Skimo Races.

Carried

c) Ukrainian Canadian Congress (UCC) - Letter of Support Request

Councillor Jim Welsch 25/563

Moved that Council approve a letter of support for the Ukrainian Canadian Congress (UCC) regarding the Permanent Residency Pathway policy recommendations to the Minister of Immigration, Refugees and Citizenship Canada (IRCC).

Carried

d) Investment Opportunity Brief: Waste Management

Councillor Jim Welsch 25/564

Moved that Councillor Tony Bruder be authorized to attend the upcoming technology-based waste management company meeting, Endpoint Recovery, through Alberta SouthWest Regional Economic, on December 18, 2025, at 1:00 pm at the MD of Willow Creek.

Carried

e) AVAIL LLP - Engagement Letter

Councillor Dave Cox 25/565

Moved that Council agree to sign the AVAIL LLP engagement letter for 2026.

Carried

f) Community Foundation

Councillor Tony Bruder 25/566

Moved that Councillor Dave Cox and John MacGarva be authorized to attend the Community Foundations Invitation for Grant Presentation for Beaver Mines Community Association and Lundbreck Gardeners, on December 11, 2025 in Lundbreck.

Carried

B. For Information

Councillor Tony Bruder 25/567

Moved that the following be received as information:

- a) National Police Federation
 - Update (Wave 8 – August 6 to 20, 2025)
- b) Ag Information Forum Poster
 - December 11, 2025
- c) Chinook Sexual Assault Centre
 - Introduction of Organization

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 December 9, 2025

d) AESO Chapel Rock to Pincher Creek Transmission Line Project Cancellation

Carried

I. NEW BUSINESS

J. CLOSED SESSION

Councillor John MacGarva 25/568

Moved that Council move into closed session to discuss the following, the time being 4:30 pm.

- a) Assistance Request – ATIA Sec. 19.1
- b) Road Widening (Land Acquisition) – ATIA Sec. 29.1

Councillor Dave Cox 25/569

Moved that Council move out of closed session, the time being 5:17 pm.

Carried

- a) Assistance Request

Councillor Tony Bruder 25/570

Moved that Paul Connolly, Vice President Commercial with Captus Generation Ltd, be invited to attend a future Council meeting to discuss the current state of their proposed project.

Carried

- b) Road Widening (Land Acquisition)

Councillor Jim Welsch 25/571

Moved that Council direct administration to begin the process of negotiating to purchase and consolidate Road Plan 988JK within the SW 27-6-2 W5M,

AND THAT the information be brought back to a future Council meeting for further discussion.

Carried

K. ADJOURNMENT

Councillor John MacGarva 25/572

Moved that Council adjourn the meeting, the time being 5:20 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
DECEMBER 17, 2025

10057

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Wednesday, December 17, 2025, in the MD of Pincher Creek Council Chambers.

Notice of this Special Council Meeting was posted on the MD website and social media.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Jim Welsch and John MacGarva.

STAFF CAO Roland Milligan, Director of Corporate Services Meghan Dobie, Utilities & Infrastructure Manager David Desabrais, and Executive Assistant Jessica McClelland.

ALSO Town of Pincher Creek: Mayor Wayne Oliver, Councillors Mark Barber, Bernice Cyr, Brian McGillivray, Gord McMullen, Sahra Nodge, and Valerie Wynder, CAO Konrad Dunbar, Director of Finance and Human Resources Wendy Catonio, and Executive Assistant Carolina Hunsperger.

Reeve Rick Lemire called the meeting to order at 6:00 pm.

A. ADOPTION OF AGENDA

Councillor Jim Welsch 25/573

Moved that the Special Council Agenda for December 17, 2025 be approved as presented.

Carried

B. DELEGATIONS

a) Pincher Creek & District Library

Sam Stuart of Reimagine Design, along with Pincher Creek & District Library representatives, Manager Kayla Lorenzen, and Board Members Sandra Baker and Michele Barkwith, attended the meeting.

Sam Stuart presented a review of the existing library facility, engagement outcomes, and a potential design concept with a site plan. The current facility was built in 1999, and the Library is outgrowing the space. User demand for space and programming exceeds the facility's current footprint. Spatial limitations are a critical barrier to the library's ability to evolve in step with community needs and aspirations.

The library would like to offer more meeting space and has been discussing a partnership with Adult Learning to share a space. The Town has suggested that the library can include the current gym space as part of the renovations. Three options were proposed for the expansion and renovation, ranging from \$12,212,203 to \$2,879,441.

The library is arranging to move off-site during construction to allow programming to continue, but has not yet secured a location.

The Pincher Creek Municipal Library made following requests of MD Council:

1. Approval and financial support of \$2.5 Million - \$3.75 Million which is 20 - 30 % of the total financial amount, as per the Reimagine Architects cost estimate, as promised funds towards the project, so that we may start applying for matching grants using the promised funds.

2. A letter from MD Council that states they support the expansion at our current location.

This matter will be further discussed at the next Council meeting. Library representatives left the meeting at 6:50 pm.

b) RIPPLE Fund

Andrea Hlady and Dan Crawford attended the meeting to discuss the Regional Impact People Prosperity Legacy Echo (RIPPLE) Community Fund. This program has been in development for the past couple of years and is now ready to be released to the community.

Minutes

Special Council Meeting

Municipal District of Pincher Creek No. 9

December 17, 2025

Pincher Creek now has its own fund, in partnership with the Community Foundation for Lethbridge and Southwestern Alberta. This fund will allow people to donate, and all collected funds will stay within the Pincher Creek area. Currently, there is about \$1,500. Once it reaches \$10k, groups can apply for funding.

Currently, community groups can apply for funding twice a year, unless there is an emergency. The Community Foundation has a board that decides on funding, with a representative from Pincher Creek.

Council thanked them for their hard work getting this funding agreement in place. Andrea and Dan left the meeting at 7:04 pm.

C. NEW BUSINESS

a) Regional Water Supply Mitigation Strategy (Drought Projects Assessment)

Utilities & Infrastructure Manager David Desabrais presented information on the regional water supply mitigation strategy, as well as airport development.

b) Airport Development

The Town advised that they are interested in attending future airport development meetings. The MD will schedule one in early 2026 to bring partners back to the table and discuss developing the airport. Currently, the airport has no water or sewer, so those upgrades would need to be completed before expansion can proceed.

c) Captus Generation

Presently, there is no development application for CAPTUS; it is still in concept planning.

d) Update on the Memorial Community Centre Arena upgrade plans

The Town reported that the ice plant is failing and that the floor is leaking. They had an architect and an engineer conduct a study of the current structure. The structure itself could last another 20 years, with an upgrade to the truss system. Approximate costs are looking like \$1.2 million. Currently, they are looking at a concept plan and will come back to the MD in the next few months with potential options for the arena. A suggestion was made to hold a special Council meeting once the information is available, so both Municipalities can ask questions and provide clarification to the community.

e) Cabin Fever 2026 – Healthcare Committee

The Healthcare Committee plans to attend the University of Calgary Cumming School of Medicine exhibitor event in February 2026. This annual faculty development conference brings together rural physicians, residents, and healthcare professionals to share ideas, spark innovation, and explore the future of rural medical education. The purpose is to showcase Pincher Creek as a destination for living and practicing medicine. The Pincher Clinic is attending and has offered to have a committee member attend as well. A suggestion was made for the clinic to contact Alberta SouthWest and the South Canadian Rockies for information to distribute about the community.

Both the Town and MD set aside \$10k each for the Healthcare Committee to work on recruitment. For the funds to be released to the Healthcare Committee, the committee would need a resolution to the Town, as the money managers for these funds. The next Healthcare Committee meeting is in January.

Minutes

Special Council Meeting

Municipal District of Pincher Creek No. 9

December 17, 2025

The last rural physician event was discussed. A dinner took place in September, hosted by the Pincher Clinic, where physicians learned about our community. Two MD Councillors were in attendance.

Currently, there is a disconnect between Rural Health Professional (RhPap) and the Healthcare Committee. The plan is to coordinate among the separate groups to get a clearer idea of what is needed for the community.

f) AB Muni

The resolution on Alberta Municipalities to advocate on behalf of rural and remote communities that the Government of Alberta immediately appoint a separate and dedicated general practitioner, and/or nurse practitioner as a voting member to the Health System Integration Council and within the new health board leadership structure to ensure that those who serve Albertans who live in rural and remote communities have an appropriate and continuous voice for their health care, was discussed.

This resolution has already been presented, and passed, at the Rural Municipalities of Alberta (RMA) and now at ABmunis.

E. CLOSED SESSION

Councillor Dave Cox

25/574

Moved that Council move into closed session to discuss the following, the time being 8:40 pm.

a) Update on Pincher Creek Community Early Learning Centres - ATIA – Sec 19.1

Councillor Jim Welsch

25/575

Moved that Council move out of closed session, the time being 8:58 pm.

Carried

F. ADJOURNMENT

Councillor Tony Bruder

25/576

Moved that Council adjourn the meeting, the time being 8:59 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER



Ea

Modernizing Grassy Mountain

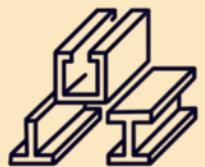
December 9, 2025



About Grassy Mountain



- A proposed steelmaking coal mine with annual production of 2.5 mt per year by Canadian company, Northback Holdings Corporation
- Owned by one of the world's largest mining companies, Hancock Prospecting, an Australian iron ore miner



- Grassy Mountain will produce metallurgical coal, also known as met or steelmaking coal, it is classified as hard coking coal or HCC
- Steel demand is expected to grow to nearly 2.6 billion tonnes by 2050¹ and seaborne met coal demand is expected to grow to 2050²



- Grassy Mountain will generate hundreds of direct jobs and inject hundreds-of-millions into the Crowsnest Pass, region, and Alberta.
- The project is also expected to generate hundreds-of-millions in payments to governments



1. AIST, the Association for Iron and Steel Technology, "China and Global Steel Demand Forecast Through 2050"

2. WoodMac, Global Metallurgical Coal Strategic Planning Outlook 2024

Our parent company: Hancock Prospecting

- Under the leadership of the Executive Chairman, Mrs Gina Rinehart AO, Hancock has grown into one of the most successful private companies in Australia's history and is a diversified company with interests in iron ore, coal, beef, dairy as well as continuing mineral exploration and development.
- Hancock is a private company that operates Australia's largest iron ore mine, and in total, delivering more than 70 million tonnes of ore to the world
- A history of not only successful mining operations, but also award-winning mine reclamations





Where is Grassy Mountain located?

- The Grassy Mountain Project is located six kilometers north of Blairmore, in Crowsnest Pass, Alberta





Grassy Mountain: *the revised mine plan*

- Reduced footprint – 40% reduction
- No rock piles in Gold Creek watershed
- Reduced total rock movements – improved strip ratio
- Returning mined rock to mined voids allows for progressive reclamation
- Multiple-lines-of-defense – avoidance to containment to treatment



Economic benefits and local support



Local support: the Crowsnest vote— The Grassy Mountain project has immense local support. On November 25, 2024, a strong majority of 72 percent of voters voted ‘Yes’ to the question “Do you support the development and operations of the metallurgical coal mine at Grassy Mountain?”



Significant benefit to the region and Alberta – The Project is expected to provide hundreds-of-millions in economic activity for the Crowsnest Pass, region and Alberta. As well as hundreds-of-millions in payments to governments. **Since 2018, Northback has spent between \$155- and \$170-million** on Canadian vendors, contractors and staff.

300-400
permanent jobs
created

over
600
jobs during peak
construction



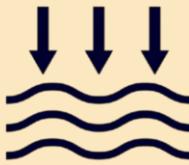
Insights from “From the Bottom Up” (CMJ, 2022)



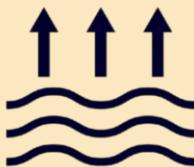
Modern Mine Design: Design landforms with the end in mind. Use of layered lifts, engineered covers, preventing oxygen and water ingress



Source Control: selective waste rock handling, engineered rock stockpile design & configuration, backfilling & progressive reclamation



Water Diversion & Collection: Divert clean water, capture and collect mine contact water for testing, treatment and release



Mitigation: Multiple-lines-of-defence, Active water treatment from the start, select proven and mature technologies



Managing Selenium: a proactive approach to mine design and source control

There are currently several proven and effective methods to treat selenium that Northback will use. **This layered strategy — from avoidance to containment to treatment —** ensures the project meets environmental regulations and keeps water safe for residents of southern Alberta.



A treatment facility – Northback will construct a water treatment facility targeted at reduction of selenium, and constituents of concern.



Surge ponds – Capable of withstanding a 1 in 200-year weather event. Water stored in these ponds will be treated and then safely released.



Mined rock pile reconfiguration – Rock from mining will be covered to create a suboxic environment to reduce soluble selenium generation. There will be no mined rock stockpiles in Gold Creek.



Post closure water management system – Will be used to treat water after mine operations cease.





Water management



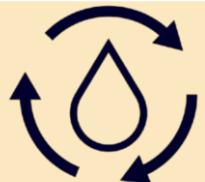
No water drawn from rivers and creeks



Water recycling in coal processing plant



Water sourced from precipitation



Mine dewatering





Reclamation

- Alberta requires reclamation on lands impacted by industrial activities; it is required by all operators.
- Northback's operations at grassy mountain will be no different
- The reclamation process will employ progressive reclamation, meaning that portions of the mine will be reclaimed even while mining operations continue.
- Mining Financial Security Program (MFSP)





Brenda Mine, Glencore



Wood Bison Project, Syncrude



Quarry Lake



Stuart Creek Golf Course



The Rail Loadout Facility

- The rail loadout facility will be situated along Highway 3 in Blairmore
- This facility will enable the direct loading of coal into rail cars (approximately 2-3 times per week)

Addressing Concerns

- Rail cars will be loaded below grade (i.e. in a rock cutting), to preserve sightlines
- Northback will also construct a berm, install screening, artwork, and plant
- Trains will be loaded using the modern practice of continuous loading, with no stopping to reduce noise.











Pincher Creek Municipal Library
PO Box 2020 899 Main Street
Pincher Creek, AB T0K 1W0
403-627-3813 help@pinchercreeklibrary.ca

December 17, 2025

MD Council

MD of Pincher Creek
1037 Herron Avenue
Pincher Creek, AB
T0K 1W0

Library Expansion Presentation Formal Request December 17, 2025

Dear Reeve Lemire and MD Council,

The Pincher Creek Municipal Library would like to make the following requests of MD Council:

1. Approval and financial support of \$2.5 Million – \$3.75 Million which is 20 - 30 % of the total financial amount, as per the Reimagine Architects cost estimate, as promised funds towards the project, so that we may start applying for matching grants using the promised funds.
2. A letter from MD Council that states they support the expansion at our current location.

Your consideration of these requests is appreciated and we look forward to further discussions in this regard.

Thank you.
Sandra Baker, Library Board Chairperson



Pincher Creek and District
Municipal Library

Council Presentation

June 23, 2025



re
imagine



Agenda

- **Existing Facility & Demand**
- **Engagement Outcomes**
- **Design Concept**
 - Inspiration
 - Design
 - Site Plan
 - Cost Estimate
- **Next Steps**

Existing Facility

The Pincher Creek & District Municipal Library provides:

- A **wide range** of services and programs
- **252 in-person** events per year
- Digital lending, reference services, and community gathering functions
- **Over 26,500 collection items**
- Serves over **23,000 visitors** annually
- Supporting **1,414 active** library cardholders

- **User demand** for space and programming **exceed the facility's current 300 m² footprint**
- **Spatial limitations** are a **critical barrier** to the Library's ability to evolve in step with community needs & aspirations

Legend



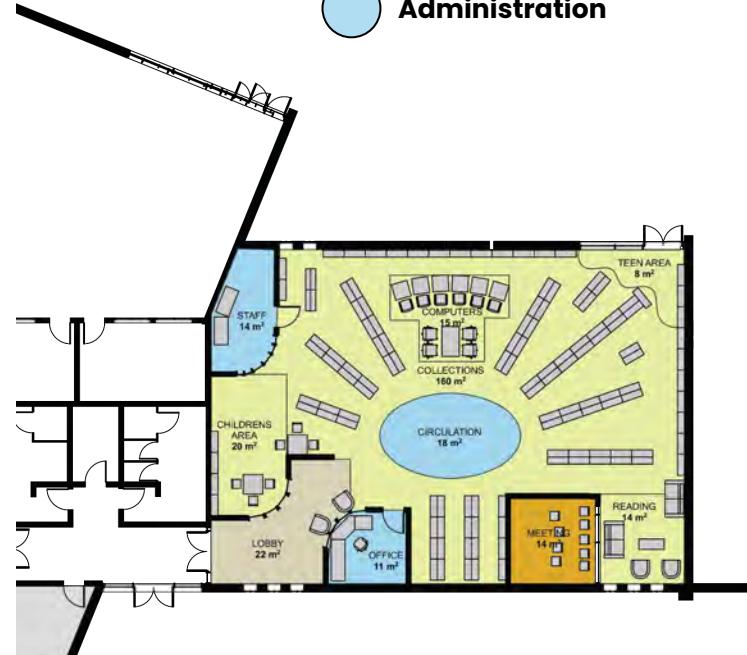
Library & Collections



Meeting & Collaboration

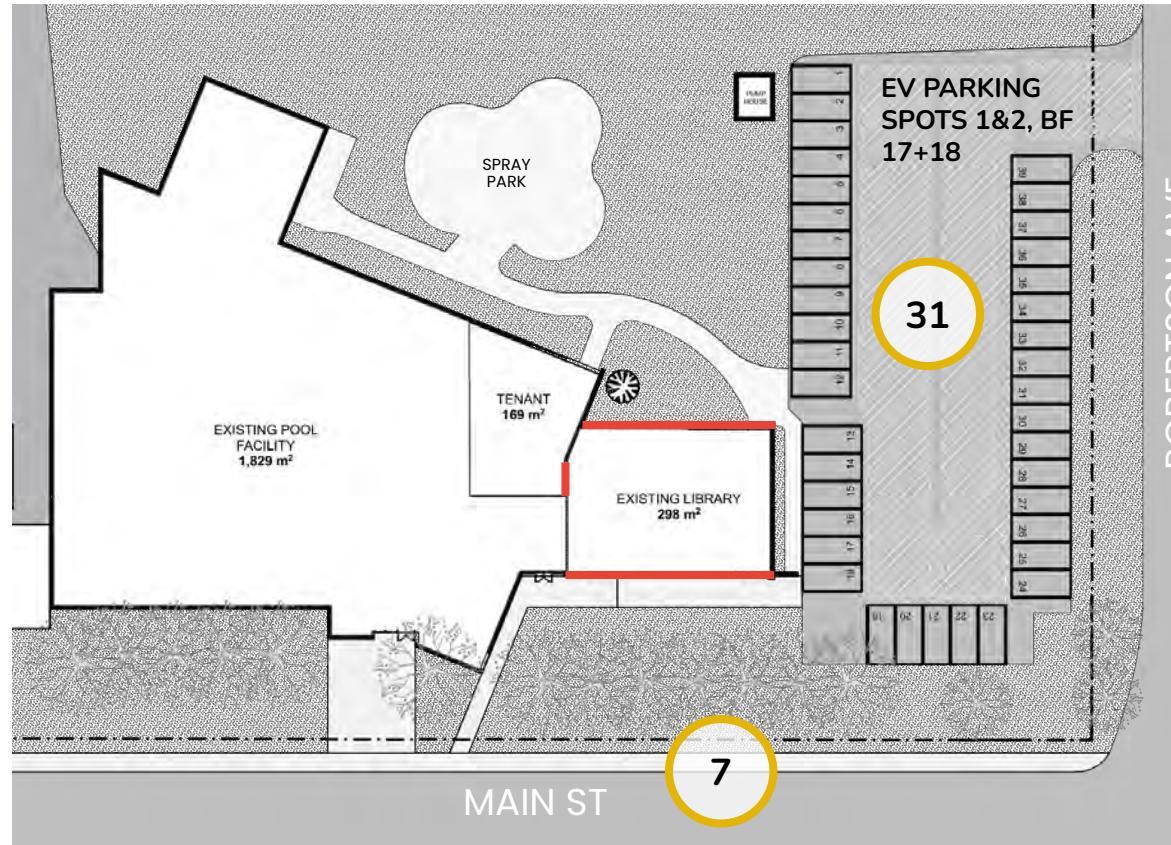


Administration



Site Limitations & Existing Parking

- **Existing Parking Stalls: 38**
 - Sized per current Bylaw
 - Parking Lot: **31**
 - Parallel Street Parking: **7**
- **Structural Limitations**
 - Load bearing east-west walls
 - Complicated junction at existing building
 - Unable to support a second story on existing structure



Existing Conditions

Many of the library's current areas lack the appropriate space:

Straff room is undersized and uncomfortable

Work space is limited to within circulation desk

Circulation desk lacks security

Storage is severely limited

Washrooms have security constraints

Electrical panels are at maximum load

Storefront systems are outdated and inefficient

Collection area is undersized without area for growth

Group work spaces is limited to 2x spaces and are popular necessitating more spaces

Children's area is undersized

Accessibility does not meet requirements because of spatial constraints



Existing Conditions

- There is **no private staff work area** and staff often must move around the library to get their work done.
- The only staff workspace that we have is the front circulation desk, and **patrons frequently reach over the desk and take stuff**, like elastics, pens, staplers, tape, that they feel they need without asking permission.
- The **staff breakroom** is a tiny corner of the library's windowless storage room.
- The **library office** houses the managers computer, the bookkeeping computer, all filing cabinets and is also **used for additional storage** as there is nowhere else to put anything.



Existing Conditions

We do not have space to offer more than one table for patrons to use

- Our **1 meeting room** only fits about **10 people** and is too small for some of programs or for community groups that would like to borrow it
- We often have multiple people/groups that would like to use the meeting room at the same time
- We often extend the program room into the reading alcove, but that takes away spaces where patrons can be and takes away privacy for groups using the room



Existing Conditions

- The children's area is too small for the programs that we offer in the space and people are often crammed uncomfortably together
- We have no where for families to put their strollers or car seats during programs
- There is no teen area for kids to hang out in after school
- This one seat is the entire extent of our teen space



Existing Conditions

- We don't have enough room for the amount of collections we are supposed to for our population size and must rely more on Inter-Library Loans
- Our shelves are too high and too close together to meet accessibility standards
- We don't have space for more computers, for adults or in the children's area



Existing Conditions

- We do not have enough storage space in the library and have to rely on a SeaCan in the old pool and a maintenance room to store seasonal materials and equipment
- Items are also stored around the library in any space/corner that is available



Entry



Collections – Storage on lower shelves



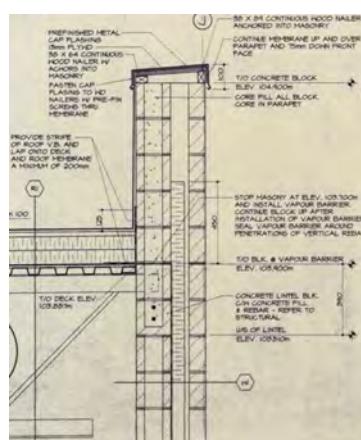
IT and Storage



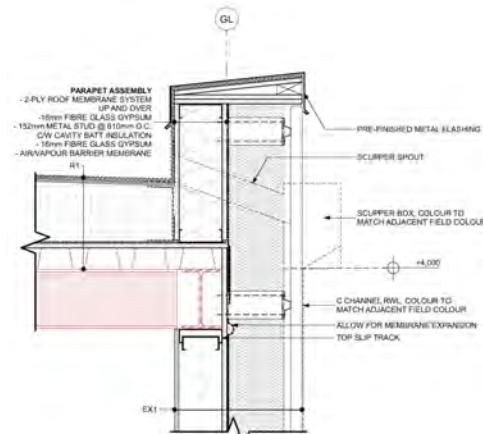
Sprinkler / Mech room – equipment storage

Existing Building Systems

- Existing building envelope does not meet current energy standard
Currently R-15 walls and R-30 roof
- Exterior glazing systems are outdated cold spots with air leaks
- Existing building lighting layout leaves dark spots, lights are getting old
- Library spaces lack access to natural light

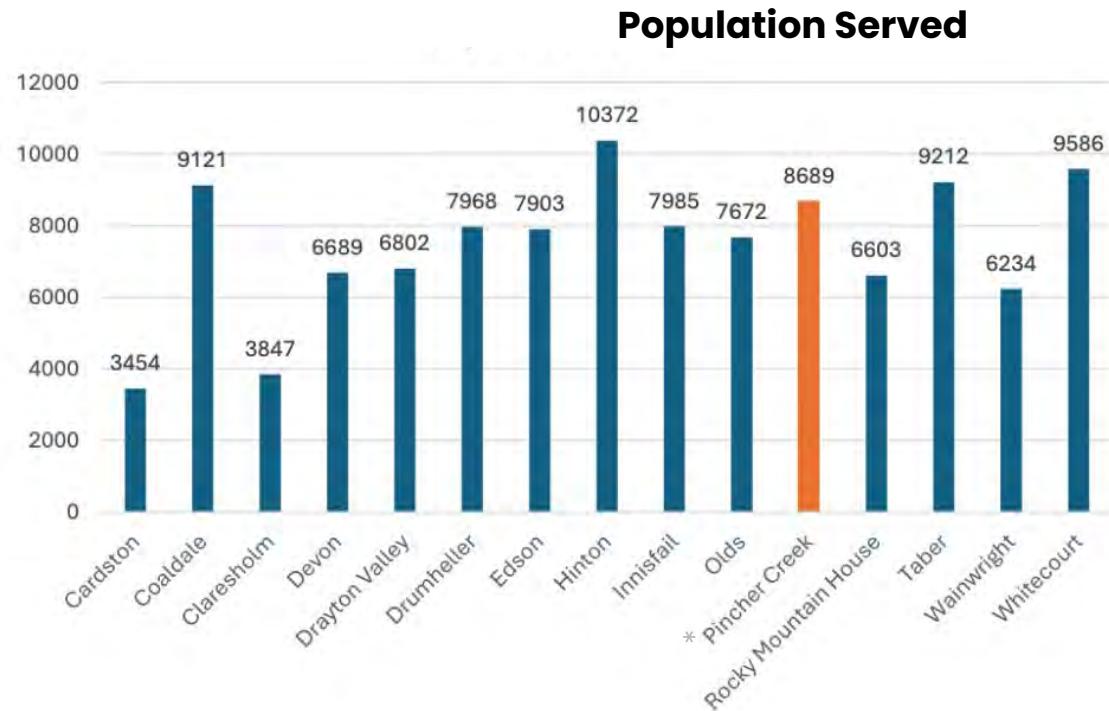


EXISTING ASSEMBLY



MODERN ASSEMBLY

Facility Use & Demand: 2022-2024

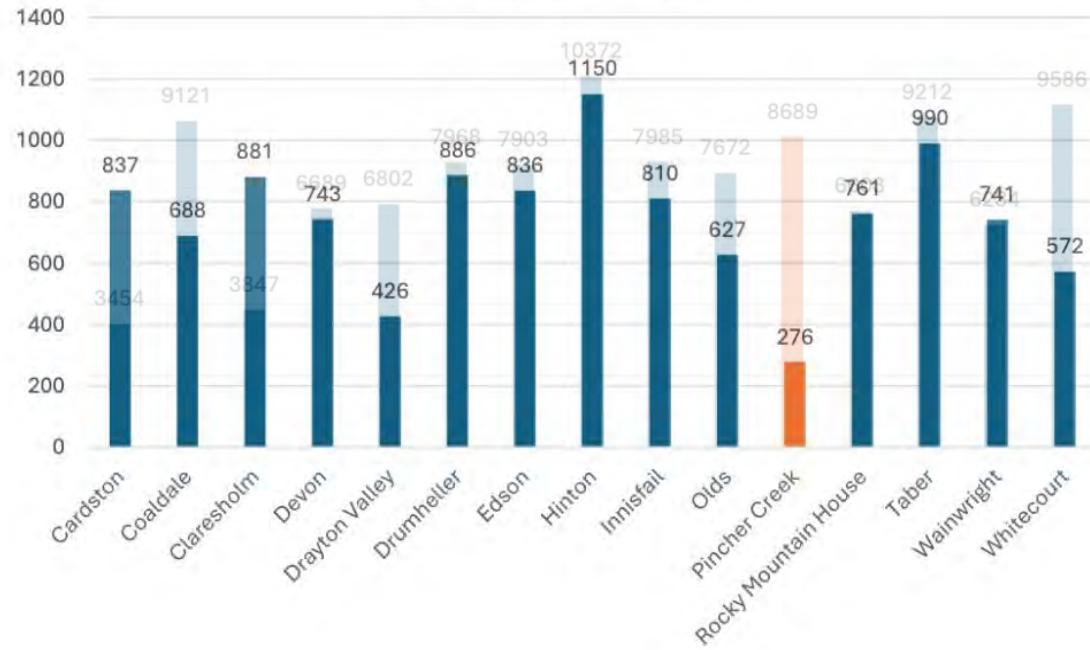


*Pincher Creek Municipal Library population served:

- The Town of Pincher Creek,
- The MD of Pincher Creek,
- The Village of Cowley,
- Piikani Nation,
- ID#4 Waterton,
- The MD of Ranchlands

Facility Use & Demand: 2022-2024

Library Space Available to Serve that Population



What Does Success Look Like?



Accessible and Inclusive to All

Fully accessible, wheelchair accommodations, visually accessible



Community Cooperation

Collaborate with community groups, create more community partnerships



Natural & Practical Materials

Light and natural, wood



Increased Library Use & Engagement

Growing collection, Increased membership, Attract more teens and youth



Increase Space Variety

Flexible space, programming & multipurpose space, play area



Well Supported

Storage space, custodial room, effective staff work spaces



Destination Statement

Through a transparent, integrated and collaborative process, the Pincher Creek Library expansion will be a bright and welcoming revitalization that supports growth for the library and community through expanded space, enhanced accessibility, enduring flexibility, and inspiring design.

Space Planning Workshop

- **The existing north wall was preserved to support structure** and created a central space to collect washrooms and children areas to be easily watch from any point in the library.
- **A new entry** was provided directly to the library to provide better access and visual security from the staffing and front desk .
- **Curved glazed north wall uses curves to soften the building** to bring great light into the library and highlight the gardening outside the building.
- **Lounge Seating in the performance area** that can be used outside of events.
- **Parking more effectively distributed within the existing lot**, ensuring proximity to the library for convenience and accessibility.



Look & Feel Workshop

- **Natural materials:** Natural materials like wood, stone, brick, and steel were identified as a good fit for Pincher Creek.
- **Green spaces:** Green spaces inside to continue the fresh green spaces.
- **Flexible fixtures and furniture:** Modular furniture and storage units that provide a flexible space to allow the library to fit multiple different users or events.
- **Workstation privacy:** staff workstations should be ergonomic and private.
- **Colours:** The look and feel group identified bright vibrant colours for the interior spaces. They also identified patterns with colours. Fun colours.
- **Wayfinding and signage:** Wayfinding that can be universally accessed even for visually impaired.
- **Lounging bleacher seating:** Performance area can have seating that can be used outside of events.



Functional Program Requirements

Library & Collections	#	Area	Total
522.0 m²			
Circulation Desk	1	36.0 m ²	36.0 m ²
Children's Area	1	40.0 m ²	40.0 m ²
Teen Area	1	26.0 m ²	26.0 m ²
Main Collections	1	350.0 m ²	350.0 m ²
Collaborative Work Tables	1	25.0 m ²	25.0 m ²
Reading Lounge	1	20.0 m ²	20.0 m ²
Computer Space	1	20.0 m ²	20.0 m ²
Public Kitchenette	1	5.0 m ²	5.0 m ²
80.0 m²			
Breakout Room	2	10.0 m ²	20.0 m ²
Large Meeting Room	2	20.0 m ²	40.0 m ²
Makerspace	1	20.0 m ²	20.0 m ²
85.0 m²			
Performance/Speakers Area	1	75.0 m ²	75.0 m ²
135.0 m²			
Manager Office	1	12.0 m ²	12.0 m ²
Proctor Office	1	10.0 m ²	10.0 m ²
Elder Office	1	10.0 m ²	10.0 m ²
Rentable Office	1	10.0 m ²	10.0 m ²
Staff Workroom	1	40.0 m ²	40.0 m ²
Staff Lounge	1	25.0 m ²	25.0 m ²
Closet	1	6.0 m ²	6.0 m ²
Equipment Room	1	22.0 m ²	22.0 m ²

Building Services	#	Area	Total
47.0 m²			
Janitor Room	1	5.0 m ²	5.0 m ²
IT Closet	1	6.0 m ²	6.0 m ²
Individual Washrooms	1	5.0 m ²	5.0 m ²
Universal Washroom	1	7.0 m ²	7.0 m ²
Family Washroom	1	6.0 m ²	6.0 m ²
Staff Washroom	1	6.0 m ²	6.0 m ²
Utilities Room	1	12.0 m ²	12.0 m ²
50.0 m²			
Rear Lobby	1	15.0 m ²	15.0 m ²
Administration Vestibule	1	5.0 m ²	5.0 m ²
Main Entrance	1	30.0 m ²	30.0 m ²
North Entry			
919 m²			
Total Space Area	8%	74 m ²	
Circulation	3%	28 m ²	
Gross Up Wall Thickness			
Gross Floor Area	Estimated	1020 m²	

Building Occupant Load: Existing vs. Required

Occupant Load (OL) See Div. B - 3.1.17.1.							Calculated OL	Designated OL
	Existing Pool Facility						Total	283
	Number of persons of each sex per occupant load (OL)							141.5
	Library Facility (New)						Total	251
	Number of persons of each sex per occupant load (OL)							98
	Building Total						534	479
	Number of persons of each sex per occupant load (OL)						267	239.5
Plumbing Facilities See Div. B - 3.7.2.	Required (Entire Building)			Existing			Provided (Existing + New)	
	Male	Female	Male	Female	Neutral	Male	Female	Neutral
	Water closet (WC)	4	8	5	6	5	6	
	Barrier-free	1	1	2	2	2	2	
	Universal WC							1
	Gender Neutral				1			2
	Total	5	9	7	8	1	7	3
	Lavatories	4	5	5	6	1	5	3
	Total	4	5	6	6	1	8	3

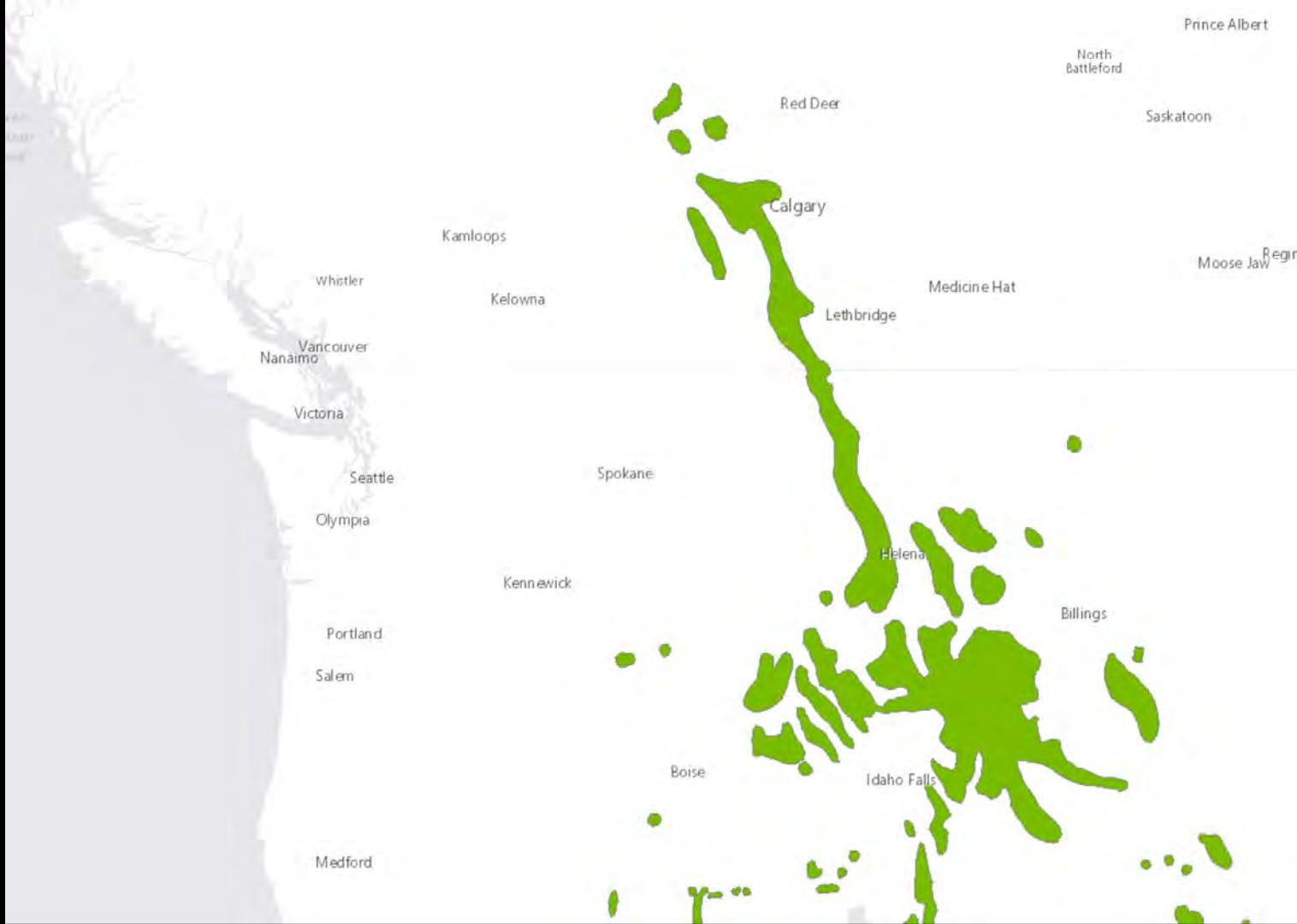


**Design
Concept**

*Pincher Creek
Municipal
Library*









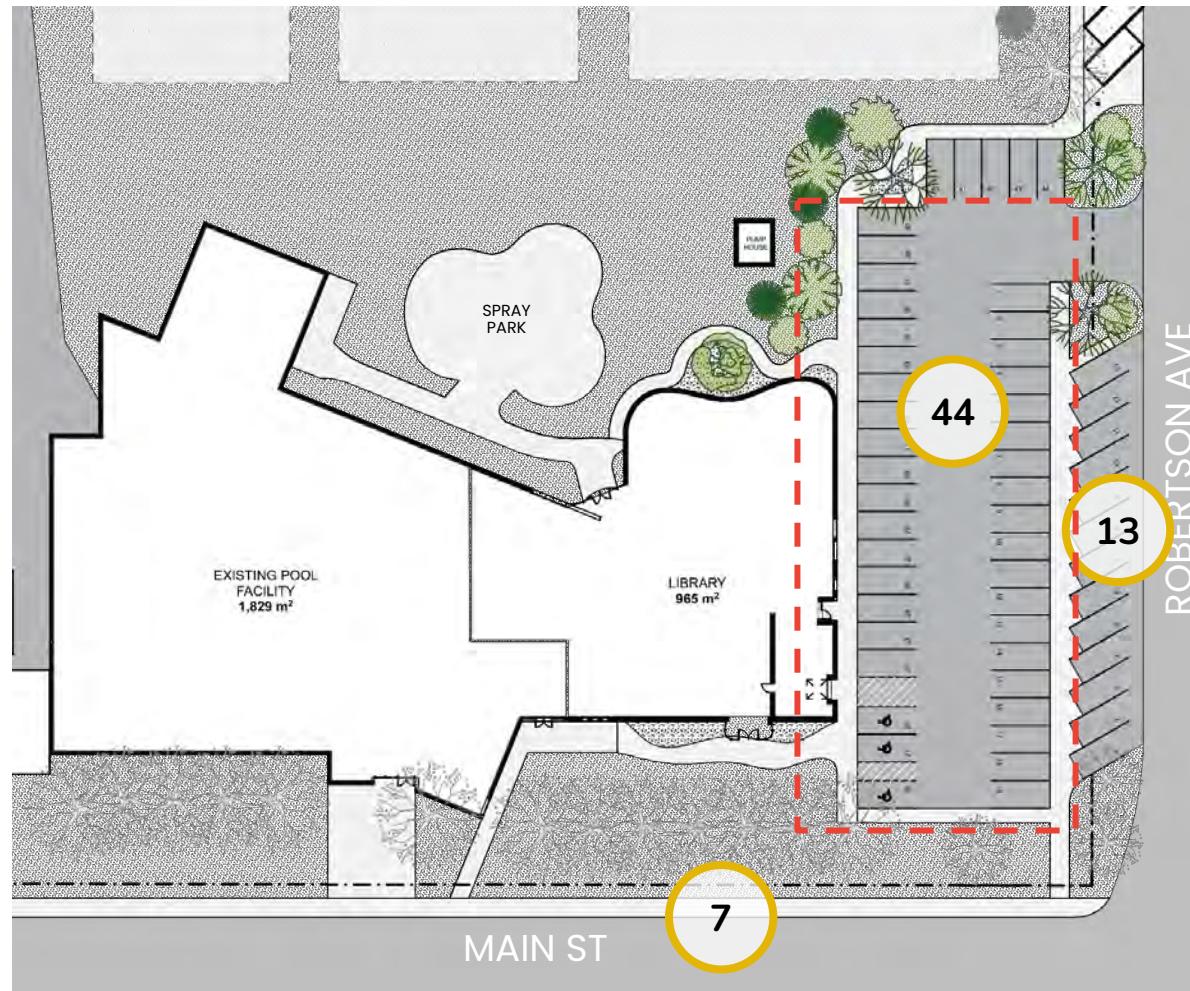




Design

Site Plan

- **Revised Parking Layout: 64**
 - Parking Lot: **44**
 - Angled street parking: **13**
 - Designated barrier-free stalls: **3**
 - **Equipment loading** area
- Relocated **Memorial Garden**
- Designated **Staff Entrance** From Parking Lot
- **New Main Entrance** for Library Space
- **New Back Entrance** and **After-Hours Event Access**



Site Plan:

- **Additional Optional Parking:**
 - Angled street parking along sports field: **13**
 - Overflow lot by tennis courts: **12+**
- Relocated **Memorial Garden**
- Designated **Staff Entrance** From Parking Lot
- **New Main Entrance** for Library Space
- **New Back Entrance** and **After-Hours Event Access**



Expansion and Reno including Crossfit Space

Opinion of probable project costs
\$12,212,203 = \$1,126 /sq ft*

Cost Without optional items
\$9,947,043 = \$917 /sq ft

Advantages

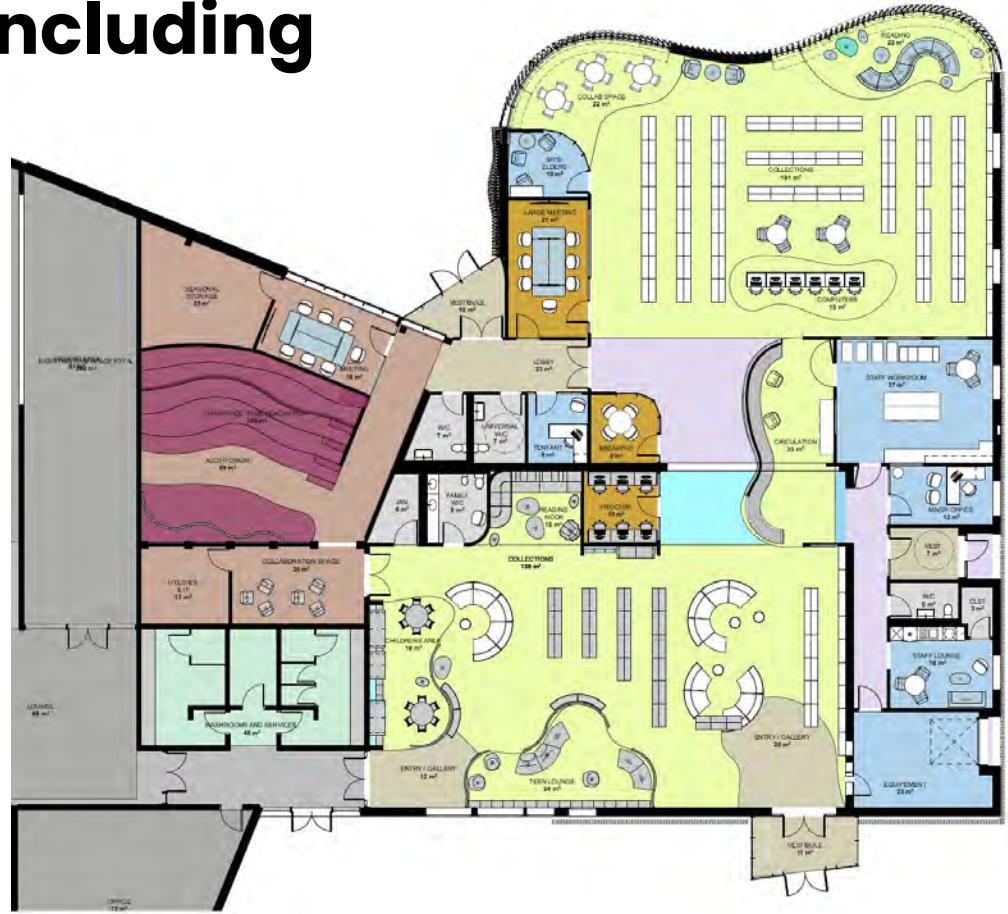
Includes everything library requires for current and future requirements

Provides usable public programming spaces

*includes improved parking and exterior redesign

Legend

- Library & Collections
- Meeting & Collaboration
- Speaker Space & Stage
- Administration
- Building Services



Expansion and Reno

Opinion of probable project costs
\$8,964,376 = \$994 /sq ft*

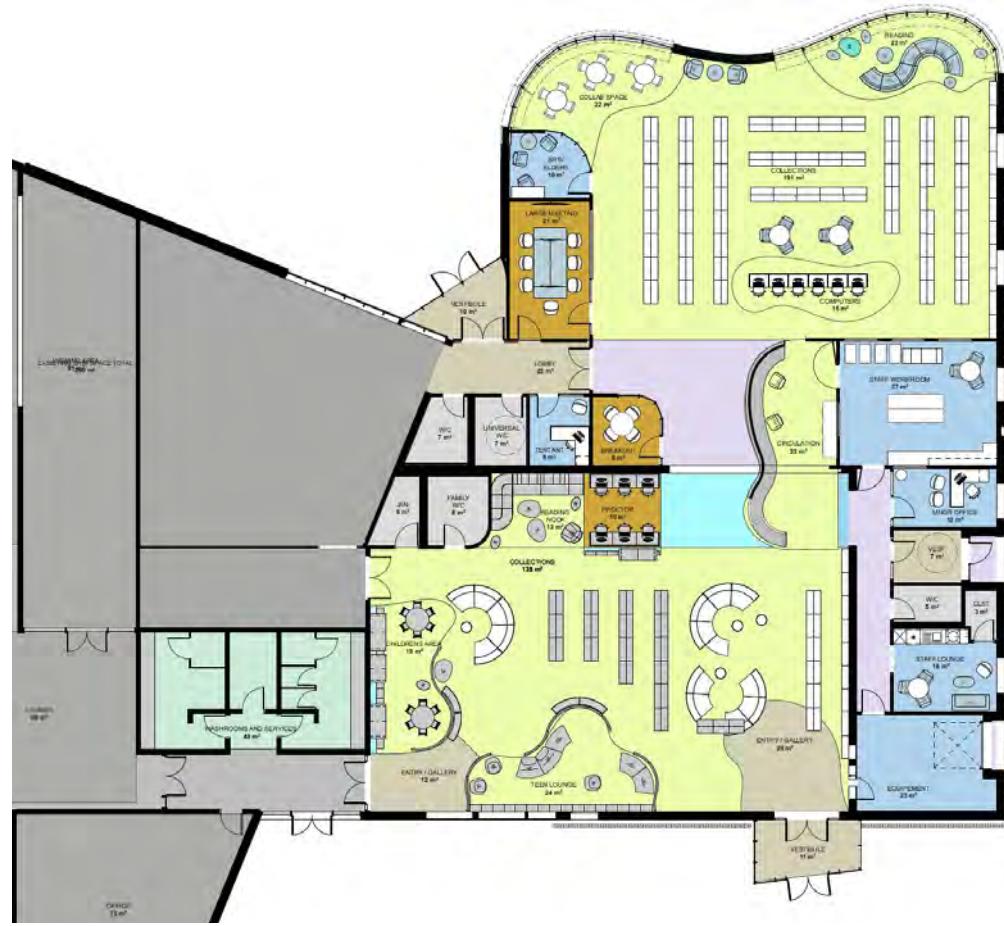
*Cost Without optional items included

Disadvantages

Reduced spaces for public
use and programming
spaces required for library

* Does not include improved parking and exterior redesign

Legend



Library Reno including Crossfit Space

Opinion of probable project costs
\$2,879,441 = \$566 /sq ft *

*Cost Without optional items included

Advantages

Does included the public programming spaces

Disadvantages

Does not meet the needs and requirements of library

* Does not include improved parking and exterior redesign

Legend

- Library & Collections
- Meeting & Collaboration
- Speaker Space & Stage
- Administration
- Building Services



Opinion of Probable Cost

Subtotal	•	Value of work by line item
Div 01 – General Requirements/Fees	•	Costs charged by General Contractor to oversee work execution
General Requirements	15%	
Escalation Contingency	7%	Anticipation of market conditions
General Contractor's Fee	8%	
Opinion of Probable Tender		
Design & Construction Contingency	20%	Anticipation of potential scope changes during the upcoming design phases and unforeseen construction changes
Opinion of Total Construction Cost		
Soft Costs		
Design and Project Management Fees	15%	Consultants, Management, Permits
Opinion of Project Cost		

Opinion of Probable Cost

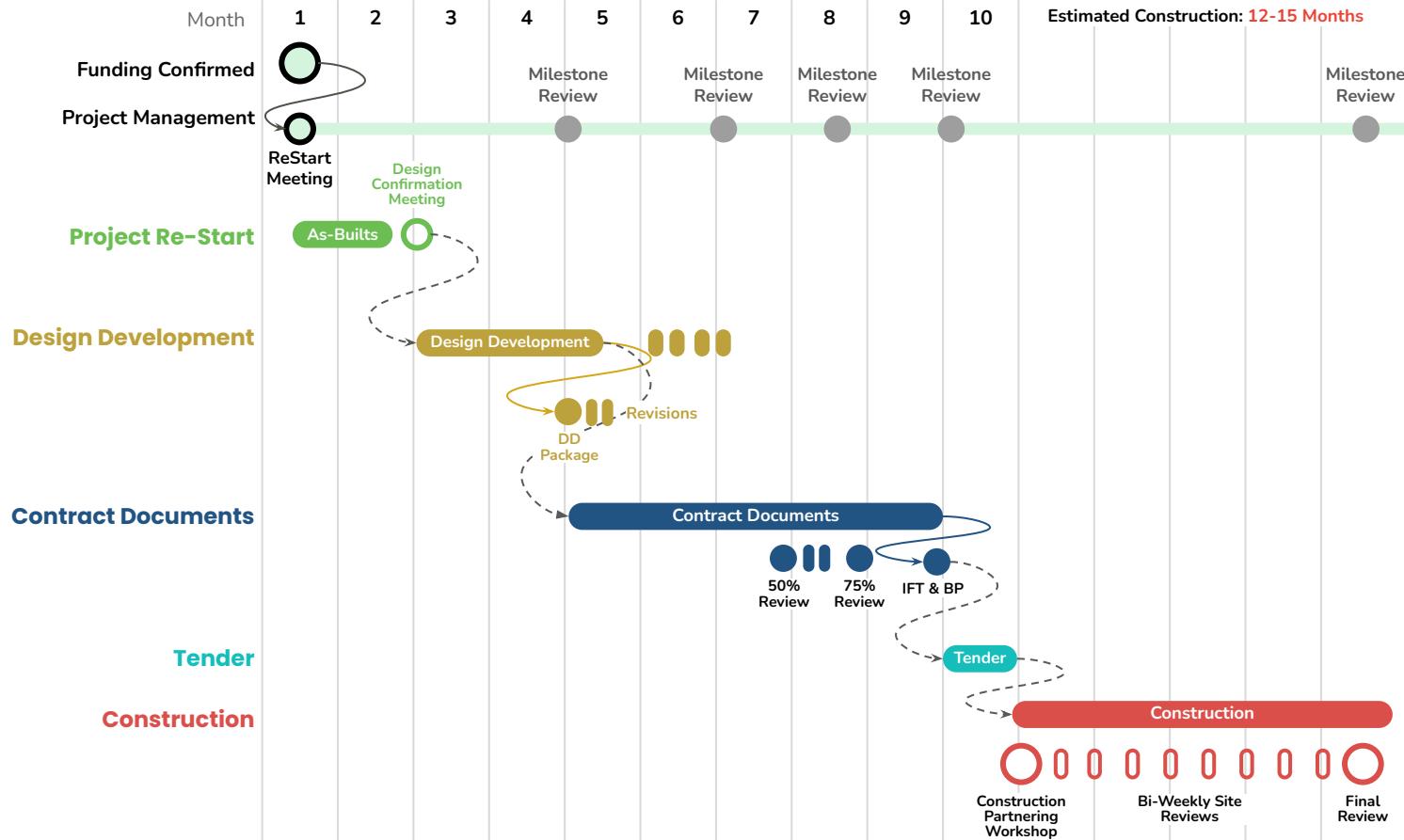
Provided Sept 2025

	Renovation of Existing	Tenant Fit-Out	Expansion	Nice-to-Do's	Project Total
Area	303 m ² 3261 sq.ft.	170 m ² 1830 sq.ft.	535 m ² 5,759 sq.ft.	N/A	1,008 m ² 10,850 sq.ft.
Subtotal of Itemized Costing	\$1,039,300	\$538,433	\$3,872,552	\$1,241,150	\$6,691,435
Div 01 – General Requirements/Fees					
General Requirements	15%	\$155,895	\$80,765	\$580,883	\$186,173
Escalation Contingency	7%	\$83,664	\$43,344	\$311,740	\$99,913
General Contractor's Fee	8%	\$95,616	\$49,536	\$356,275	\$114,186
Div 01 Total		\$335,174	\$173,645	\$1,248,898	\$400,271
Opinion of Probable Tender					
Design & Construction Contingency	20%	\$274,895	\$142,416	\$1,024,290	\$328,284
Opinion of Total Construction Cost		\$1,649,369	\$854,493	\$6,145,740	\$1,969,705
Soft Costs* <i>*Design and Project Management Fees</i>	15%	\$247,405	\$128,174	\$921,861	\$295,456
Opinion of Project Cost		\$1,896,774	\$982,667	\$7,067,601	\$2,265,161
Estimated cost per sq.ft		\$581	\$537	\$1,227	N/A
Estimated cost per m ²		\$6,260	\$982,667	\$13,210	N/A

Opinion of Probable Cost

Subtotal		\$6,691,435
Div 01 – General Requirements/Fees		\$2,157,988
General Requirements	15%	\$1,003,715
Escalation Contingency	7%	\$538,661
General Contractor's Fee	8%	\$615,612
Opinion of Probable Tender		\$8,849,423
Design & Construction Contingency	20%	\$1,769,885
Opinion of Total Construction Cost		\$10,619,307
Soft Costs		\$1,592,896
Design and Project Management Fees	15%	\$1,592,896
Opinion of Project Cost		\$12,212,203

Next Steps





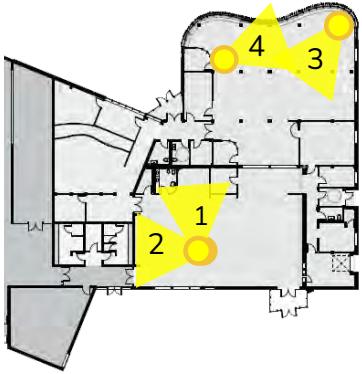
New North Facade and landscaping

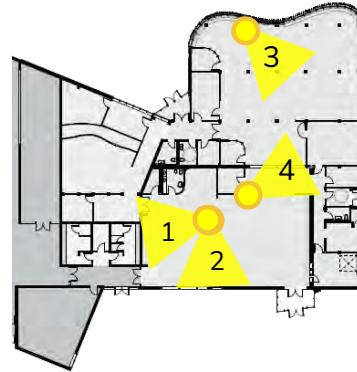


New East Facade



New South Facade and Entry





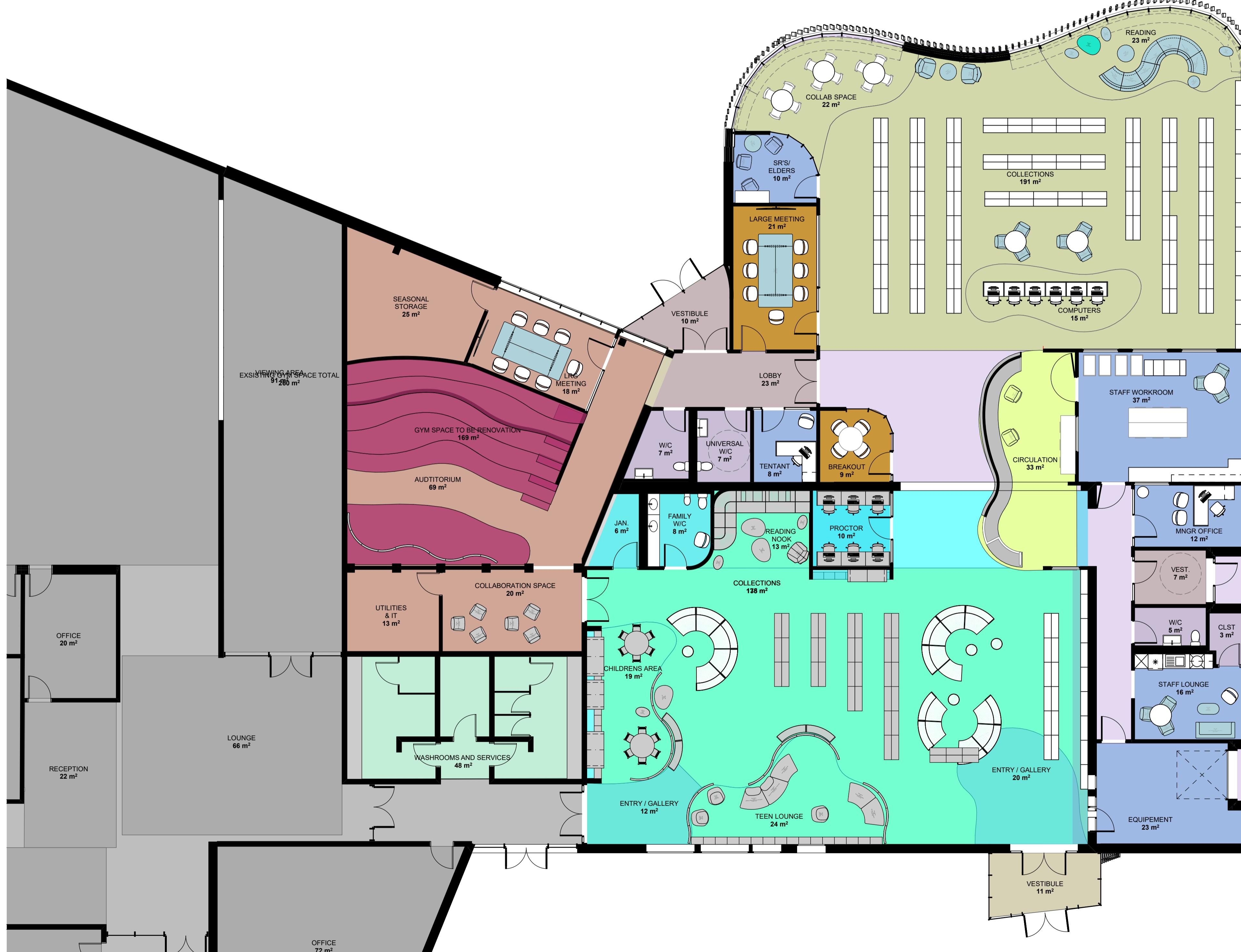


New collections view north



**The Library is
a legacy
project for our
community
from the Town**

**Investment for
continued
community access
to education and
information**



PERMITS AND SEALS

**NOT FOR
CONSTRUCTION**

NOTES

REVISIONS

DRAWING NAME

CONCEPT 1

DRAWING NO.

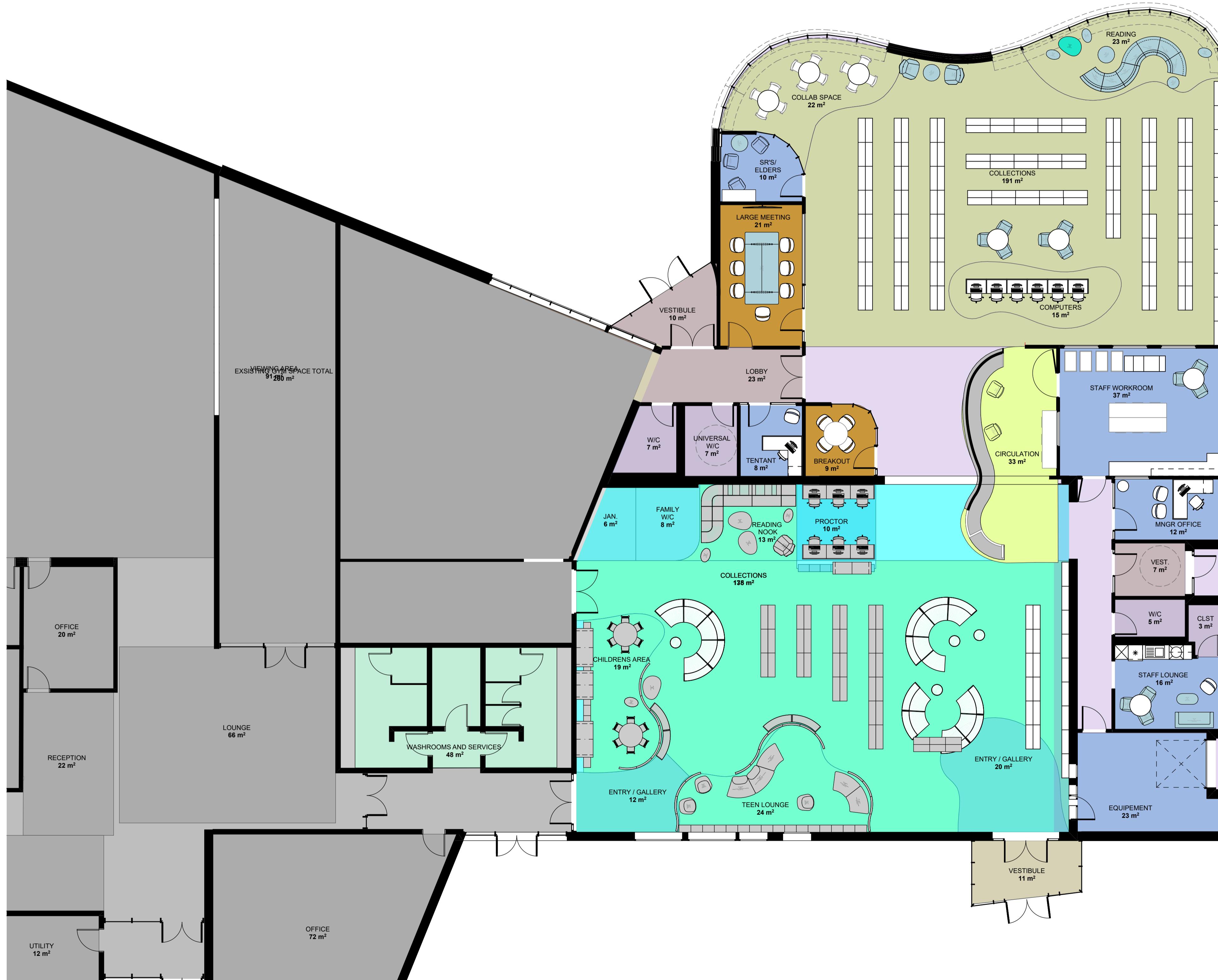
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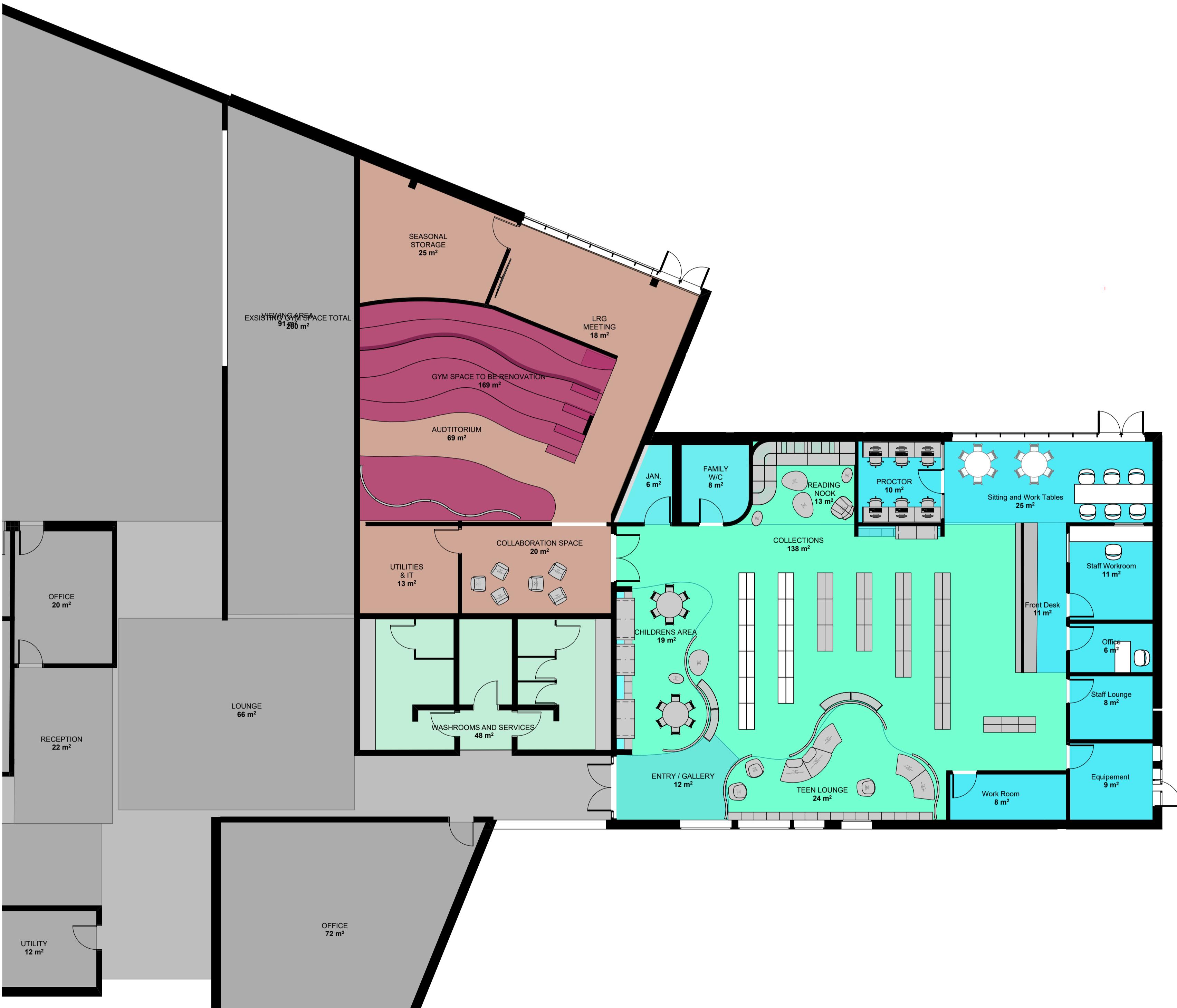
DRAWING 80

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DESIGNED BY



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PERMITS AND SEALS

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CONSTRUCTION**

NOTES

REVISIONS

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CONCEPT 3

DRAWING NO.

A03

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Why Give to the Community Fund?

There are many reasons people choose to give, but it often comes down to one thing: **community**.

Some give to say **thank you**, to honour the people, the places, and the experiences that make life here so rich. Others give because they want to be part of **something bigger**, something rooted in this community and built to last.

Some donors give in memory of someone they loved. Others give to **teach their children** the importance of philanthropy. Many give simply because it feels good to give back to the community that gave so much to them.

When you give to the **RIPPLE Community Fund**, you're not just making a donation. You're investing directly in the future of the place we all call home.

Invest in the Future of Our Community

The **RIPPLE Community Fund** is an endowment fund dedicated to supporting the greatest needs of our community — today, tomorrow, and for generations to come.

Your Gift, Expertly Managed

All contributions are professionally managed by the Community Foundation of Lethbridge and Southwestern Alberta (CFLSA).

- Investment strategies that preserve capital and generate long-term returns.
- Your donation becomes a permanent legacy, with annual grants going to local causes.
- Tax receipts issued.

Giving Made Easy

CFLSA offers flexible and convenient giving options to help you make a lasting impact.

- ✉ office@cflsa.ca
- 📞 403-328-5297
- 🌐 www.cflsa.ca

Your Local Contacts

Dan Crawford

📞 403-627-7891

Andrea Hlady

📞 403-875-8442



RIPPLE
COMMUNITY FUND

Name:	
Address:	
Phone:	
Amount:	<input type="checkbox"/> \$50 <input type="checkbox"/> \$100 <input type="checkbox"/> \$200 Other: _____

R I P P L E
COMMUNITY FUND

Charitable Business Number:
119018349RR0001

Regional: Serving the Town of Pincher Creek, the Municipal District of Pincher Creek, and the Village of Cowley.

Impact: Targeting the greatest and most urgent needs in our community.

People: Our community today helping our community tomorrow.

Prosperity: A lasting and continuous source of funding for future generations.

Legacy: Building a future we can all be proud of.

Echo: Your generosity will ripple through time, creating change far beyond what you can see today.



R I P P L E
COMMUNITY FUND

**A Local Solution
for Local Needs**

www.ripplefund.ca

Mail To: Community Foundation of Lethbridge and Southwestern Alberta
#50, 1202 2 Ave S. Lethbridge, AB T1J 0E3



Fw: WBRA December Update

From Tony Bruder <CouncilDiv1@mdpinchercreek.ab.ca>
Date Fri 2025-12-19 16:42
To Jessica McClelland <AdminExecAsst@mdpinchercreek.ab.ca>

Hi Jessica

Can you please add to next agenda for information

Merry Christmas

Tony

Get [Outlook for iOS](#)

From: Waterton Biosphere Reserve Association <info@watertontbiosphere.com>
Sent: Friday, December 19, 2025 4:19:25 PM
To: Tony Bruder <CouncilDiv1@mdpinchercreek.ab.ca>
Subject: WBRA December Update





'TIS THE SEASON - The Waterton Biosphere Region would like to wish everyone Happy Holidays and Season's Greetings this month. Our offices will be closed Dec. 24th and reopen Jan. 2nd. We will be able to answer questions and respond to your inquiries when we return in the new year.

Bear Spray Winter Storage



NOT TOO HOT, NOT TOO COLD - With winter upon us, Carnivores and Communities Program staff would like to remind area residents that safe winter storage for your bear deterrent spray is a must. Like the three bears, bear spray doesn't like it 'too hot' or 'too cold'. We advise storing bear spray indoors at room temperature when not in use. Leaving in a hot car over the summer, or a frozen car during winter, may render your bear spray ineffective or worse. Cans can rupture making a nasty and potentially hazardous mess. A sealed plastic tube or dedicated tote, placed in a temperature controlled location indoors is the best option - not in the car, not in the garden shed and not in a snowdrift by the firepit. Check your can's expiry date and dispose of expired cans safely.

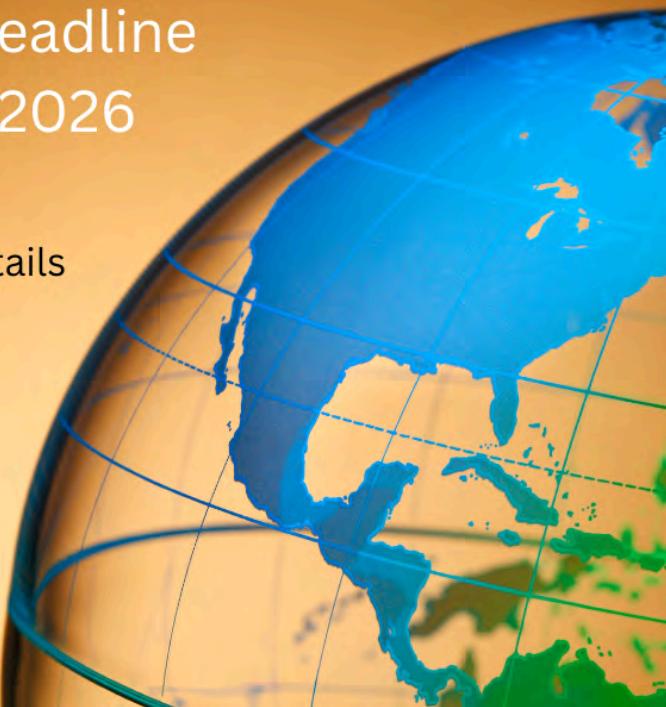
(Photo: T. Porter/WBR)

Contract Opportunity

Request for Proposal - GIS Work

Submission Deadline
January 9, 2026

See link in post for details



CONTRACT OPPORTUNITY - Waterton Biosphere Reserve Association is seeking a qualified consultant or company to complete GIS analyses and mapping tasks related to two distinct project components within WBR. The selected consultant will collaborate with WBRA staff and local stakeholders to deliver high-quality outputs that support biodiversity monitoring and UNESCO zonation requirements between now and March 31, 2026. Please click [HERE](#) to learn more about this opportunity. Closing date is January 9th, 2026.

CACP Update: Bins, Public Meetings



COMMUNITY MEETINGS PLANNED - The CACP will be hosting community meetings in early February to share information about our programs and projects. We anticipate an interesting agenda, presented by representatives from both WBRA and the Government of Alberta. These meetings are a great opportunity to stay informed and share ideas on all things related to bears, wolves and cougars. Watch for details in the New Year.

(Photo: AdobeStock)

Deadstock Bins have been placed for use again in Cardston County after being put away for the hot days of summer. Some new bin locations are being looked at in the M.D. of Pincher Creek. The WBR will announce new locations when finalized.

We remind everyone that these bins can be used for cattle, horses, bison, and goats. No other carcass types can be placed in (or outside) the bins. All cattle require a CCIA ear tag and the user must have a valid CCIA permit to transport Specified Risk Materials (SRM).

We express appreciation to landowners that host a bin, and ask all users to be respectful and help keep the program functioning by filling out bin logs, notifying administrators when bins need repairs or emptying, and communicating any concerns.

Contact [Jeff Bectell](#) if you have any questions about the deadstock program or check out our website document [HERE](#)

Show Your Support



PUT YOUR DOLLARS TO WORK - Even if you missed Giving Tuesday last month, you can donate to the Waterton Biosphere Region anytime. Every dollar donated goes toward building healthy ecosystems right here in southwest Alberta. By supporting the WBR you are supporting biodiversity, sustainable development, and capacity building. Click the link below to lend a hand.

DONATE



Visit our Website

Waterton Biosphere Reserve Association | BOX 7 | PINCHER CREEK, AB T0K 1W0 CA

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December Investment Development

December Activity Snapshot: Driving Regional Growth



© NotebookLM

Endpoint Recovery:

Discussions with CEO Marlon Leehim on the system including the ability to handle "wet waste" and silage bags. A potential meeting set up for February 4 afternoon recommended 90 minutes and potentially invite a rep for Piikani and Blood council.

Alberta Innovates:

Discussed program supports in addition to what work they were supporting/knowledgeable in our region: water sanitation, data centre, other. Discussed Alberta potential for data centers and province concierge service for data centres

CNP Arch Physician Retention:

Met Monica Zyla with the chair and discussed opportunities, made a digital introduction for her to the president of the Alberta section of Rural medicine.

Prairies Canada:

Meetings to discuss funding for regional aerospace cluster that would fund an NPO/community to obtain grants to supplement infrastructure/ other for cluster development and business attraction.

Alberta Airports Management Association:

Met with chair Logan Boyd and discussed funding constraints for infrastructure and the 2024 report they created as context to be used for regions ABSW regional aerospace strategy.

CFI:

Multiple connections with CFI regarding cluster feasibility and how they connect.

Resilience Network:

Met with colleagues for updates and discussion around defence grants and supports for businesses that may support defence. Consideration for a regional approach.

Jobs Economy and Trade:

Met with workforce consultant Clayton Willoughby to discuss programs and support. Discussion of Labor Market Partnership grants: responsive grants for labor market data gathering and employer attraction/education events. Government emphasis on youth employment; projects targeting skilled youth (ages 21–24) likely to be prioritized for future funding. New fiscal year budget typically available mid-May to early June.

Defence meeting for Grants:

Webinar on: The Regional Defence Investment Initiative (RDII) is a strategic funding program designed to integrate businesses and innovation networks from the Canadian Prairies into the national defence supply chain.

Airport Cluster Information Pull:

This Regional Strategic Plan outlines a "Cluster Development" approach for the Alberta SouthWest region (Pincher Creek, Cardston, Fort Macleod, and Claresholm/Willow Creek).

Southgrow board:

Attended SG board meet

RINSA Meet:

Met with RINSA

Met with LocalIntel:

New regional investment attractions preparation software pilot.

BDO Zones:

Review accreditation process for BDO zones a data-driven, proven economic development tool that enables airports and regional governments to attract biofuel developers and investors through a standardized framework.

Southgrow Geopolitics Session:

I attended. Messages on not going back to how we were before and need to forge new and innovative paths.

Northback:

Attended community consultation-anticipate significant regional spin off from suppliers.

Tourism Marketing:

Attended a Tourism marketing session. Targeting curious adventurers and hotspot hunters.

Heritage Acres:

Met Executive director.

Website Stats:

Unique visitors were down from 481 in November to 328 in December

Page views were down from 728 in November to 576 in December

Most popular search query was Glenwood

(Results could be the result of increased surge in visitors due to social last month)

LinkedIn Results

32 new connections last 30 days

3,954 impressions, up 71%

2,469 member saw

305 click on information

134 interactions

Recommendation to Council



TITLE: PUBLIC WORKS DEPARTMENT REPORT

PREPARED BY: Alan McRae

DATE: January 6, 2026

DEPARTMENT: Public Works

ATTACHMENTS:

1. Shop/Fleet Report

APPROVALS:

 **Public Works Manager**

January 6, 2026

Date

 **CAO**

 **Date**

RECOMMENDATION:

THAT Council accepts the Public Works Department Report for the period of December 1, 2025 to January 4, 2026 as information.

- Gravel road maintenance 6-7 graders- plowing, ice removal and grading
- Private driveway snowplowing
- Hard surface maintenance-Plowing and sanding
- Permanent fence tear down and rebuild- PSF-04-20 (Div 4)
- Permanent fence maintenance-Replace missing or damaged windboards various locations
- Install permanent posts and signage on airport road at slide
- Admin parking lot and sidewalk maintenance- plowing and sanding
- Sign maintenance- replace broken off signposts and faded signs, remove AMA signs and posts if illegible
- Sign Installation-Install signage at blind speed corner on Rg Rd 301 (Div 1)
- Brushing- Fall problem trees- Rg Rd 21, beginning of Duke's Road (Div 3)
- Assist crushing crew with dozer- Stripping, dealing with ground water issues, sloping
- Meet crushing contractor at Summerview pit
- Bridge maintenance- check hazard markers in Div 4 and 5, repair wheel guard on lank bridge-BF 2224
- Fill in trench and post holes at admin building for new digital sign, hoard in signpost for cement curing
- Temporary snow fence- hand pound t-rails in location by Beaver Mines
- Start sign inventory in Quonset
- Start capturing all signage in Div 3 on MRF for asset management
- Work with HS specialist in reviewing formal hazard assessments
- Haul SxS to Lethbridge to have tracks installed, haul back
- Scrape ice at Pincher Creek standpipe

Recommendation to Council

EVENTS

JHSC meeting- December 11th
Safety meeting- December 12th
Holiday shutdown- December 25-Jan 1

FINANCIAL IMPLICATIONS:

None

SHOP/FLEET OPERATIONAL REPORT



PREPARED BY: ALAN MCRAE

DATE: January 6, 2026

DEPARTMENT: PUBLIC WORKS

ATTACHMENTS: N/A

SHOP/FLEET OPERATIONS SUMMARY: December 1, 2025 to January 4, 2026

Graders

Unit #61- Circle lift and cylinder work

Unit #64- Service call for no start, test battery's and replace

Unit #72- Front tire flat, remove and take to FT for repair, seized wheel bolts

Unit #75- Install Webasto, start installing two-way radio, MRF module

Heavy Trucks/Trailers/Equipment

Unit #24 (lowboy)-CVIP and repairs, brake shoes replaced

Unit #24J (jeep)- CVIP

Unit #24B (booster)- CVIP, repair to airbag over extension protection

Unit #36 (skidsteer)-T/S and repair for engine code/fuel delivery

Unit #80 (gravel pup)- CVIP, install new tarp

Unit #402 (2 ton)- CVIP, rear brakes replaced, service

Unit #418 (plow truck)-T/S fault engine fault codes, beacon light work, remove snow wing and send for repair

Unit #418 (plow truck)-VVA harness replacement

Unit #421 (plow truck)-Repair rear beacon light, T/S headlight short and repair

Unit #434 (water truck)-Intake piping repair

Light Duty and Light Trailers

Unit #22 (dump trailer)-CVIP, investigate complaints of brake issues-none found, working as intended

Unit #501 (3/4 ton)- LH tire replaced-bulge, replaced with good used tire to match other side

Unit #646 (road sprayer)- Service and post season checks

EVENTS

JHSC Meeting- December 11

Safety Meeting- December 12

Holiday Shutdown- Dec 25-Jan 2



M.D. OF PINCHER CREEK NO. 9

UTILITIES & INFRASTRUCTURE REPORT

G1b

SUMMARY OF MAJOR UPDATES SINCE DEC. 3rd – JAN. 7th

GENERAL PROJECTS

- Project invoice processing 95% complete for all 2025 projects with exception of BF 70175 (Yarrow), BF 70417 (Landfill Rd.), Events Board, and Oldman Reservoir Intake project.

LARGE (PRE-2026) PROJECTS

- Working to order Potassium Permanganate Treatment skid for new VIS intakes.
- SCADA Remote Monitoring Water project complete, decommissioning old computer.
- Events Board installed and tested, finalizing touch-up work and training.
- BF 75481 Olin Creek: Revise land package signed by landowner, awaiting physical copy.
- Closeout UROW/road plan survey work complete for 2025 projects, pending MD's review and final signoff prior to going to land titles.
- Seeding to be reviewed in Spring for multiple Bridge File projects.

LARGE 2026 IMPLEMENTATION PROJECTS

- Planning timing related to kickoff of 2026 projects.

LARGE 2027+ IMPLEMENTATION PROJECTS

- Planning timing related to preliminary engineering kickoffs for 2027 projects.
- Awaiting grant decision for Therriault prior to beginning additional prelim. work.

STUDIES & PLANNING WORK

- Facilities condition assessment: Awaiting grant decision.
- Regional Drought Study: Awaiting finalization of water resource assessment.
 - Engaging with various stakeholders.
- Transportation Master Plan: Final draft copy received mid. December. Final set of comments sent back for incorporation by MPE.
- Cridland Dam: Final spillway (hydrotechnical) report received. Reviewing prior to presenting alongside geotechnical report to Council.
- 10-Year Bridge Study update: Received draft copy Dec. 18th. Reviewing

Operations Updates

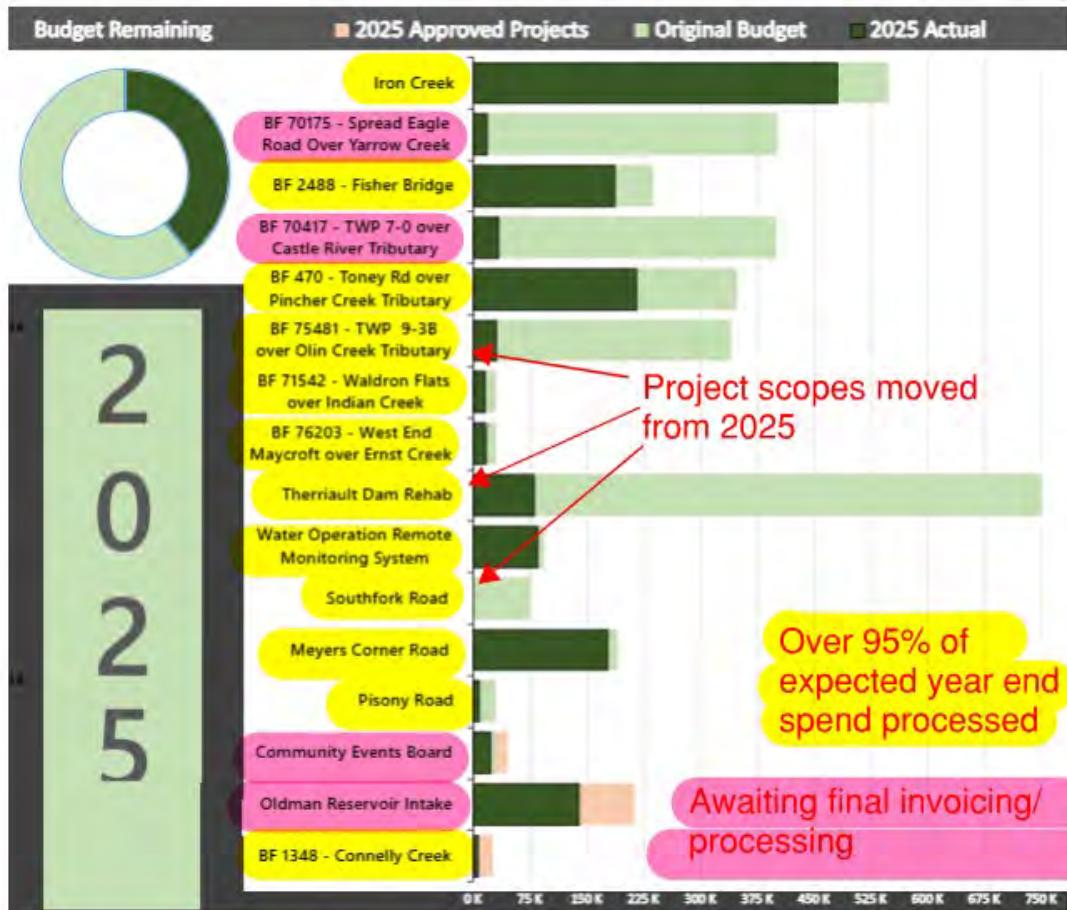
- Water restrictions removed Dec. 13th. 5.1m of water over intakes. Access to VIS' not feasible this Winter/Spring
- Successful water/wastewater operations over holiday break with reduced crew/hours
- 40-50 m³ leak source identified in Cowley and temporarily resolved

General Projects Budget Update

2026 Approved Budget: \$3,089,000. Jan 5th Spent: \$0

**Graphic under development*

**2025 Approved Budget: \$3,862,000. Jan 5th Spent: \$1,512,034 ~~Dee.~~
1st Spent: \$1,467,259**



Large Ongoing Projects (Pre-2026 Construction Start)

Oldman Reservoir Water Intake Low Level Project

- \$1.68M grant application finalized Jan 30th, 2024
 - Approval received for \$1.8M project, covering up to 75% of costs
- DFPP (Drought and Flood Protection Program) grant application approved, topping up Capital Project and covering 70% of costs for a Drought Projects Assessment
- Due to rising reservoir levels, access will not be possible this Winter to intakes for further troubleshooting
- Potassium Permanganate treatment setup ordered, scoping install location/building

Watercourse Crossing Inspection & Remediation Project – 100% Grant funded

- Funding agreement signed Mar. 28th, 2023, for \$1.55M
 - Extension received to March 31st, 2027
- Status report 3 complete for Oct. 31st

Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M

1.5m x 24m L culvert with high deflection and corrosion. Replace with two (2) 1.2m x 36m L CSPs

- Tender closed Nov. 4th. Ten (10) bids received. Awarded to low bidder (Vitae Environmental Ltd.) for **\$277,910** (Eng. Est. **\$299,357**)
- Preliminary engineering complete Oct. 11th. STIP unsuccessful
- Design complete and reviewed by MD, upstream detour planned
- Council approved Mar. 31st, 2026, construction completion date at Sep. 23rd meeting
- Revised legal plan received Oct. 6th. Working to closeout alternate land plan with landowner prior to mobilization (road ROW swap)
 - Surveyor has finalized plan and land agent has signed new package with landowner, digital copy received. Awaiting physical copy
- Contractor has initiated contact with MD regarding work proceeding. Working through deliverables

Water Operations Remote Monitoring System Migration – 2025

SCADA System Migration to VTScada. Includes replacement of main desktop at WTP, full migration programming and HMIs (Human Machine Interfaces), and licensing software

- Project complete, decommissioning old computer

Meyers Corner Road Culvert Replacement

Replace failed 900mm culvert via boring method with 1.37m x 35m welded pipe

- Work substantially complete. Temp. fence to be removed in Spring to allow seed to take
- UROW and road plan registration survey **complete**

Community Events Board, Admin Building

Single sided electric community events board on Admin building to advertise current events and upcoming meetings

- Sign installation complete Dec., 2025 with hookup test complete Jan., 2026
- Final hookup work underway prior to training and permanent operations





Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M

Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work

- UROW and road plan registration survey complete
- Construction complete, including lattice rail installation, final inspection Dec. 5th. Seeding has not taken significantly, to be reviewed in Spring

WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M

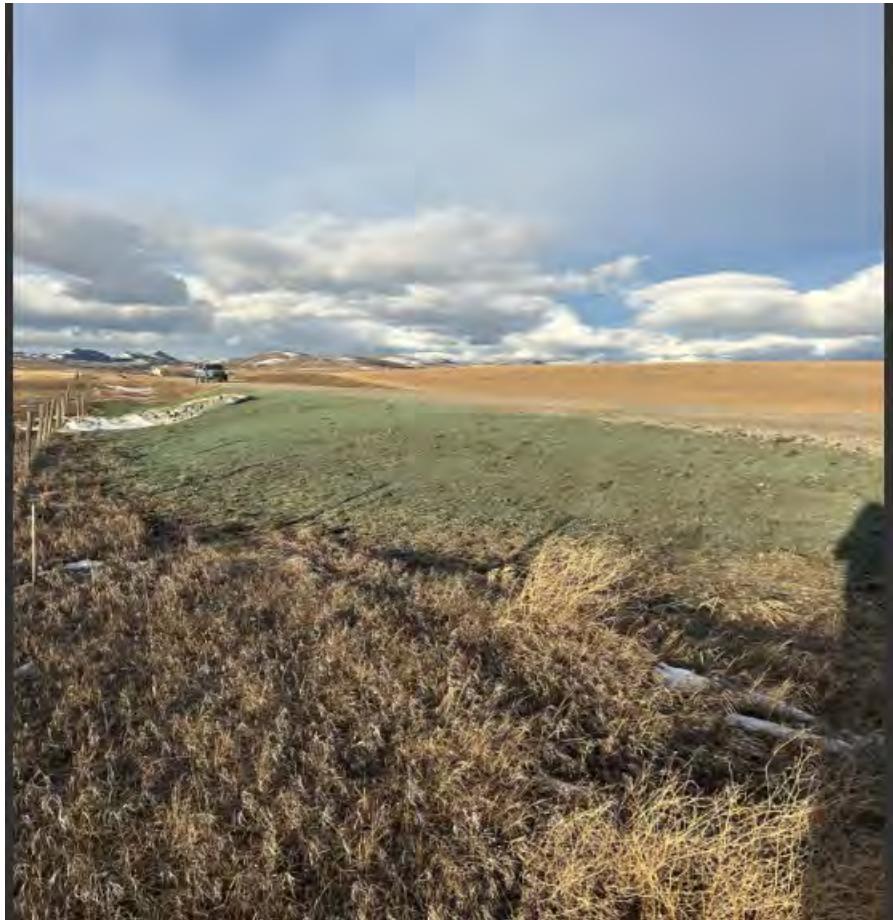
Install new 4.7m x 2m x 15m L corrugated steel box culvert to remediate fish passage concerns on Iron Creek under the WCR program (100% funded)

- Project complete
- UROW registration survey complete

Bridge File 70417 – TWN RD 70 over Castle River Trib., SE-05-007-01 W5M

6.1m clear span bridge with extensive rot and voids in piles and pile caps. Replace with two (2) 2m x 27m L CSPs

- Project complete including hydroseeding
- UROW and road plan registration survey complete



Bridge File 00470 – Toney Rd over Pincher Creek Trib., SE-02-006-01 W5M

1.6m x 43m L culvert with significant perforations and minor deflections. Install Steel Wall Pipe Liner (SWPL)

- Construction complete
- Road plan registration survey **complete**

Large Projects Planned for 2026 Implementation

Lundbreck Wastewater Main Rehabilitation between Railway/Park St.

2021 inspection and subsequent wastewater study determined MH 5 to 6 is aggregate material and a good candidate for trenchless rehabilitation. Work required to install Cured in Place Pipe (CIPP).

- To be kicked off

WCR #3: Connelly Creek under Connelly Rd (BF 1348), LSD SW-03-008-02 W5M

Replace or design a maintenance solution for the 3m x 49m L (5.6m cover) structural plate corrugated steel pipe (SPCSP) and remediate fish passage under the WCR Program.

- STIP application submitted Nov. 24th
- Received funder guidance/approval to proceed with prelim eng. under WCR program
- Council approval received Mar. 11th, 2025
- Preliminary engineering kicked off Apr. 3rd, awaiting completion
- Survey complete Apr. 25th

Bridge File 71542 – Waldron Flats over Indian Creek, SE-07-010-01 W5M

2m x 2.2m x 32m L culvert with isolated perforations in the roof of 3 rings and 1 ring on the foot. Replace with a 2.7m diameter x 48m long culvert.

- STIP application submitted Nov. 24th

Bridge File 76203 – West End Maycroft over Ernst Creek, NW-26-010-03 W5M

2.5m x 1.8m x 20m L culvert with 3 cracked rings in sidewall with 85mm remaining. Deflection and corrosion also present. Replace with two (2) 1.8m diameter x 28m L culverts.

- STIP application submitted Nov. 24th

Pisony Road over Cow Creek Tributary Culvert, LSD NE-01-009-03 W5M

1m x 14m L culvert failing on dead end road. Dual 1m x 13m L culverts are anticipated solution.

- Preliminary engineering and basic aquatic assessment kicked off Jan. 31st, 2025, with Roseke. Reduced prelim. eng. scope compared to Bridge Files
- Preliminary engineering assessment received Jun. 16th. Under review
- Anticipate Fall construction 2026

Large Projects Planned for 2027 Implementation

Gladstone Rd. over Mill Creek Trib., LSD SE-01-006-02 W5M

0.6m x 17m L culvert failing and causing significant scour and erosion downstream. Preliminary engineering required to determine replacement requirements.

- Located on an unmapped Class A waterbody. Fish passage not expected to be required due to downstream barriers
- Revising proposal based on reduced scope of DFO requirements
- Potential for project to get accelerated to 2026

Southfork Hill Road

Emergent investigatory and repair work for the Southfork Hill slide issues

- STIP LMI resubmission complete Nov. 27th, 2025
- Geotechnical scope awarded and complete. Final geotech. report received Dec 9th
 - Initial STIP application submitted Nov. 28th, 2024 - Unsuccessful
- Project paused pending further deterioration or future grant opportunities. Design work pending STIP decision

Therriault Dam – Rehabilitation Work

Geotechnical and Hydrogeology study complete in 2023. 2024 preliminary engineering determined most economically viable solution to address undersized spillway/overtop potential. 2025 work included detailed design work to rehabilitate spillway. 2026 work set to begin after DFPP funding decision and (if successful) shall include a lifecycle assessment on how to best use water source during drought.

- DFPP application submitted Nov. 27th. Anticipate response Q1 2026
- Spillway design complete, regulatory submissions pending grant timing
- Significant amount of history related to Therriault Dam reviewed during application process. Disaster Recovery Program (DRP) accessed in 1995, 2002, 2005, 2010, and 2014 related to Therriault Dam and spillway rebuilds. About \$600,000 spend (inflation adjusted) on flood recovery since 1994. A flood was also noted in 2006
- Additional design work pending grant decision

Bridge File 73608 – Twin Butte Rd. Over Waterton River, NW-34-003-10 W4M W5M

78m L steel truss bridge with isolated pile and stringers in fair-poor condition. Preliminary engineering required to determine extend of recommend repair work and costs.

- MD to reach out to Cardston upon conclusion of preliminary engineering to discuss potential for cost sharing

Bridge File 673 – Skyline Rd. Over Olin Creek, SE-31-009-01 W5M

2m x 2.2m x 54m L culvert (7m cover) with roof/sidewall deflection and cracked seems. Preliminary engineering required to determine feasibility of maintenance vs. replacement.

- Fish passage anticipated to be a requirement at this site. Current site likely inhibits.

Beaver Creek Rd. over Beaver Creek Trib., LSD NE and SE-33-008-28 W4M

Two separate failing culverts along Beaver Creek Rd. One 0.9m x 28m L (5m cover) has failed section in middle with cavity in ditch. One 0.75m x 30m L (9-10m cover) silted off/failed at downstream end. Preliminary engineering required to determine appropriate replacement/boring feasibility.

- Maintenance not anticipated to be feasible. Assessment of options required.

Studies and Planning Work

Regional Facilities Condition Assessment & Master Plan

- Grant application submitted Nov. 25th for Alberta Community Partnership – Intermunicipal Collaboration Grant with Cowley support
- Awaiting funding decision

Regional Drought Strategic Implementation Strategy & Raw Water Storage Project

- Grant received (up to 70%) for a Drought Projects Assessment under DFPP
- Grant application for 3 month (25-year) forecasted volumes received from AEPA
 - \$3.4M project, up to 75% of costs.
 - ATEC has confirmed stacking of AMMWP Raw Water Storage grant funds acceptable for the Drought Projects Assessment (Phase 2)
- Forecasted demand and water requirement scenarios presented to Council June 10th
- Draft water resource assessment received Aug. 8th, comments sent back Aug. 12th
 - Assessment sent to MD for final review Nov 10th. Review complete Nov. 30th, minor comments sent back prior to finalization
- Received draft land siting and design criteria to approach stakeholders. Three (3) of three (3) initially planned stakeholders approached. Discussions ongoing. Approaching additional stakeholders

Transportation Master Plan

\$200,000 grant received from ACP to complete a Transportation Master Plan, consisting of a paved, gravel road condition assessment, culvert (non-Bridge File) condition assessment, gravel pit analysis, airport runway assessment

- Awarded August 2024
- Gravel pit report complete
- Maycroft Road draft prelim. assessment received May 26th
- Draft TMP report received Jul. 21st, significant number of comments on new sections of report. Internal comments to be sent back to MPE prior to Sep. 9th Council meeting
 - Received comments back and path forward plan Sep. 10th. Discussion held with MPE Oct. 10th. Comments incorporated and sent back for MD review Dec. 16th. MD review and additional comments sent back Dec. 19th
- Anticipating final report by end of January

Cridland Dam

Geotechnical work as recommended in 2021 Dam Safety Review due to observed seepage and unknown soil properties

- Site visit complete Apr. 1st, costed plan received Apr. 25th

- Draft report for spillway discussed Jul. 22nd. Revised draft received Sep 25th, comments sent back for review Oct 8th. **Final copy received Dec. 11th.** Geotechnical report discussed Jul. 30th. Final copy received Aug. 27th
 - Initial results indicate spillway requires some (relatively minor) earthworks and spillway culverts are undersized
 - Confirmed observed dam face seepage coming from reservoir. Dam face does not meet long term Factor of Safety (FoS) requirements
 - At minimum, recommendation is quarterly monitoring of seepage

Miscellaneous

- Airport pavement assessment to be kicked off
- 10 yr. bridge study update kicked off Jan. 27th, 2025, with Roseke. Data entry complete
 - Draft received Dec. 18th, 2025. Under Review

Operations Updates

WATER SHORTAGE RESPONSE PLAN

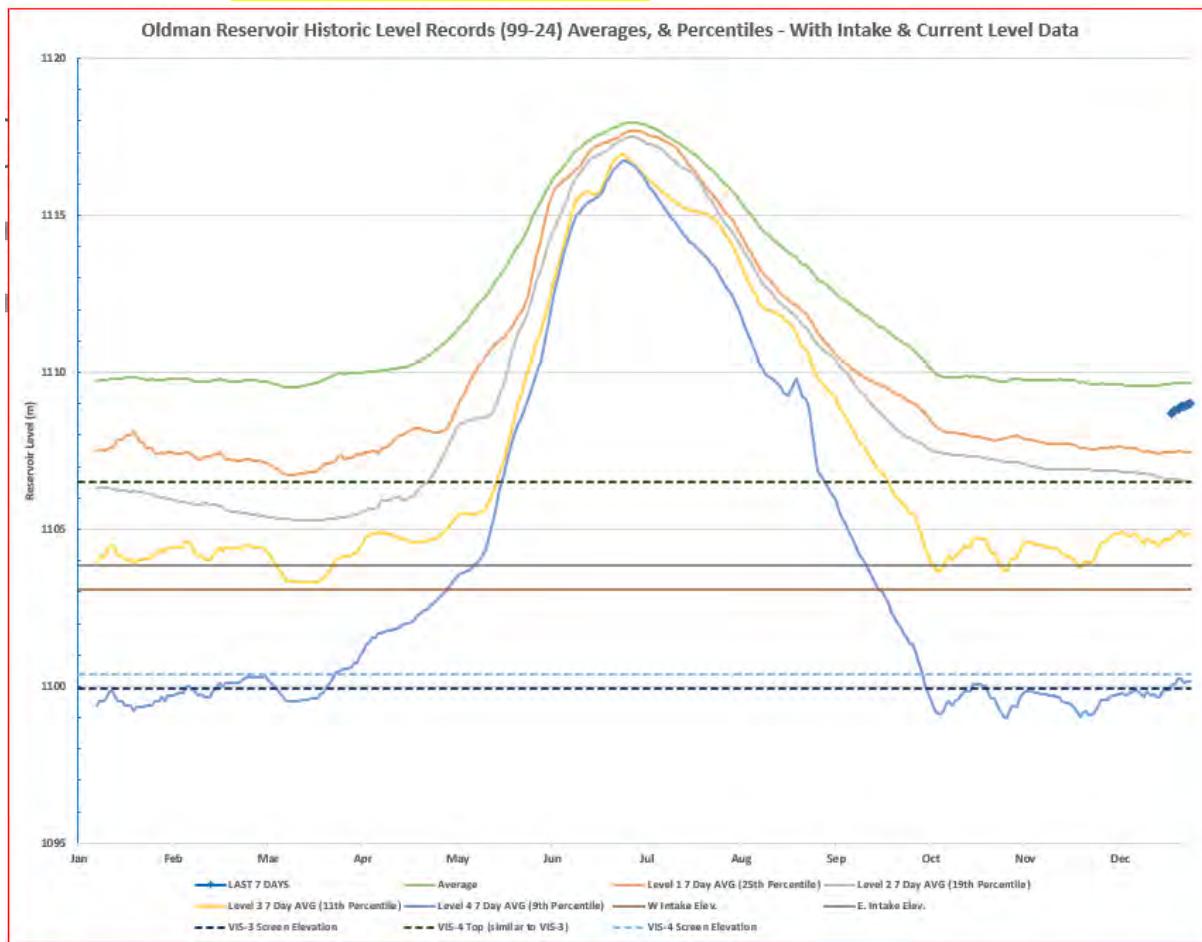
Implemented Stage: **Normal (Restrictions ended Dec. 13th)**

TOTAL WATER SHORTAGE RISK SCORE		
RESERVOIR LEVEL RISK	0.0	Score
WATER AVAILABILITY RISK	0.0	Score
FAILURE RISK	0.0	Score
SUPPLY/DEMAND RISK CALCULATION	5.5	Score
TOTAL	5.5	Score

- Reservoir levels recovered significantly over month of December (atypical)
- Snowpack equivalent levels have recovered over lower quartiles of seasonal
- Reservoir level and water availability risk no longer a concern
- Demand has increased significantly with CMR open along with a 40-50 m³/d leak in Cowley (resolved)
 - Average 48 hr. demand: 552 m³/d 364 m³/d
 - Average 7-day demand: 520 m³/d 362 m³/d
- Original intakes anticipated to remain available for foreseeable future (5.1m 2.7m of water over intakes).
- Access will not be possible to VIS' this Winter/Spring for pressure testing. Having pressure test parts shipped for future use

Reservoir & Snowpack Tracking

Reservoir Volume ~~Dec. 31st: 62.0% Dec. 1st: 54.2%~~



Beaver Mines Lot Servicing

- 49/66 developed applications received, 48 approved, 47 connected (71%)
 - Fifteen (15) undeveloped fully serviced locations, One (1) exempt with conditions



General Water Operations Updates January 6th, 2026:

- Sampling complete successfully over holidays
- No major issues over holidays aside from increased Chlorine consumption and minor skid treatment alarms
- Water meter reads complete
- Toilet leak fixed in WTP causing septic tank premature fills
- Lift Station odour control motor replaced, functioning
- Reviewing 2026 operation budget plans
- Working on annual reports
- Meters delivered to two (2) Lundbreck new developments. Water remains off for time being
- Heat trace grounding out on one (1) line at WWTP. Under investigation
- Lundbreck Meter STN experienced a network and backup dialer outage 4AM Nov. 9th. Required manual fill operation until Nov. 13th while troubleshooting issue. Temp. replacement 24V power supply installed Nov. 13th
 - Permanent redundant replacements installed
- Contravention submitted to AEPA Oct. 28th for non-compliance due to operating without a Level II Water Treatment Operator during vacation/illness. Interim plan approved with AEPA, system still considered in non-compliance until a permanent resolution in place
 - Met with Fort Macleod Nov. 24th, potential for agreement. Sent draft Memorandum of Understanding (MoU) Nov. 28th. MoU ready for signature pending minor internal review by Fort Macleod
- Letter sent to Cowley Mar 28th detailing various requests and proposed path forward for water assets, licenses, and amended operations contract
 - Cowley sent comments back on amended operations contract Nov. 18th. Reviewed with CAO. Comments captured and sent back to Cowley for execution Dec. 27th. Awaiting signed copy
 - Regarding transfer of water reservoir and treatment building, indicated next step as *“two councils to determine how the asset valuation will be addressed and make a plan for next steps”*
- Beaver Mines Water/Wastewater Projects
 - Awaiting thaw/rain event to assess BM WWTP infiltration
 - Awaiting minor changes to Lift STN Record drawings

General Miscellaneous Operations Update January 6th, 2025:

- Circular Materials notified regarding EPR reporting non-compliance with Paper. Circular Materials has indicated they have been working to resolve via meeting with CNPCL
- Waste handling contract expiring

Recommendation:

That the Utilities & Infrastructure report for Dec. 3rd – Jan 7th, 2026, is received as information.

Prepared by: David Desabrais

Date: Jan. 7th, 2026

Council Meeting

Date: Jan. 13th, 2026

Recommendation to Council

TITLE: Community Events Board – 2026 Budget Allocation			
PREPARED BY: David Desabrais		DATE: January 7 th , 2026	
DEPARTMENT: Utilities & Infrastructure			
David Desabrais	26/01/07	ATTACHMENTS: 1.	
Department Supervisor	Date		
APPROVALS:			
David Desabrais	26/01/07	Roland Milligan	2026/01/07
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council approve \$22,000 in 2026 funds from the MD Buildings Reserve for the Community Events Board for a project total of \$45,000.

BACKGROUND:

- As per section 248(1) of the MGA, a council resolution is required for any capital work not included in the 2026 capital budget.
- During the Oct. 28th, 2025 Council Meeting, \$45,000 in total funding was approved for the project *for 2025 work*.
- Construction began Dec. 8th, 2025. The majority of civil work was complete in December. \$23,027 in invoicing was processed as of Jan 5th, 2026.
- In early January, the sign wiring was installed, function tested, and pulled back out of the conduit. The MD is currently directly arranging final electrical cleanup of the install along with software training.
- Administration is also working through some contract/invoice clarifications with the main supplier/installer and have held on fully processing related invoices as we await a reduced invoice.

Administration is requesting allocation of the remaining 2025 budget to 2026 to cover expenses being incurred this year.

Recommendation to Council

FINANCIAL IMPLICATIONS:

- No change to overall draws from Reserve.

Recommendation to Council



TITLE: Local Authorities Pension Plan (LAPP) Policy

PREPARED BY: Meghan Dobie

DATE: January 6, 2026

DEPARTMENT: Corporate Services

Department Supervisor	Date	ATTACHMENTS:
		1. Policy A-ADM-001 (OLD) 2. Policy C-HR-003 (NEW)
APPROVALS:		
	JAN 6, 2026	
Department Director	Date	CAO
		
		2026/01/06
		Date

RECOMMENDATION:

That Council rescind policy A-ADM-001 LAPP; and further

That Council approve policy C-HR-003 LAPP.

BACKGROUND:

The MD offers full-time employees a defined benefit pension plan through the Local Authorities Pension Plan (LAPP). LAPP is a public-sector pension plan for employees of local governments and related public organizations.

LAPP allows for some flexibility in determining pensionable income. Therefore, a LAPP policy at the municipal level is encouraged.

Every 3 years, the MD's auditors will audit our LAPP process. It has been brought to our attention that Policy A-ADM-001 had some gaps from the previous audit; therefore, it is recommended that this policy be rescinded and replaced with C-HR-003.

FINANCIAL IMPLICATIONS: N/A

M.D. OF PINCHER CREEK NO. 9

ADMINISTRATION POLICY

A-ADM-001

TITLE: LOCAL AUTHORITIES PENSION PLAN

Approved by CAO

Date: September 15, 2017

Applicable Legislation

Alberta Public Sector Pension Plans Act

Policy Statement

The M.D. of Pincher Creek understands the importance a company pension plan has on an employee's wellbeing at retirement. The M.D. participates in the Local Authority Pension Plan. The plan will be administered as directed by the Local Authorities Pension Plan administration.

(1) Enrollment Eligibility

The following positions are eligible to enroll in Local Authorities Pension Plan:

- Full-time, permanent employees
- Part-time, permanent employees

The following positions are not eligible to enroll in Local Authorities Pension Plan:

- Full-time, temporary employees
- Part-time, temporary employees

(2) Enrollment Date

Mandatory enrollment begins upon successful completion of the probationary period as established in the Letter of Offer and/or CUPE agreement. A new staff member who is an active Local Authorities Pension Plan member must immediately join upon employment.

(3) Pensionable Service

Hours per pay period are used as the base unit in calculating pensionable service. For Administration employees, a pay period includes 70 hours and for Public Works employees, a pay period includes 80 hours. The number of pay periods per year is either 26 or 27.

(4) Pensionable Earnings

Only regular earnings in a pay period (including retro pay on regular hours) are considered pensionable for Local Authorities Pension Plan purposes. Earnings resulting from overtime, premiums, requested payout of banked earnings, and retro pay on overtime earnings are not considered pensionable.

M.D. OF PINCHER CREEK NO. 9

ADMINISTRATION POLICY

A-ADM-001

TITLE: LOCAL AUTHORITIES PENSION PLAN

Approved by CAO

Date: September 15, 2017

(5) Purchase of Prior Service

Staff have the option of buying back prior service and can request this directly from the Local Authorities Pension Plan.



TITLE: LOCAL AUTHORITIES PENSION PLAN

Approved by Council

Date: *Pending*

Policy Applies to ALL Full-Time Employees

PURPOSE OF POLICY

The purpose of this policy is to ensure all full-time employees entitled to the Local Authorities Pension Plan (LAPP) are enrolled according to plan membership requirements, and that the Municipal District of Pincher Creek No. 9 (MD) is compliant with all membership criteria.

POLICY STATEMENT

1. The MD of Pincher Creek No. 9 will participate in the Local Authorities Pension Plan as set out and defined by the LAPP Corporation.

DEFINITIONS

2. For this policy, the following definitions shall apply:
 - a. **“MD”** shall mean and refer to the employer, the Municipal District of Pincher Creek No. 9.
 - b. **“LAPP”** shall mean and refer to the Local Authorities Pension Plan.
 - c. **“Member”** shall mean all eligible employees enrolled in LAPP.
 - d. **“Pensionable Salary”** shall mean a member’s gross basic pay for the performance of regular duties, including any acting pay a member may receive while covering for another employee during their absence.
 - e. **“Pensionable Service”** shall mean the number of years of eligible and qualifying employment.

GENERAL GUIDELINES

3. LAPP is a defined benefits plan, which provides members with a set (defined) pension for their lifetime once the member retires.
4. The math used to figure out a member’s pension payment includes a member’s salary and years of service, not how much the member contributes or the returns on pension fund investments.

MEMBERSHIP ELIGIBILITY

5. All permanent full-time employees who work 30 or more hours per week on average during a service year must participate in LAPP, unless they are not eligible under the Plan’s terms.

6. Participation shall begin upon successful completion of the probationary period as established in the employment contract and/or CUPE agreement. The Director of Corporate Services, or designate, may waive the waiting period.
7. New employees who are already participating in LAPP upon hire will continue in the Plan with no waiting period, provided there is no gap in service.

CONTRIBUTIONS

8. Contributions are paid by both the member and the employer and are invested to fund pension benefits. The LAPP Sponsor Board sets contribution rates.

PENSIONABLE SALARY/EARNINGS

9. The following shall be included as pensionable salary
 - a. Regular Pay
 - b. Retroactive pay: remuneration that is paid at the current time but related to a prior period of pensionable service.
 - c. Vacation Pay: paid in respect of time off while the member was employed.
 - d. Acting Pay
 - e. Any other pay deemed eligible by LAPP or the MD.
10. The following shall never be included in pensionable salary
 - a. Overtime Pay
 - b. Payouts of Banked Earnings
 - c. Expense Allowances
 - d. Holiday and Vacation Pay paid in a lump sum
 - e. Holiday and Vacation Pay paid as a percentage of earnings, if paid out as a lump sum
 - f. Pay for individual achievement or bonuses
 - g. Value of work vehicle provided for personal use
 - h. Severance Pay
 - i. Shift or weekend work premium
 - j. Any other pay deemed ineligible by LAPP or the MD.

PENSIONABLE SERVICE

11. Hours per pay period are used as the base unit in calculating pensionable service. For Non-Union members, a pay period shall include 75 to 80 hours (or 37.5 to 40 hours per week); for Union members, a pay period shall consist of 80 hours (or 40 hours per week). The number of pay periods per year is either 26 or 27.

BUY BACK

12. Members have the option to increase their pensionable service by transferring service into LAPP or purchasing periods of eligible service that are not already credited as pensionable service under the Plan. Buyback service includes:
 - a. probationary service as outlined in the employer's LAPP participation policy;
 - b. periods of leave without pay;
 - c. eligible prior service; and
 - d. transfer service and shortfall service.
13. Members can request options for buying back prior service directly from the LAPP.

WORKERS' COMPENSATION BOARD BENEFITS

14. Members who receive temporary total or temporary partial disability benefits from the Workers' Compensation Board (WCB) under section 56(12) of the Workers' Compensation Act are required to continue to participate in LAPP. Contributions are to be remitted by the MD as if the member was at work.

Rick Lemire
Reeve

Roland Milligan
Chief Administrative Officer

Administration Guidance Request

G2b



TITLE: Request to Waive Tax Penalties - Tax Roll 1940.020

PREPARED BY: Sara-Lynn Warren

DATE: January 7, 2026

DEPARTMENT: Finance

Department Supervisor	Date	ATTACHMENTS:
		1. Letter from David Huebner
APPROVALS:		
	<u>Jan 8, 2025</u>	
Department Director	Date	CAO
		
		Date

REQUEST:

That Council consider waiving the tax penalties on tax roll 1940.020 in the amount of \$263.19

BACKGROUND:

The MD received a letter on December 2, 2025, with a cheque for the 2025 levy; however, the penalties incurred were not included in the amount.

David Huebner stated that he paid his taxes earlier; however, the MD has no record of the payment, nor can he provide any other proof of such payment.

Per MD Bylaw 1264-15, a 2% penalty was applied on July 2, 2025, 4% penalty was applied on November 1, 2025, and a 12% penalty was applied on January 2, 2026.

FINANCIAL IMPLICATIONS:

TBD

Dec. 2, 2025.

To whom It may Concern:-

Please find enclosed a second
cheque for property taxes no.

[REDACTED]

for 2025.

We do not know what happened to the
first cheque and thereby request that
all penalties be waived,
per concession with the staff on this
date Dec 2, 2025.

Sincerely, Dad Hand

Administration Guidance Request

G2c



TITLE: Request to Waive Tax Penalties - Tax Roll 6091.450

PREPARED BY: Sara-Lynn Warren

DATE: January 7, 2026

DEPARTMENT: Finance

Department
Supervisor

Date

ATTACHMENTS:

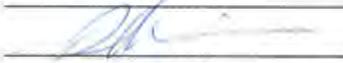
1. Email request from Billy Friley

APPROVALS:


Department Director


JAN 8, 2026

Date


CAO


Date

REQUEST:

That Council consider waiving the tax penalties on tax roll 6091.450 in the amount of \$1,279.42.

BACKGROUND:

Billy Friley purchased property on May 2, 2025. The account was paid in full in January 2026.

The MD does not resend tax notices based on title changes. Lawyers often request tax certificates when overseeing a purchase agreement. However, it is the ultimate responsibility of the rate payer.

Per MD Bylaw 1264-15, a 2% penalty was applied on July 2, 2025, 4% penalty was applied on November 1, 2025, and a 12% penalty was applied on January 1, 2026.

FINANCIAL IMPLICATIONS: TBD

January 7, 2026

Billy Friley

██████████ Pincher Creek No. 9, M.D. of, TOK1W0

██████████ Roll Number: █████

Re: Letter to Pincher Creek Council

Dear Mayor and Members of Council,

I am writing to respectfully request consideration for a refund of property tax penalties that were applied to my █████. I purchased the property with a closing date of May 2, 2025. Property tax letters from the Pincher Creek Municipality are issued annually on April 30, and due to the very close timing between the mailing of those notices and the transfer of ownership, I did not receive the initial property tax letter, nor any subsequent reminders or follow-up notices.

As a result, penalties totaling three separate charges—\$136.04, \$277.52, and \$865.86—were added to my account before I became aware of the outstanding balance. Once I learned of the situation, I acted promptly to bring the taxes current. This was my first year as an owner within the municipality, and I unfortunately had no information available to me regarding payment deadlines, notice delivery, or the accumulating penalties.

I fully appreciate the importance of municipal taxation and the processes in place to ensure timely payment. My request is based solely on the fact that I had no opportunity to respond to the original correspondence, as it never reached me, and I therefore could not take corrective action sooner. I believe this circumstance was unintended and arose from the transition of ownership rather than from any disregard of municipal obligations.

I kindly ask Council to consider these unique facts and to authorize a refund of the penalties applied, or such portion as you feel is fair and reasonable. I look forward to being a long-term, responsible member of the Pincher Creek community and am grateful for the services and stewardship that the Council provides to all property owners.

Thank you very much for your time and consideration.

Respectfully,

Billy Friley

Owner, █████

Contact: █████

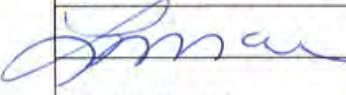
Recommendation to Council



TITLE: BYLAW No. 1366-25 (Community Standards Bylaw)

PREPARED BY: Laura McKinnon **DATE:** January 7, 2026

DEPARTMENT: Planning and Development

 Department Supervisor

2026/01/07 Date

ATTACHMENTS:

1. Bylaw No. 1366-25

APPROVALS:

 Department Director

2026/01/08 Date

 CAO

2026/01/08 Date

RECOMMENDATION:

THAT Council give second, third and final reading to Bylaw No. 1366-25, being the Community Standards Bylaw.

BACKGROUND:

As the MD of Pincher Creek Enforcement Services Department continues to grow, it is imperative that bylaws continue to evolve in order to meet the community's needs, and protect the use and enjoyment of all ratepayers.

The general purpose of Bylaw No. 1366-25 is to enhance the current Noise Bylaw and Unsightly Premises Bylaw. Bylaw 1366-25 will provide for the regulation of community standards, nuisances and unsightly properties.

First Reading was given to Bylaw No. 1366-25 on August 26th, 2025 and subsequently a public meeting (open house) was held on October 6th 2025. After review of comments and resident input, Bylaw 1366-25 was brought forward to Council on December 9th, 2025 for review.

A Public Hearing was not required for Bylaw No. 1366-25, as according to the MGA, a Council is required to conduct public hearings regarding land use bylaws, rezoning, intermunicipal development plans, etc. or on any other matter council deems appropriate.

FINANCIAL IMPLICATIONS:

None.

MUNICIPAL DISTRICT OF PINCHER CREEK NO.9

BYLAW # 1366-25

COMMUNITY STANDARDS

BEING A BYLAW OF THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9, IN THE PROVINCE OF ALBERTA, TO REGULATE AND CONTROL COMMUNITY STANDARDS, NUISANCES AND UNSIGHTLY PREMISES IN THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

WHEREAS pursuant to Section 7 of the Municipal Government Act, R.S.A. 2000, Chapter M-26 and amendments thereto, the council of the Municipal District of Pincher Creek No. 9 may pass bylaws for municipal purposes respecting:

- a) the safety, health and welfare of people and the protection of people and property;
- b) regulating nuisances, including unsightly property; and
- c) the enforcement of bylaws;

WHEREAS the Municipality deems it necessary to provide for the regulation of community standards, nuisances and unsightly properties;

WHEREAS the Municipality deems it necessary to consolidate and replace the existing Noise Bylaw #1256-14 and the Unsightly Premise Bylaw #1261-15;

NOW THEREFORE, be it resolved that the Council of the Municipal District of Pincher Creek No. 9, duly assembled, enacts as follows:

Part 1 - Title, Definitions and Interpretation

Title:

1. This Bylaw may be cited as the Community Standards Bylaw.

Definitions

2. In this Bylaw, the following words shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the past and future; words in the plural include the singular; words in the singular include the plural; words in the masculine gender include feminine and neutral genders; words in the feminine and neutral genders include the masculine gender. The word "shall" is always mandatory and not merely directory.

- (a) "Boulevard" has the meaning as defined in the Traffic Safety Act;
- (b) "Building" includes a structure or anything constructed or placed on, in, over or under land but does not include a highway, road or bridge forming part of a highway or road;
- (c) "Building Material" means all material or debris associated with the construction, renovation or demolition of any building or other structure and includes, but is not limited to: wood, gypsum board, roofing, pipe, wiring, vinyl or other siding, metal, packaging materials, containers, gravel, concrete, asphalt, and any earth, vegetation or rock displaced during such construction, renovation or demolition;
- (d) "Castle Mountain Resort" includes all land use districts, as defined by the Municipality's Land Use Bylaw, as being a part of the Castle Mountain Resort;
- (e) "Chief Administrative Officer (CAO)" means the person designated as the Chief Administrative Officer for the Municipality;
- (f) "Construction" means the building or maintenance of roads, earthworks or the temporary process of demolishing or building any structure, or repairing or improving a building that already exists, including landscaping, home repair, property improvement and any work in connection with that process;

- (g) “Contractor” means a company, person or persons contracted by the Municipality to deliver services to the Municipality or on behalf of the Municipality;
- (h) “Council” means the Council of the Municipal District of Pincher Creek No. 9;
- (i) “Day Time” means the period
 - (i) beginning at 7:00 am and ending at 11:00 pm of the same day on a weekday; or
 - (ii) beginning at 8:00 am and ending at 11:00 pm of the same day on a weekend;
- (j) “Emergency” has the meaning as defined at Section 541 of the *Municipal Government Act*;
- (k) “Enforcement Services Appeal Board” means the Enforcement Services Appeal Board as appointed by Council;
- (l) “Garbage” means any household or commercial rubbish or refuse including, but not limited to: boxes, cartons, bottles, cans, containers, packaging, wrapping material, waste paper, cardboard, food, organic waste, discarded clothing or fabric and any other discarded household or commercial items;
- (m) “Hamlet” includes the Hamlets of: Beaver Mines, Lowland Heights, Lundbreck, Pincher Station, and Twin Butte;
- (n) “Heavy Vehicle” means a vehicle or vehicle with trailer attached, exceeding any one of the following:
 - (i) Two axles;
 - (ii) Twelve and one half (12.5) meters in length; or
 - (iii) A maximum allowable weight of five thousand five hundred (5500) kilogramsbut does not include recreational vehicles, equipment or vehicles owned and operated by the Municipality used for road maintenance or construction;
- (o) “Highway” has the meaning as defined in the *Traffic Safety Act*;
- (p) “Imminent” means an action or activity that is ready to take place or is happening very soon;
- (q) “Inspection” has the same meaning as defined in Section 542(1) of the *Municipal Government Act*;
- (r) “Land Titles Act” means the Land Titles Act, R.S.A. 2000, Chapter L-4, as amended or replaced from time to time;
- (s) “Land Use Bylaw” means the Municipality’s current Land Use Bylaw, as amended or replaced from time to time;
- (t) “Motor Vehicle” has the meaning as defined in the Traffic Safety Act;
- (u) “Municipal Government Act” means the Municipal Government Act, R.S.A. 2000, c. M-26, as amended or replaced from time to time;
- (v) “Municipality” means the Municipal District of Pincher Creek No. 9;
- (w) “Night Time” means the period beginning at 11:00 pm and ending the following day at
 - (i) 7:00 am if the following day is a weekday; or
 - (ii) 8:00 am if the following day is a weekend;

- (x) “Noise” means any loud, unnecessary or unusual sound or any sound whatsoever that unreasonably annoys, aggravates or disturbs people, or which detracts from the comfort, peace, or enjoyment of peoples’ property within the boundaries of the Municipality;
- (y) “Normal Farm Practice” mean a practice that is conducted by a farm business in a manner consistent with accepted customs and standards as established and followed by similar farm businesses under similar circumstances and includes agricultural activities that make use of technology in a manner consistent with proper advanced farm management practices;
- (z) “Nuisance” means any condition or use of the premises which constitutes an unreasonable interference with the use and enjoyment of other premises and includes, without limiting the generality of the foregoing, those circumstances listed in Section 9 of this Bylaw;

- (aa) “Obstruction” means any person who
 - (i) refuses, interferes with, prevents or attempts to prevent an inspection; or
 - (ii) interferes with a peace officer in any manner that impairs or hinders a lawful investigation being conducted by the peace officer;
- (bb) “Occupant” means any person, including the owner of the premises, who is in possession or control of the premises, including but not limited to a lessee, licensee, tenant, contractor or agent of the owner;
- (cc) “Off Highway Vehicle” has the meaning as defined in the *Traffic Safety Act*;
- (dd) “Order to Remedy” means an order written pursuant to Section 546 of the *Municipal Government Act*;
- (ee) “Owner” means any natural person or body corporate
 - (i) who has legal title to the property;
 - (ii) who is registered under the Land Titles Act as the owner of the land or property;
 - (iii) who is recorded as the assessed person or body corporate on the tax assessment roll of the Municipality;
 - (iv) who has purchased or otherwise acquired the land, whether he has purchased or otherwise acquired the land directly from the owner or from another purchaser and has not yet become the registered owner thereof; or
 - (v) who holds themselves out as the person having the power and authority of ownership of the premises or who for the time being, exercises the powers of authority and ownership;
- (ff) “Peace Officer” means a person engaged by the Municipality as a Community Peace Officer, a Bylaw Enforcement Officer, a Designated Officer or a member of the Royal Canadian Mounted Police to carry out the provisions of this Bylaw. For the purpose of inspection and enforcement under this Bylaw, a Peace Officer is a Designated Officer of the Municipality;
- (gg) “Person” means an individual or any business entity including a firm, partnership, association, corporation, company or society, having charge or control of a premises;
- (hh) “Premises” means the lands, buildings and other structures located on any property situated in whole or in part within the Municipality and includes any buildings owned or leased by the Municipality and any boulevard which abuts or adjoins the premises, including up to the center of lanes or alleys at the rear or side of premises;

- (ii) “Provincial Offences Procedures Act” means the Provincial Offences Procedures Act, R.S.A. 2000, Chapter P-25 and the regulations thereunder, as amended or replaced from time to time;
- (jj) “Public Place” means any place, including privately owned or leased property, to which the public reasonably has or is permitted to have access;
- (kk) “Registered Owner” means a natural person or body corporate to which a motor vehicle is registered pursuant to the provisions of the *Traffic Safety Act*;
- (ll) “Remedial Order” means an order written pursuant to Section 545 of the *Municipal Government Act*;
- (mm) “Residential Development” means any land that is the site of one or more residential buildings and is designated by the Municipality’s Land Use Bylaw as one of the following land districts:
 - (i) Castle Mountain Resort Medium Density Residential (CMMDR);
 - (ii) Castle Mountain Resort Residential 1 (CMR-1);
 - (iii) Castle Mountain Resort Residential 2 (CMR-2);
 - (iv) Castle Mountain Resort Seasonal Residential (CMSR);
 - (v) Grouped Country Residential (GCR);
 - (vi) Hamlet Single-Detached Residential 1 (HR-1);
 - (vii) Hamlet Residential 2 (HR-2); and
 - (viii) Hamlet Manufactured Home Park 3 (HR-3);
- (nn) “Traffic Safety Act” means the Traffic Safety Act, RSA 2000, c. T-6 and Regulations thereof, as amended or replaced from time to time;
- (oo) “Unsightly Premise” means any premises or part thereof, that
 - (i) clearly shows signs of neglect, or which otherwise exhibits a significant lack of general maintenance, clean-up or upkeep and includes, but is not limited to those circumstances listed in Section 9 of this Bylaw; or
 - (ii) is in an unsightly condition as defined in Section 546(0.1) of the *Municipal Government Act*;
- (pp) “Vehicle” has the meaning as defined in the *Traffic Safety Act*;
- (qq) “Violation Ticket” means a violation ticket issued pursuant to the *Provincial Offences Procedures Act*;
- (rr) “Weekday” means Monday through Friday inclusive, unless it falls on a holiday as defined in the Interpretation Act, RSA 2000, c. I-8, as amended or replaced from time to time;
- (ss) “Weekend” means Saturday, Sunday and any other holiday as defined in the Interpretation Act, RSA 2000, c. I-8, as amended or replaced from time to time;
- (tt) “Woodland” means any natural bush, grass or trees which would not normally be maintained or groomed in order to protect its natural state.

Interpretation

3. The owner of a property is responsible for all activities on the property which may constitute a contravention of this Bylaw.
4. Nothing in this Bylaw relieves a person from complying with any requirement of any lawful permit, order, or licence.
5. Any heading or sub-headings in this Bylaw are included for guidance purposes and convenience only and shall not form part of this Bylaw.

6. Where this Bylaw refers to another Act, Bylaw, Regulation or Agency, it includes reference to any Act, Bylaw, Regulation or Agency that may amended or be substituted, therefore.
7. All Schedules attached to this Bylaw shall form a part of this Bylaw.

Part 2 - Unsightly Premises and Nuisance

General Prohibitions

8. No person, including an owner or occupant, shall cause or permit the premises or a use of that premises to constitute a nuisance or unsightly premises.
9. Conditions constituting a nuisance or unsightly premises include, but are not limited to:
 - (a) The excessive, unusual or unreasonable accumulation of rubbish, refuse, garbage, papers, packages, containers, bottles, cans, manure, animal feces, human excrement, sewage, the whole or part of an animal carcass, dirt, soil, gravel, rocks, petroleum products, hazardous materials, disassembled equipment or machinery, broken household furniture, surplus or disused household or commercial chattels, boxes, cartons, discarded fabrics and the like;
 - (b) Notwithstanding Section 9(a), the accumulation of manure or other animal waste on a premise designated as Agriculture (A), pursuant to the Land Use Bylaw, shall not constitute a nuisance under this Bylaw;
 - (c) Grass or weeds in excess of 20 cm in length, which demonstrate neglect, or a significant lack of general maintenance or upkeep by the owner or occupant, with the exception of natural woodland or brush;
 - (d) The presence of more than two (2) unregistered vehicle or parts thereof within areas designated under the Land Use Bylaw as:
 - (i) a hamlet; or
 - (ii) Castle Mountain Resort;
 - (e) The presence of more than three (3) unregistered vehicles or parts thereof on a parcel of land less than 21 acres, or the presence of more than five (5) unregistered vehicles or parts thereof on a parcel of land that exceeds 21 acres, unless a Development Permit has been issued pursuant to the Land Use Bylaw;
 - (f) The excessive, unusual or unreasonable accumulation of vehicle parts, equipment, tools or machinery that has been rendered inoperative by reason of disassembly, age or mechanical condition, including household appliances;
 - (g) the excessive, unusual or unreasonable flow of water from a hose, eavestrough, or downspout or similar device on the premises directed towards adjacent premises if it is likely that the water from the hose, eavestrough, downspout or similar device will enter the adjacent premises;
 - (h) the open or exposed storage on the premises of any industrial fluid, including, but not limited to : engine oil, brake fluid or antifreeze;
 - (i) the excessive or unreasonable accumulation of yard material including but not limited to: grass, tree or shrub cuttings, animal material, scrap building materials or ashes;
 - (j) the excessive, unusual or unreasonable accumulation of scrap, litter, trash or waste of any kind; or

(k) the excessive, unusual or unreasonable accumulation of building materials, whether new or used.

10. Notwithstanding Section 9(k), a property or premise that is found to have an excessive, unusual or unreasonable accumulation of building materials present, whether new or used, will not be deemed to be a nuisance or unsightly if:

- (a) the owner or occupant can establish that a construction or renovation project is being carried out on the premises;
- (b) the owner or occupant can demonstrate that the construction or renovation project has begun or that the start of the project is imminent;
- (c) the materials required for the project are stacked and stored in an orderly manner when not kept out of sight within the confines of an enclosed building;
- (d) the owner or occupant has been granted any development or other permits that are required by the Municipality;
- (e) the owner or occupant are complying with any conditions included on a permit that has been issued by the Municipality; and
- (f) the construction or renovation project referred is completed

- (i) within twelve (12) months from the commencement date of the construction or renovation for projects that do not require development or other permits, unless an extension has been obtained in writing from the Municipality; or
- (ii) within the timeframe indicated on a development or other permit or approval issued, unless an extension has been obtained in writing from the Municipality.

Maintenance Standards

11. All buildings, structures and improvements to property in a residential development shall be maintained consistent with the surrounding area, so that the foundations, exterior walls, roof, windows – including frames, shutters and awnings, doors – including frames and awnings, steps and sidewalks, driveways and fences are kept in a reasonable state of repair.
12. All fixtures, improvements, renovations or additions to any building, structure or improvement of property in a residential development, including but not limited to: exterior stairs, porches, decks, patios, landings, gazebos, balconies or other similar structures, must be kept in a reasonable state of repair consistent with the surrounding area.

Exclusions and Exemptions – Unsightly Premises, Nuisances and Maintenance Standards

13. Sections 8, 9, 10, 11 and 12 shall not apply to:
 - (a) bona fide and permitted commercial, industrial and agricultural activities, or construction, demolitions, renovations, landscaping, clean-up, storage or other related activities for which all required municipal, provincial or federal permits have been granted for activities carried out on, or in relation to a premises;
 - (b) activities carried out by the Municipality;
 - (c) landfills and transfer stations; or

- (d) any operation or activity operating under and in accordance with valid development approval conditions.
- 14. The owner or occupant of premises that carries on or permits the carrying out of any of the activities as set out in Section 13, shall ensure that all reasonable steps are taken to minimize the duration and visual impact of any resulting untidiness or unsightliness of the premises.
- 15. Notwithstanding Section 13, bona fide and permitted commercial, industrial and agricultural activities operating within the Municipality shall ensure that grass and weeds at these locations are maintained and not in excess of 20 cm in length.

Noise – General

- 16. No person shall cause or permit excessive noise that unreasonably annoys or disturbs the peace of any other person.
- 17. No person shall permit the property that they own, occupy or control to be used in a manner that allows, causes, or permits excessive noise that unreasonably annoys or disturbs the peace of any other person.
- 18. Factors and conditions that should be considered during an investigation or at trial, in determining whether noise is unreasonably annoying or disturbing the peace of any other person, includes but is not limited to:
 - (a) type, volume and duration of the noise;
 - (b) time of day and day of the week;
 - (c) nature and use of the surrounding area; and
 - (d) documentation, including but not limited to: logs and/or statements from a witness, that provides a Peace Officer with reasonable and probable grounds to believe that an offence has been committed, sufficient to support the issuance of a violation ticket.
- 19. Where a charge has been laid, whether or not any such noise is excessive and unreasonably interferes with a person's peaceful enjoyment of his property is a question of fact to be determined by a Court hearing a prosecution pursuant to this Bylaw.

Noise – Activities in Residential Developments (Night Time)

- 20. No person shall operate:
 - (a) A lawn mower or other motorized garden tool;
 - (b) A power tool outside of any building or structure;
 - (c) Motorized snow clearing or leaf blowing devices;
 - (d) Any other motorized device, tool or object that may cause noise;
 - (e) Construction, excavation, grading or maintenance equipment

in a residential development during the night time.

Noise - Vehicles

21. A person who owns, occupies, drives, operates or otherwise controls a motor vehicle, heavy vehicle, vehicle or off-highway vehicle, shall not cause excessive or unnecessary noise due to activities including, but not limited to:
 - (a) racing;
 - (b) excessive engine revving;
 - (c) alterations to or modifications of the manufacturer's muffler system;
 - (d) stereo amplification; or
 - (e) any other unnecessary activity,in relation to the motor vehicle, heavy vehicle, vehicle, or off-highway vehicle.
22. If a motor vehicle, heavy vehicle, vehicle or off-highway vehicle is involved in an offence referred to in Section 21, the registered owner of such motor vehicle, heavy vehicle, vehicle or off-highway vehicle is guilty of an offence.

Noise – Exemptions

23. The noise provisions of this Bylaw do not apply to:
 - (a) emergency vehicles;
 - (b) construction in residential developments during the day time;
 - (c) work on a municipal street or highway, carried out by the Municipality or a contractor, or any other work authorized or permitted by the Municipality ;
 - (d) work on a public utility carried out by the owner or operator of the public utility or by its contractors;
 - (e) tractors or other equipment operated in the maintenance of property during the daytime;
 - (f) any activity within the sole jurisdiction of the Government of Canada or Government of Alberta;
 - (g) noise resulting from normal farm practices on lands in a land use district in which agricultural activities are permitted or discretionary use, or for which a development permit has been issued for agriculture, or for which agriculture is a legal non-conforming use within the meaning of Section 643 of the *Municipal Government Act*;
 - (h) noise resulting from an industrial activity by any person on land in a land use district where the industrial activity is a permitted use, or for which a development permit has been issued for the industrial activity, or for which the industrial use is a legal non-conforming use within the meaning of Section 643 of the *Municipal Government Act*;
 - (i) livestock auction markets, community centers such as halls, agricultural grounds, recreation facilities and golf courses;
 - (j) landfills or transfer stations;
 - (k) aeronautical related activities of any airports location within or near the Municipality;
 - (l) film industry activities;

- (m) work or activities deemed to be an emergency; or
- (n) activities or events exempted under another Bylaw of the Municipality or otherwise permitted by the Municipality

24. The noise provisions of this Bylaw must not be interpreted to prevent:

- (a) the ringing of bells in/on churches, religious establishments or schools;
- (b) the use of a signaling device on a vehicle, truck or off-highway vehicle, in its normal operations, for the purposes of giving a warning to drivers or pedestrians;
- (c) the sounding of any alarm or warning to announce a fire or other emergency; or
- (d) music being played or other sounds related to a lawful parade, public demonstration or other activity authorized by the Municipality.

Garbage & Refuse

25. All premises, whether commercial, industrial, agricultural or residential developments, must store household and miscellaneous garbage in animal and weather-proof containers.

26. No person shall leave any garbage or other waste material on any lands owned or controlled by the Municipality, except in a receptacle designed and intended for such use, or at an approved waste management facility.

27. No person shall leave any garbage or other waste materials on private property or lands owned by another person, without that landowner's consent.

28. If a motor vehicle, vehicle, heavy vehicle or off-highway vehicle is involved in a contravention of Section 26 or 27, the registered owner of the motor vehicle, vehicle, heavy vehicle or off-highway vehicle is guilty of an offence.

Maintenance of Grass on Boulevards

29. Owners and / or occupants of a premises, whether residential, commercial or industrial, shall ensure that grasses on boulevards that are adjacent to the premises are cut and maintained at a reasonable length, not to exceed 20 cm in length, in a manner that prevents the premises from becoming unsightly, as long it is safe to do so.

Part 3 - Public Behaviours

30. No person shall behave in an aggressive manner towards Municipal staff members or contractors, in a public place or at municipal buildings or properties. For the purpose of this section, a person shall be considered to be behaving in an aggressive manner if they:

- (a) Obstructing or interfering with the lawful movement, duties or access of a municipal staff member or contractor;
- (b) Harassing, bullying, or verbally abusing a municipal staff member or contractor, including but not limited to threats, taunts, name-calling, derogatory language, or any form of repeated unwanted communication, whether in person or through any other medium;

- (c) make physical contact with a municipal staff member or contractor; or
- (d) Intimidating, threatening, coercing, or otherwise disturbing a municipal staff member or contractor through words, actions, or gestures intended to cause fear, discomfort, or distress.

31. When in a public place, no person shall:

- (a) cause or contribute to damage of any public or private property;
- (b) loiter in a manner obstructs, intimidates, or interferes with the movement, comfort, or safety of others;
- (c) deposit human waste (including urination or defecation) in any location not designated for such purposes;;
- (d) spit at, on, or towards any person or in a manner that creates a public nuisance or health concern;or
- (e) engage in or incite any physical confrontation with others.

Part 4 - Enforcement Operations

Inspections

32. Subject to the entry notice provisions of the *Municipal Government Act*, a Peace Officer of the Municipality, who has been appointed as a Designated Officer, bearing proper identification, may enter a premises to conduct an inspection in order to determine whether or not this Bylaw or an Order issued pursuant to this Bylaw is being complied with.

33. In determining whether a premises is a nuisance or an unsightly premises, a Peace Officer may have regard to the use and location of the premises.

Obstruction

34. No person shall interfere with or obstruct a Peace Officer conducting an investigation or taking any action under the authority of this Bylaw or the *Municipal Government Act*.

35. The Municipality may, in addition to issuing violation ticket(s), make application to the Court of King's Bench to seek an Order pursuant to Section 543 of the *Municipal Government Act*, should a person obstruct a Peace Officer lawfully exercising their authority pursuant to the *Municipal Government Act* or this Bylaw.

Emergencies

36. In case of an emergency, the Municipality may follow the provisions of Sections 542(3) and 551 of the *Municipal Government Act*, to eliminate the emergency.

37. Pursuant to Section 551(5) of the Municipal Government Act, the expenses and costs incurred as a result of actions, measures conducted by and / or remuneration expenses incurred by the Municipality are an amount owing to the Municipality by the person who caused the emergency.

38. Pursuant to Section 553.1(1)(c) of the *Municipal Government Act*, where a person owes money to the Municipality, as a result of the Municipality taking action or measure pursuant to Section 551(5) of the *Municipal Government Act*, the Municipality may add the amount owing to the tax roll of any property for which the person is the assessed person.

39. Pursuant to Section 553.2(2)(b) of the *Municipal Government Act*, where a person owes money to the Municipality, as a result of the Municipality taking action or measure pursuant to Section 549(5)(b) of the *Municipal Government Act*, the Municipality may add the amount owing to the business tax roll against any business operated by the person.

Remedial Orders

40. Where a Peace Officer believes that a person has contravened any provision of this Bylaw, the Peace Officer may issue a Remedial Order, pursuant to the provisions set out in Section 545 of the *Municipal Government Act*.
41. The owner or occupant of a premises, who is served with a Remedial Order, shall comply with the provisions and conditions set out in the Order.
42. Remedial Orders may be served:
 - (a) personally to the owner of the premises;
 - (b) personally to an occupant, who appears to be 18 years of age or older, of the premises; or
 - (c) when personal service of the Order cannot reasonably be affected or where a Peace Officer believes the owner of the premises is evading service, the Order may be served by posting it in a conspicuous location on the premises and then sending a copy of the Order to the owner of the premises via single registered mail.
43. A Remedial Order is deemed to have been served:
 - (a) immediately, when served personally to an owner or occupant; or
 - (b) three (3) days from the date the Remedial Order is posted on the premises, with a copy sent by single registered mail.

Remedial Orders – Review by Council

44. A person who is served with a Remedial Order, may seek a review of the Remedial Order by submitting a request in writing to the Enforcement Services Appeal Board within fourteen (14) days from the date the Remedial Order is served.
45. The written request for review letter, submitted pursuant to Section 42 must contain:
 - (a) the name of the person to whom the Remedial Order is directed;
 - (b) the municipal address of the premises to which the Remedial Order has been issued against;
 - (c) a daytime phone number at which the appellant may be reached; and
 - (d) a mailing or email address to which documents in relation to the appeal may be delivered.

Remedial Orders – Appeal to Court of King's Bench

46. A person affected by the decision of the Enforcement Services Appeal Board may appeal to the Court of King's Bench, pursuant to the provisions of Section 548 of the *Municipal Government Act*.

Remedial Orders - Enforcement

47. Pursuant to Section 549(1)(a) of the *Municipal Government Act*, if a person fails or refuses to comply with a Remedial Order, the Municipality may take whatever action or measures necessary to remedy a contravention of the *Municipal Government Act*, this Bylaw or any other enactment the Municipality is authorized to enforce or to prevent a reoccurrence of the contravention.
48. Pursuant to Section 546.1 of the *Municipal Government Act*, the Municipality may register a caveat under the Land Titles Act against the certificate of title for the land, in relation to a Remedial Order issued pursuant to Section 545 of the *Municipal Government Act*. Any such caveat must be discharged when the Order has been complied with or when the Municipality has performed the action or measures referred to in the Order.
49. Pursuant to Section 549(5)(a) of the *Municipal Government Act*, the expenses and costs associated to an action or measure taken by the Municipality to remedy a contravention are an amount owing to the Municipality by the person who contravened the enactment or this Bylaw.
50. Council may add any unpaid expenses and costs associated to an action or measure taken by the Municipality to remedy a contravention where the parcel's owner contravened the enactment or Bylaw and the contravention occurred on all or part of the parcel, pursuant to Section 553(1)(c) of the *Municipal Government Act*.

Order to Remedy

51. Where a Peace Officer believes that a person has contravened a provision of this Bylaw relating to an unsightly or dangerous property, the Peace Officer may issue an Order to Remedy pursuant to the provisions set out in Section 546 of the *Municipal Government Act*.
52. The owner or occupant of a premises, who is served with an Order to Remedy, shall comply with the provisions and conditions set out in the Order.
53. An Order to Remedy may be served:
 - (a) personally, to the owner of the premises;
 - (b) personally, to an occupant, who appears to be 18 years of age or older, of the premises; or
 - (c) When personal service of the Order cannot reasonably be affected or where a Peace Officer believes the owner of the premises is evading service, the Order may be served by posting it in a conspicuous location on the premises and then sending a copy of the Order to the owner of the premises via single registered mail.
54. An Order to Remedy is deemed to have been served:
 - (a) Immediately, when served personally to an owner or occupant; or
 - (b) Three (3) days from the date the Order to Remedy is posted on the premises, with a copy sent by single registered mail.

Order to Remedy - Review by Council

55. A person who is served with an Order to Remedy, may seek a review of the Order to Remedy by submitting a request in writing to the Enforcement Services Appeal Board within seven (7) days from the date the Order to Remedy is served.
56. The written request for review letter, submitted pursuant to Section 55 must contain:

- (a) the name of the person to whom the Order to Remedy is directed;
- (b) the municipal address of the premises to which the Order to Remedy has been issued against;
- (c) a daytime phone number at which the appellant may be reached; and
- (d) a mailing or email address to which documents in relation to the appeal may be delivered.

Order to Remedy - Appeal to Court of King's Bench

- 57. A person affected by the decision of the Enforcement Services Appeal Board may appeal to the Court of King's Bench, pursuant to the provisions of Section 548 of the *Municipal Government Act*.

Order to Remedy - Enforcement

- 58. Pursuant to Section 549(1)(b) of the Municipal Government Act, if a person fails or refuses to comply with an Order to Remedy the Municipality may eliminate the danger to public safety caused by a structure, excavation or hole or to deal with the unsightly condition of property.
- 59. Pursuant to Section 546.1 of the *Municipal Government Act*, the Municipality may register a caveat under the Land Titles Act against the certificate of title for the land, in relation to an Order to Remedy issued pursuant to Section 546 of the *Municipal Government Act*. Any such caveat must be discharged when the Order has been complied with or when the Municipality has performed the action or measures referred to in the Order.
- 60. Pursuant to Section 549(5) of the Municipal Government Act, the expenses and costs associated to an action or measure taken by the Municipality to eliminate a danger to public safety or deal with the unsightly condition of property are an amount owing to the Municipality by the person who contravened the enactment or this Bylaw.
- 61. Pursuant to Section 549(5)(b) of the *Municipal Government Act*, the expenses and costs associated to an action or measure taken by the Municipality to eliminate a danger to public safety or deal with unsightly condition of property are an amount owing to the Municipality by the person who did not comply with the Remedial Order issued pursuant to Section 546 of the *Municipal Government Act*, within the time specified in the Order.
- 62. Pursuant to Section 553.1(1)(c) of the *Municipal Government Act*, where a person owes money to the Municipality, as a result of the Municipality taking action or measure pursuant to Section 549(5)(b) of the *Municipal Government Act*, the Municipality may add the amount owing to the tax roll of any property for which the person is the assessed person.
- 63. Pursuant to Section 553.2(2)(b) of the *Municipal Government Act*, where a person owes money to the Municipality, as a result of the Municipality taking action or measure pursuant to Section 549(5)(b) of the *Municipal Government Act*, the Municipality may add the amount owing to the business tax roll against any business operated by the person.

Injunctions

- 64. The Municipality may, pursuant to Section 554 of the *Municipal Government Act*, apply to the Court of King's Bench seeking an injunction or other order that is in addition to any other remedy or penalty imposed by the Municipal Government Act, any other enactment or a Bylaw.

Enforcement Services Appeal Board

65. The Enforcement Services Appeal Board is hereby constituted under the following terms:
 - (a) The Board shall be a Committee of Council;
 - (b) The Board shall consist of 3 members, comprised of 1 Councilor and 2 members of the general public;
 - (c) The Board may adopt a set of rules and procedures with respect to the conduct of appeals; and
 - (d) In the event that any member of Council appointed as a member of the Board cannot be in attendance at a meeting of the Board, any other member of Council may sit as a substitute for that member of the Board.
66. Pursuant to Section 203 of the *Municipal Government Act*, Council hereby delegates its authority under Section 547 of the *Municipal Government Act*, to the Enforcement Services Appeal Board. This Board may hear appeals of Remedial Orders and Orders to Remedy issued pursuant to Sections 545 ad 546 of the *Municipal Government Act*.
67. The owner or occupant of a premises, who is subject to an Order issued by the Enforcement Services Appeal Board, shall comply with the provisions and conditions as set out in the Order.

Part 5 - Offences and Penalties

Offences and General Penalty Provisions

68. Any person who contravenes or fails to comply with the provisions of this Bylaw is guilty of an offence.
69. Any person who is convicted of an offence pursuant to this Bylaw is liable on summary conviction to a fine not exceeding ten thousand dollars (\$10,000.00) and in default of payment of any fine imposed, to imprisonment for not more than one (1) year.

Owner Liable

70. The owner of a vehicle involved in an offence under this Bylaw may be deemed to be the person responsible for the offence.

Violation Tickets and Penalties

71. Where a Peace Officer believes that a person has contravened any provision of this Bylaw, he may commence proceedings by issuing a violation ticket in accordance with the *Provincial Offences Procedures Act*.
72. The specified penalty payable in respect of a contravention of any provision of this Bylaw is the amount shown in Schedule 'A' of this Bylaw in respect of that provision.
73. The minimum penalty payable in respect of a contravention of a provision of this Bylaw is the amount shown in Schedule 'A' of this Bylaw in respect of that provision.
74. Notwithstanding Section 72:
 - (a) where any person has been in contravention of the same provision of this Bylaw twice within one (1) twelve (12) month period, the specified penalty payable in respect of the second offence is double the amount shown in Schedule 'A' of this Bylaw in respect of that provision; and

(b) where any person has been in contravention of the same provision of this Bylaw three (3) or more times within one (1) twelve (12) month period, the specified penalty payable in respect of the third or subsequent offence is triple the amount shown in Schedule 'A' of this Bylaw in respect of that provision.

75. Notwithstanding Section 73:

- (a) where any person has been in contravention of the same provision of this Bylaw twice within one (1) twelve (12) month period, the minimum penalty payable in respect of the second offence is double the amount shown in Schedule 'A' of this Bylaw in respect of that provision; and
- (b) where any person has been in contravention of the same provision of this Bylaw three (3) or more times within one (1) twelve (12) month period, the minimum penalty payable in respect of the third or subsequent offence is triple the amount shown in Schedule 'A' of this Bylaw in respect of that provision.

Continuing Offences

76. In the case that an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which the offence continues.

Mandatory Court or Information

77. No provision of this Bylaw shall prevent any Peace Officer from issuing a violation ticket requiring the court appearance of the defendant, pursuant to the provisions of the Provincial Offences Procedures Act, or from laying an information instead of issuing a violation ticket.

Part 6 - Miscellaneous Provisions

Liability for Fees

78. The levying and payment of any fine or the imprisonment for any period provided in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs from which he is liable under the provisions of this Bylaw.

Certified Copy of Records

79. A copy of a record of the Municipality, certified by the person duly appointed as the Designated Officer for the same as a true copy of the original, shall be admitted in evidence as *prima facie* proof of the facts stated in the record without proof of the appointment or signature of the person signing it.

Other Provisions

- 80. Schedule 'A', as attached, forms a part of this Bylaw.
- 81. It is the intention of the Council of the Municipality that each section of this Bylaw should be considered as being separate and severable from all other sections. Should any section or part be found invalid by a Court of competent jurisdiction, it is intended that the invalid section or part shall be severable, and the remainder of the Bylaw will remain in effect.
- 82. It is the intention of the Council of the Municipality that all offences created pursuant to this Bylaw be construed and considered as being Strict Liability Offences.
- 83. This Bylaw shall come into full force and effect upon the date of the third and final reading.

84. Upon third and final reading of this Bylaw, the existing Noise Bylaw #1256-14 and Unsightly Premise Bylaw #1261-15 are repealed

Read a first time

Read a second time

Read a third time

Reeve

Chief Administrative Officer

SCHEDULE 'A' - PENALTIES FOR OFFENCES

SECTION	OFFENCE DESCRIPTION	MINIMUM PENALTY	SPECIFIED PENALTY
8	Nuisance or Unsightly Premises	400.00	800.00
11	Building / structure / improvement in unreasonable state of repair	200.00	400.00
12	Fixture / improvement / renovation / addition to building in unreasonable state of repair	200.00	400.00
14	Owner / occupant fail to minimize visual impact of untidiness / unsightliness	200.00	400.00
15	Fail to maintain grass / weeds to reasonable length	200.00	400.00
16	Cause / permit excessive noise	300.00	600.00
17	Owner / occupant / person in control of property cause / allow excessive noise	300.00	600.00
20(a)	Operate lawn mower / motorized garden tool in residential development during night time	300.00	600.00
20(b)	Operate power tool outside building / structure in residential development during night time	300.00	600.00
20(c)	Operate motorized snow clearing / leaf blowing device in residential development during night time	300.00	600.00
20(d)	Operate motorized device / tool / object in residential development during night time	300.00	600.00
20(e)	Operate construction / excavation / grading / maintenance equipment in residential development during night time	300.00	600.00
21	Owner / occupant / driver / operator / person in control of motor vehicle / vehicle / heavy vehicle / OHV cause excessive noise	300.00	600.00
25	Fail to store garbage / refuse in animal proof / weather proof container	150.00	300.00
26	Leave garbage / waste material on municipal lands	400.00	800.00
27	Leave garbage / waste material on private property	400.00	800.00
29	Fail to maintain grasses on boulevard adjacent to premises	200.00	400.00
30	Behave in aggressive manner	600.00	900.00
31(a)	Cause damage in public place	200.00	400.00
31(b)	Loiter in public place	150.00	300.00
31(c)	Urinate / deposit human waste in public place	150.00	300.00
31(d)	Spit at person in public place	200.00	400.00
31(e)	Engage in physical confrontation in public place	200.00	400.00
34	Obstruct Peace Officer	600.00	1200.00
41	Fail to comply with Remedial Order	600.00	1200.00
52	Fail to comply with Order to Remedy	600.00	1200.00
67	Fail to comply with Order of Enforcement Services Appeal Board	600.00	1200.00

CHIEF ADMINISTRATIVE OFFICER'S REPORT

December 6, 2025, to January 9, 2026

Discussion:

Dec 8	All Seasons Resorts Embargo Meeting
Dec 9	Council Committee and Regular Council Meetings
Dec 10	Northback's Grassy Mountain Project Socio Economic Interview
Dec 11	Joint Health and Safety Committee Meeting
Dec 11	PCREMO EAC Meeting
Dec 15	Senior Management Team Meeting
Dec 17	Special Meeting (Joint with Town of Pincher Creek)
Dec 24 - Jan 1	Christmas Break
Jan 6	Subdivision Authority and Municipal Planning Commission Meetings
Jan 8	Safety Inspection – Water Treatment Plant
Jan 9	Local Authority Elected Officials Course – Emergency Management

Upcoming:

Jan 13	Council Committee and Regular Council Meetings
Jan 14	ASB Meeting
Jan 15	Labour Management Meeting

RECOMMENDATION:

That Council receives for information the Chief Administrative Officer's report for the period December 6, 2025, to January 9, 2026.

Prepared by: Roland Milligan, CAO

Date: January 8, 2026

Respectfully presented to: Council

Date: January 13, 2026

ADMINISTRATIVE SUPPORT ACTIVITY

December 5, 2025 to January 7, 2026

Correspondence from the Last Council:

- Concerns on 911 Addressing/Dispatch - Minister of Public Safety and Emergency Services in Alberta
- Holiday Train Thank you – CPKC, Shift REI, Various Enforcement Services
- Letters of Support - Castle Mountain Resort and Ukrainian Canadian Congress (UCC)
- Thank you for attending Meeting/Follow up Discussion - Alberta Forestry and Parks
- Thank you for Attending Meeting - Orphan Well Association and CAPTUS

Advertising/Social:

- Ag Information Forum – December 11, 2025
- Southwest Alberta Rural Crime Watch Association Meeting – December 10, 2025
- MD Holiday Closure Information/Eco Centre/Tax Deadlines/Emergency Information
- Curling Club Donation
- Name that Grader!
- Holiday Train Information
- Coffee with Council Dates for 2026
- Special Council Meeting – December 17, 2025
- Landfill Closure – Due to High Winds
- Joint Force Operation at Burmis Scale
- Holiday Train Event Photos
- Nominate a Farm Family
- Removal of Water Restriction
- Public Meeting – Proposed Communication Tower – January 14, 2026
- Caution – Icy Roads Due to Rain
- Southwest Alberta Rural Crime Watch Association Meeting – January 21, 2026

Other Activities:

- Regular Committee, Council
- Special Council Meeting
- CPR Holiday Train
- Holiday Closure – December 24, 2025 through January 2, 2026
- Name that Grader Contest (57 submissions to date)

Invites to Council:

- Invitation to Waterton/ID #4 to Attend Council – they will reach out later this Fall with a presentation and to attend an MD Council meeting

Upcoming Dates of Importance:

- Local Authority Elected Official (LAEQ) Course for Elected Officials – January 9, 2026
- Regular Committee, Council – January 13, 2026
- Agricultural Service Board – January 14, 2026
- Public Information Session – Proposed Communication Tower – January 14, 2026
- District 1 Board of Directors Meeting – January 15, 2026
- Foothills Little Bow Association Meeting – January 16, 2026
- Southwest Alberta Rural Crime Watch Meeting – January 21, 2026



Fw: Briefing Note on EIA Terms of Reference – For Council Review

From Roland Milligan <AdminCAO@mdpinchercreek.ab.ca>

Date Wed 2025-12-17 14:06

To Jessica McClelland <AdminExecAsst@mdpinchercreek.ab.ca>

1 attachment (75 KB)

Terms of Reference Grassy Mountain EIA.docx;

Next Council Info Action.

Roland Milligan

Chief Administrative Officer

M.D. of Pincher Creek No. 9

Box 279

1037 Herron Avenue

Pincher Creek, AB T0K1W0

Phone: 403-627-3130

Email: AdminCAO@mdpinchercreek.ab.ca

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From: Slopes Studio Creative Resistance <slopesstudio.creativeresistance@gmail.com>

Sent: December 17, 2025 13:45

To: Roland Milligan <AdminCAO@mdpinchercreek.ab.ca>

Subject: Briefing Note on EIA Terms of Reference – For Council Review

Chief Administrative Officer (CAO)

Pincher Creek Municipal District # 9

Dear Emma,

I hope this message finds you well. Please find attached a one-page briefing note regarding the Terms of Reference stage of the Environmental Impact Assessment (EIA) process. The note is intended to provide councils with a governance-focused lens on how value judgments are embedded in assessments, and where influence is still possible.

If your next council meeting falls **before January 16, 2026**, I would be grateful if you could place this item on the agenda for review by council members. If the timing does not allow, I would appreciate it if you could forward the briefing directly to councilors, mayors, and reeves for their consideration. I sincerely apologize for the timing during the holiday season and appreciate your support in ensuring this information reaches decision-makers who may find it useful.

Thank you very much for your time and attention.

With appreciation,

Jane McQuitty

587-226-3362

Slopes Studio – Creative Resistance

slopesstudio.creativeresistance@gmail.com

One page briefing, why the terms of reference for Grassy Mountain matter.

Dear [Council Members / Board Members / Chief and Council],

I'm writing to share a short briefing note that may be useful as you consider engagement with the Environmental Impact Assessment process currently underway for Grassy Mountain..

This note is **not a technical critique of the project**, nor an argument for or against development. Instead, it focuses on a part of the EIA process that often receives less attention than it deserves: the **Terms of Reference stage**, where key assumptions about harm, risk, and cumulative effects are set before technical studies begin.

In my experience, councils, watershed authorities, and Indigenous governments are often asked to respond later in the process—once large volumes of technical material are already on the table. By that point, many of the most consequential judgments have been translated into technical conclusions that are difficult to revisit, even when participation is invited in good faith.

The attached one-page briefing is intended as a **governance-focused heads-up**, outlining:

- why the ToR stage matters for cumulative and downstream concerns,
- how value judgments can quietly shape what later counts as decision-relevant,
- and what kinds of questions may be most effective to ask early, before assumptions are locked in.

I hope this is useful as a background lens rather than a position statement. Please feel free to share it internally or disregard it if it's not helpful at this time.

With appreciation for the work you do,

Jane McQuitty

One page briefing, why the terms of reference for Grassy Mountain matter.

Purpose

This one-page briefing is for municipal councils, watershed authorities, and Indigenous governments engaging with an Environmental Impact Assessment (EIA) process.

It is **not** a technical critique of a project and **not** an argument for or against development. It explains how decisions made at the **Terms of Reference (ToR)** stage can quietly shape whose concerns remain decision-relevant later on — even when consultation is conducted in good faith.

Why the ToR stage is critical

The Terms of Reference are often treated as a procedural planning step. In practice, they are the **last moment when the value judgments guiding an assessment are still visible**.

The ToR determine:

- which harms will count,
- which uncertainties will matter,
- where unacceptable risk begins,
- and how cumulative effects will be framed.

Once these judgments are translated into technical studies, they are difficult to revisit.

The ToR are the last chance to see the guiding values before they disappear into technical measurements.

Salami slicing and cumulative burden

Fragmenting projects into separate components or phases (“salami slicing”) prevents any single authority from seeing the full cumulative burden.

For councils and watershed bodies, this can:

- obscure downstream and long-term impacts,
- weaken inter-jurisdictional oversight,
- and shift attention away from system-level effects.

This is not a dispute about science

Disagreements at the ToR stage are usually **not** about science versus non-science.

Often:

- all parties rely on the same scientific disciplines,
- comparable methods and data are used,
- experts on different sides are equally credentialed.

The disagreement lies in **values-guided judgments**:

- where thresholds of harm are set,
- how precaution is applied,
- what level of risk is considered acceptable.

These judgments shape outcomes long before hearings begin.

How legitimacy can be unintentionally undermined

EIA processes can appear fair because participation is invited and hearings are held. Yet if the ToR have already fixed the most consequential assumptions, later disagreement may be treated as mere opinion.

This does not require bad faith. Decision-makers and participants alike may assume they are engaging with neutral science, when key value judgments have already been embedded.

What councils and watershed authorities can watch for

At the ToR stage, consider asking:

One page briefing, why the terms of reference for Grassy Mountain matter.

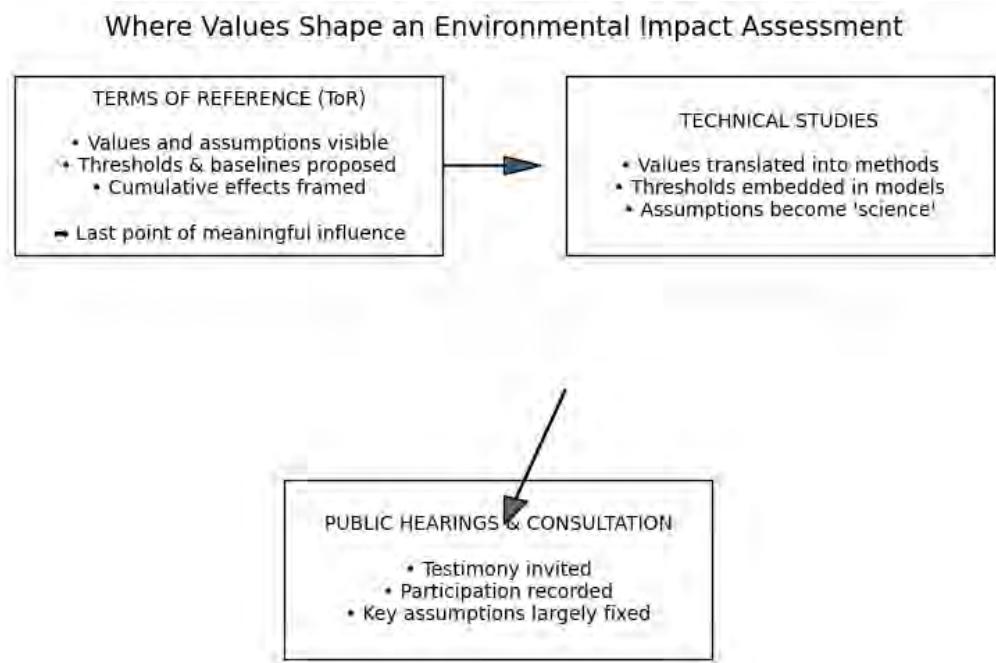
- Where are thresholds of unacceptable harm specified?
- How is baseline burden defined, and at what scale?
- How are cumulative effects assessed across jurisdictions and over time?
- Which uncertainties are treated as significant?
- How are value judgments made explicit rather than assumed?

These are questions of **governance and accountability**, not opposition.

Closing

The Terms of Reference are not just technical instructions. They are documents of **public value-setting**.

Understanding this early helps councils, watershed authorities, and Indigenous governments engage strategically — before value judgments are embedded in technical conclusions that are difficult to challenge later.





Letters of support

From Liza Dawber <InspiredApproach@outlook.com>

Date Mon 2025-12-15 14:15

To Carolina Hunsperger <executiveassistant@pinchercreek.ca>; Jessica McClelland <AdminExecAsst@mdpinchercreek.ab.ca>

Good afternoon lovely ladies

I have 2 requests for letters of support for the January 15 deadline of community grants.

The Pincher Creek Search and Rescue will be applying for funding for a new truck to carry their equipment to and from emergencies.

Addressed to

Mrs. Kara Kulak
Southwest Alberta Search and Rescue Society
Box 1705
Pincher Creek, AB T0K 1W0

Also - the Community Hall are applying for new accessible doors that do not let the weather in.

Lorne Jackson
The Pincher Creek Community Centre Hall Society
Box 1178, 287 Canyons Drive
Pincher Creek, AB, T0K 1W0

If you would like more detail on either of these applications please let me know.

Thank you!

Liza Dawber
Community Grant Specialist
SASCI
403 682 7421

Seniors' Week 2026 40th Anniversary of Intergenerational Day Event

Assisted Living and Social Services is seeking proposals from communities and organizations interested in co-hosting the Provincial Launch Event. The selected co-host will partner with the Government of Alberta to showcase local engagement, celebrate Alberta's seniors, and highlight the importance of intergenerational connections.

An initial proposal has been submitted as part of the application process (due December 30, 2025)

Next Steps:

- Request support from the Council for the Town of Pincher Creek.
- Engage community partners to support participation.
- Submit the completed Expression of Interest by January 30, 2026.
- Await provincial review and respond to any follow-up requests.
- Begin collaborative planning with the Province and local partners if selected.

Costs:

- At this time, the estimated costs remain undetermined.
- If selected, the Government of Alberta will provide a grant of \$10,000 to support the event.
- Additional funding through local grants, partners, and community donations will also be explored.

January 7, 2026

That the Committee of the Whole for the Town of Pincher Creek approve moving forward with the submission of an Expression of Interest to the Government of Alberta to co-host the Seniors Week Provincial Launch Event for the 40th anniversary of Intergenerational Day June 1, 2026.



Town of Pincher Creek

962 St. John Avenue, Pincher Creek, AB, T0K 1W0

403-627-3156 | reception@pinchercreek.ca | pinchercreek.ca

January 7, 2026

Re: Expression of Interest - Intergenerational Day Event

Dear Municipal District of Pincher Creek No. 9:

We are currently exploring the opportunity to submit an Expression of Interest application to co-host the Provincial launch event for Seniors Week: Intergenerational Day June 1, 2026, in partnership with the Assisted Living and Social Services department of the Alberta Government. We would value the input and involvement of local community organizations such as yours.

To determine if we have enough community support and resources to submit an expression of interest, we are requesting your feedback regarding potential involvement.

This may include:

- Your thoughts on the value of our region co-hosting an Intergenerational Day Event.
- Possible activities, ideas you feel would be beneficial, and highlights of your organization's role in preserving and celebrating our region's intergenerational heritage.
- Any level of participation your organization may be willing and able to provide for the day's events.

Your insights will help guide the application's success and ensure the event is inclusive, engaging, and beneficial for all involved should we be selected to co-host this event.

If you are interested, please submit any information you feel would help the application process by January 20th 2026.



Town of Pincher Creek

962 St. John Avenue, Pincher Creek, AB, T0K 1W0

403-627-3156 | reception@pinchercreek.ca | pinchercreek.ca

Thank you for taking your time to consider this request, any feedback would be greatly appreciated.

If you have any questions on this topic or anything else always feel free to reach out to the undersigned.

Kind regards,

Carolina Hunsperger

Carolina Hunsperger
Executive Assistant
Town of Pincher Creek
Phone: 403-627-3156
executiveassistant@pinchercreek.ca

Please find attached the document that was presented to the Pincher Creek Town Council on Wednesday, January 7, 2026, and was unanimously approved to move forward with the submission of an Expression of Interest.

Water Act Concerns – Beaver Mines Creek (Downstream Impacts)

Purpose of Meeting: To clarify municipal and provincial responsibilities under Alberta's Water Act regarding upstream water use, dugouts, drainage alterations, enforcement, and downstream impacts affecting Beaver Mines Creek.

1. Jurisdiction & Legal Authority (Water Act Alignment)

- Who regulates diversions and works affecting Beaver Mines Creek under the Water Act?
- What responsibilities fall to the Municipal District versus Alberta Environment & Protected Areas (AEPA)?
- Does council have a duty to investigate or refer downstream complaints?
- Can council confirm that municipal approvals do not override the Water Act?
- What is council's role when unauthorized watercourse alterations occur?

2. Water Licences & Lawful Use

- How does council verify valid water licences for upstream users?
- Does council receive notice of licence issuance, transfer, or amendment?
- Does livestock watering exemption exclude pumping to dugouts?
- How is compliance with licensed volumes and rates monitored?
- Can a new owner automatically assume an existing licence?

3. Dugouts & Watercourse Alterations

- Does a dugout connected to Beaver Mines Creek constitute a diversion?
- What approvals are required if a dugout is filled from the creek?
- Are permits required if drainage patterns are altered?
- Does council require proof of provincial authorization?
- Are riparian setbacks enforced?

4. Drainage Changes & Downstream Impacts

- Is Beaver Mines Creek recognized as a natural watercourse?
- Can landowners intercept or store runoff that historically flowed downstream?
- How are downstream impacts assessed during low-flow conditions?
- What remedies exist when upstream works reduce downstream flow?
- Does council coordinate with AEPA on drainage complaints?

5. Enforcement, Complaints & Inspections

- What is the formal complaint process for Water Act violations?
- What evidence should be submitted?
- What is the investigation timeline?
- Who conducts inspections — council or AEPA?
- What enforcement actions are available?

6. Cumulative Effects on Beaver Mines Creek

- Does council assess cumulative impacts of multiple diversions?
- How are multiple upstream users managed?
- Has a watershed-level assessment been conducted?
- Can council support a provincial cumulative-effects review?

7. Transparency, Notice & Accountability

- Should downstream landowners be notified of applications?
- Can council commit to greater transparency?
- What steps will follow this meeting?
- Who is the primary contact and timeline?
- Can council provide written confirmation of outcomes?

Closing Statement: Our concern is the long-term protection of Beaver Mines Creek and downstream water security, and we are seeking council's support in ensuring Water Act compliance, transparency, and responsible watershed management.

Name That Grader!

Let's have some fun!

The MD of Pincher Creek purchased a CAT 150 Motor Grader, and it has arrived!

But we need your help ... we realized our new equipment requires a name if they're going to help us keep the roads safe – and that's where you come in.

We're inviting you to come up with a name for our new grader. Suggested names will be posted on social media, and the winner will get a photo opportunity inside the equipment and a \$25 VISA gift card!

To submit a name, please email info@mdpinchercreek.ab.ca with the subject line "***Name That Grader***".

Submissions will be accepted until January 31, 2026, and the winner will be announced shortly after that!

Thank you to everyone who submits entries.



H2b



Net-Zero Communities
Accelerator Program

QUEST

December 2025

UPDATED BENCHMARK ASSESSMENT REPORT

Pincher Creek Region, Alberta



ACKNOWLEDGEMENTS

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About QUEST Canada

QUEST Canada is a registered Canadian charity that supports communities in Canada on their pathway to net-zero. Since 2007, we've been facilitating connections, empowering community champions and advising decision-makers to implement energy use and emissions reduction solutions that best meet community needs and maximize local opportunities. We develop tools and resources, convene stakeholders and rights holders, and advise decision-makers — all with the goal of encouraging, assisting and enabling communities to contribute to Canada's net-zero goals. Visit us at www.questcanada.org.



About MCCAC

The Municipal Climate Change Action Centre was founded in 2009 as a collaborative initiative of Alberta Municipalities, Rural Municipalities of Alberta and the Government of Alberta. The Municipal Climate Change Action Centre provides funding, technical assistance, and education to municipalities and community-related organizations, helping them lower energy costs, reduce greenhouse gas emissions, and improve climate resilience. Visit us at mccac.ca.

TABLE OF CONTENTS

INTRODUCTION	5
COMMUNITY ENERGY AND EMISSIONS PLANNING	5
NET-ZERO COMMUNITIES ACCELERATOR (NCA) PROGRAM	5
BENCHMARK ASSESSMENT	5
METHODOLOGY	6
COMMUNITY PROFILE	6
SUMMARY OF THE SCORE	7
KEY STRENGTHS, RECOMMENDATIONS	8
DESCRIPTION OF KEY UPDATES	10
1. GOVERNANCE INDICATOR	10
2. STAFF INDICATOR	11
3. DATA INDICATOR	13
4. FINANCIAL INDICATOR	14
5. STRATEGY INDICATOR	15
6. LAND USE INDICATOR	17
7. ENERGY NETWORKS INDICATOR	18
8. WASTE & WATER INDICATOR	19
9. TRANSPORTATION INDICATOR	21
10. BUILDINGS INDICATOR	22
CONCLUSION	24
APPENDIX: BENCHMARK SCORES	25

INTRODUCTION

COMMUNITY ENERGY AND EMISSIONS PLANNING

Community Energy and Emissions Planning is a socially inclusive process of developing strategic energy plans in the local context to attain net-zero targets of communities. The incorporation of local participation in community energy and emissions planning develops systems that are aligned with local needs and values while deriving multiple benefits. One of the major outcomes of the process of community energy and emissions planning is a document with the community's vision and prioritized actions to achieve energy and emission-related goals within a specific timeline. This is generally called a [Community Energy and Emissions Plan \(CEEP\)](#).

NET-ZERO COMMUNITIES ACCELERATOR (NCA) PROGRAM

The [Net-Zero Communities Accelerator \(NCA\)](#) program uses proven tools and services, equipping participating communities with the knowledge necessary to develop and continuously implement community energy and emissions plans (CEEPs). The program provides a robust suite of resources and guidance, enabling communities to attain the economic, environmental, and social benefits associated with their CEEPs. The program introduces communities to new ways of thinking and working, supporting them on their pathway to net zero.

BENCHMARK ASSESSMENT

The Benchmark Assessment uses a tool that measures where a community stands relative to Canadian best practices and enables the communities to discover where they are making headway on becoming a Net-Zero Community (formerly a Smart Energy Community) and where opportunities remain. This is an important first step in a community's net-zero energy emissions journey, which allows them to track their progress and growth over time. QUEST, in partnership with **Pollution Probe**, created the Smart Energy Communities Benchmark Assessment Tool in February 2020 based on a series of interviews and consultations with staff from municipalities, utilities, energy service providers, and real estate developers within our network. We also reviewed 18 related scoring frameworks, focusing on their scope, target audience, evaluation methods, and data collection processes, with the American Council for an Energy Efficient Economy (ACEEE) model serving as the foundation. The scope of the Benchmark Assessment aims to cover all communities in Canada by qualitatively assessing the policies, processes, plans, and projects of local governments and energy distribution utilities on a continuous basis.

This Updated Benchmark Assessment Report was prepared by the **Municipal Climate Change Action Centre** for the **Town and MD of Pincher Creek** as part of the [Net-Zero Communities Accelerator](#) program. It identifies strengths and potential opportunities that can be used to update scoring year after year based on ten key indicators that measure community energy and emissions planning. The findings can be used to understand current practices, identify areas for improvement, and set clear goals that guide communities on the path to becoming net-zero, while prioritizing local needs and objectives.

METHODOLOGY

The initial benchmark assessment for the Pincher Creek region was conducted in February 2024, followed by a re-evaluation (re-benchmarking) in December 2025. This report highlights the outcomes and results of that re-evaluation. The benchmark assessment process consisted of five steps, with this report serving as the final step.

Step 1 - Data Collection: The first step involved gathering the necessary documents related to CEEP from the community through municipal and energy utility surveys.

Step 2 - Initial Benchmarking: The next step involved thoroughly reviewing the gathered information to accurately fill out the Benchmark Assessment Tool. This process ensured that all relevant data from the municipal and energy utility surveys were carefully analyzed and applied to the assessment, allowing for a comprehensive evaluation.

Step 3 - Benchmark Assessment Interview: The third step involved interviewing with the community to fill in any missing information and to review the assessment tool, ensuring the accuracy and completeness of the data.

Step 4 - Benchmark Assessment Webinar: This step involved holding another meeting with the community to present the final results of the Benchmark Assessment, highlighting the strengths and opportunities of the community in relation to CEEP. This step also provided an opportunity to finalize the results and make any necessary adjustments based on the feedback.

Step 5 - Final Report Preparation: The final step involved preparing this report that documented the findings of the Benchmark Assessment.

COMMUNITY PROFILE

The Town and MD of Pincher Creek are located in southeast Alberta, Canada. The region is situated immediately east of the Canadian Rockies, west of Lethbridge and south of Calgary.

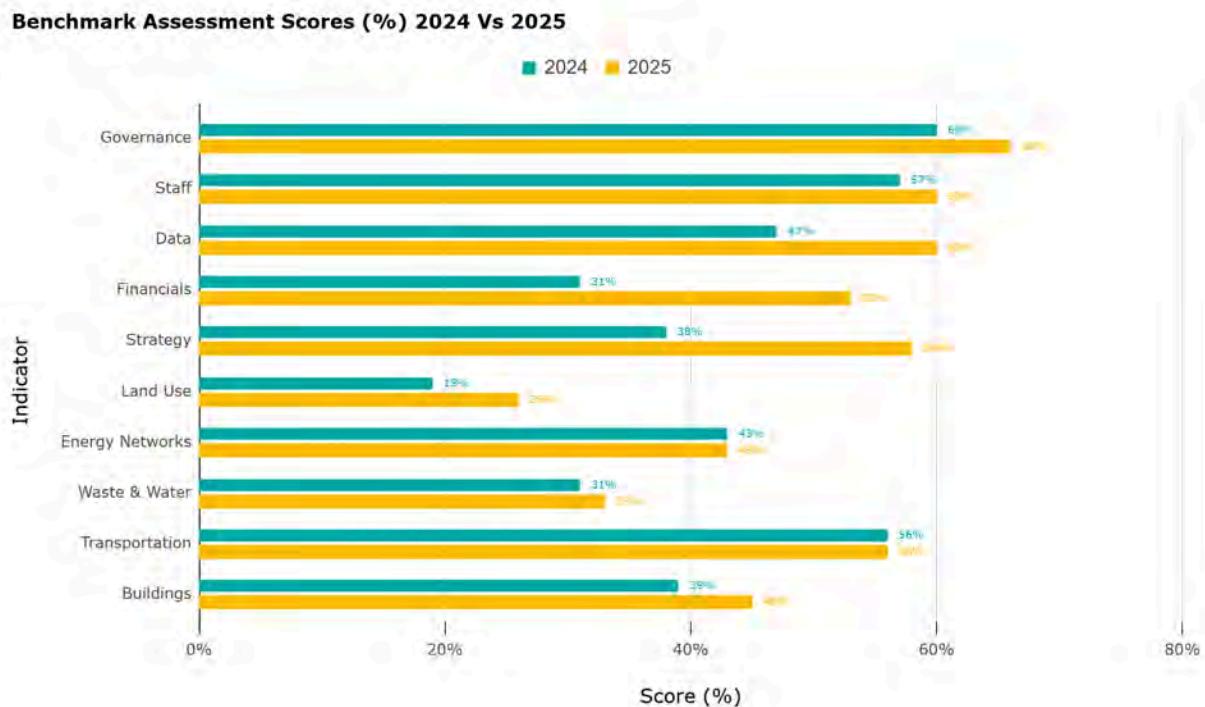
For the Benchmark Assessment, the main documentation reviewed included: Community Energy Inventory and Methodology Report, Municipal Development Plan, Active Transportation Master Plan, as well as Local government, utility, and other community capacity-holder websites.

SUMMARY OF THE SCORE

In 2024, the Pincher Creek Region scored **43%**. It showed that several things are in place and functioning well; however, opportunities still exist to strengthen community-oriented efforts on your journey to becoming a Net Zero Community (Graph 1).

In 2025, the Pincher Creek Region scored **51%** overall, marking an 8% increase. It shows that progress has been made over the past year, including steps taken by the region in the NCA program (Graph 1).

Graph 1: Benchmark Assessment Scores



KEY STRENGTHS, RECOMMENDATIONS

Table 1: A summary of the key updates

Indicator	Score 2024	Score 2025	Key Changes / Updates
Governance	60%	66%	<p>Increased score for knowledge sharing with other communities</p> <ul style="list-style-type: none"> Representatives from the community leadership team have presented at events or led and facilitated knowledge-sharing groups that involve members from outside of the community.
Staff	57%	60%	<p>Decreased score for local government staff resources</p> <ul style="list-style-type: none"> The local government has greater than 0.25, but less than 1, FTE staff tasked with applying an energy lens to community initiatives and overseeing specific community energy initiatives. <p>Increased score for local government support</p> <ul style="list-style-type: none"> Staff involved in community energy initiatives have access to training or professional development opportunities related to emergency preparedness, disaster risk reduction, post-disaster recovery and climate change adaptation, and are accessible to staff in order to develop capacity, knowledge and skills. <p>Increased score for dedicated staff for managing climate adaptation and resilience measures:</p> <ul style="list-style-type: none"> The local government is committed to professional development and continuous improvement of staff competencies. As such, staff education or training relating to aspects of community energy and climate resilience and adaptation is both supported and encouraged organizationally.
Data	47%	60%	<p>Increased score for community energy inventory and reporting</p> <ul style="list-style-type: none"> The community inventory includes a high level of detail, such as organization by building typology, transportation type, waste streams, and other uses as applicable (such as agriculture, land use change, or industrial processes). <p>Increased score for energy mapping</p> <ul style="list-style-type: none"> The community undertook an energy mapping exercise

			to identify local energy priorities and opportunities.
Financial	31%	53%	<p>Increased score for a Retrofit program for existing single-family residential building stock</p> <ul style="list-style-type: none"> CEIP and rebate programs set up to encourage homeowners to improve the energy efficiency of the existing single-family residential building stock. <p>Increased score for energy programs targeting energy poverty and low-income households</p> <ul style="list-style-type: none"> Piloted a new program with Kambo Energy <p>Increased score for Financial mechanisms for disaster response and recovery:</p> <ul style="list-style-type: none"> The local government is committed to funding disaster response and recovery through financial vehicles such as long-term budget allocation, revolving funds, or other long-term and recurring financial mechanisms.
Strategy	38%	58%	<p>Increased score for a plan or strategy to manage community energy and climate adaptation and resilience initiatives and transition</p> <p>Increased score in SMART community energy initiatives</p> <ul style="list-style-type: none"> Community energy initiatives are considered attainable (cost/financially viable).
Land Use	19%	26%	<p>Increased score for Energy infrastructure preservation and protection in land use practices</p> <p>The utility includes measures to protect and preserve critical energy infrastructure from disaster and other climate-related hazards, including mitigation measures in land use practices.</p>
Energy Network	43%	43%	No Change
Waste & Water	31%	33%	Increased score for Public engagement and education on water and wastewater conservation, and its relationship with energy
Transportation	56%	56%	No change
Buildings	39%	45%	<p>Increased score for Public engagement and education on energy in buildings (single-family and other buildings):</p> <p>Increased score for Community-wide private sector leadership in incorporating energy efficiency and distributed energy resources</p>

DESCRIPTION OF KEY UPDATES

The following strengths and recommendations for the community are based on the results of the Updated Benchmark Assessment. Results are organized into 10 indicators that assess policies, processes, plans, and projects related to community energy and emissions planning and management. The strengths are presented in point form, while the recommendations are listed in a table. Each recommendation is accompanied by the potential responsible party or lead for the action.

1. GOVERNANCE INDICATOR

Governance models support cross-sector leadership.

A **6 % increase** in governance scores; new strengths, recommendations, and identified priorities are identified as such.

Strengths:

1. The Region has a community energy leadership team to co-govern community energy initiatives.
2. The Region has a clear mandate across departments in support of planning and implementation of community energy and climate adaptation initiatives.
3. Strategic alignment within the local electric and natural gas utilities in support of community energy and climate adaptation initiatives.
4. NEW: Knowledge sharing with other communities related to community energy and climate adaptation initiatives through the Municipal Energy Program, the Alberta Southwest Regional Economic Development Initiative, and other networking opportunities.

Recommendations and Identified Priorities:

Lead	Recommendations and Identified Priorities
1 Municipality	Identify opportunities for leadership team members to actively participate and implement actions within their own organizations to promote SEC goals and implementation.
2 Municipality	Form a clear mandate for all relevant departments, such as through an Official Community Plan or Strategic Plan. All relevant departments within the local government have clearly defined communication processes for climate adaptation and resilience communication internally. This includes an accessible inventory of resources, a contact tree outlining the roles and responsibilities of key communication personnel.
4 Municipality	Develop and adopt structural equity measures that hold the local government accountable for actions that will specifically benefit marginalized groups. These could include specific goals, metrics, screening tools, or protocols to track the impact of energy, sustainability, or climate-action initiatives on local marginalized groups.

2. STAFF INDICATOR

Staff capacity is in place for community energy planning and management

A **3 % increase** in staff scores; new strengths, recommendations, and identified priorities are identified as such.

Strengths:

1. External staffing resources support the coordination of community energy initiatives
2. An electric utility has staff resources tasked with supporting and engaging with community energy initiatives
3. NEW: The town supports community energy management and staff education for climate adaptation.
4. There is a program or strategy in place to facilitate the succession of electric utility staff who support and engage with community energy initiatives.
5. NEW: Dedicated staff for managing climate adaptation and resilience measures

Recommendations and Identified Priorities:

Lead	Recommendations and Identified Priorities
1 Municipality	NEW: Local government staff resourcing tasked with managing community energy initiatives decreased. The implementation report recommends a regional staff role and/or contractor support for implementation.
2 Natural Gas Utility	Natural gas utility staff resources tasked with supporting and engaging with community energy initiatives
3 Municipality	Building inspector staff education on building code and energy efficiency policies

3. DATA INDICATOR

Information and data are available to support decision-making and accountability

A **13 % increase** in staff scores; new strengths, recommendations, and identified priorities are identified as such.

Strengths:

1. Electric and natural gas utilities are committed to sharing data. Requests for data and information are addressed in an ad-hoc fashion.
2. NEW: A community GHG inventory has been completed by the town that includes emissions from residential, institutional, commercial, industrial, transportation, and solid waste sectors.
3. NEW: A corporate GHG inventory has been completed by the town that includes energy emissions from corporate-owned buildings, streetlights, water and sewage and municipal fleet.
4. The community has assessed current and future climate-related hazards and risks, including those related to flooding. Adaptation measures have been identified and documented in the Climate Risk Assessment & Adaptation Plan: [Pincher Creek_Climate Adaptation Plan_Final_compressed.pdf](#)
5. NEW: The community has undertaken an energy mapping exercise to identify local energy priorities and opportunities.

Recommendations and Identified Priorities:

Lead	Recommendations and Identified Priorities
1 Municipality, Electric Utility, Gas Utility	<p>Establish a standard format and process for sharing community-wide data and information with local governments to inform planning and implementation activities.</p> <p>Relevant data may include energy use as well as potentially capacity-constrained areas. Standardized formats may include five- or six-digit postal code aggregation (respecting privacy considerations such as excluding large contracts/users), community-wide aggregation, building typology categorization,</p>

		NAICS categorization, green button formatting, local climate data, and emergency energy use and response data.
2	Municipality	Develop an ongoing environmental monitoring programs to report on climate hazards.
3	Municipality & Other Stakeholders	<p>Develop an energy model that considers various scenarios for energy supply and consumption across the community (as well as community context considerations such as supply constraints, climatic, demographic, economic, cost of living and levels of energy poverty) over a defined period of time.</p> <p>The primary objective of the energy model is to act as a focal point for dialogue, and a tool to enhance communication with decision-makers and the community.</p>

4. FINANCIAL INDICATOR

Funding and financial mechanisms support local energy objectives

A 22 % increase in financial scores; new strengths, recommendations, and identified priorities are identified as such.

Strengths:

1. A wide variety of financing options for energy initiatives throughout the community have been assessed, beyond incentive funding from higher levels of government.
2. The local government has funded corporate energy initiatives through grants from upper-levels of government or utility incentives as well as ad-hoc capital budget allocations.
3. The local government is committed to funding active transportation infrastructure through ad-hoc capital budget allocations.
4. NEW: Retrofit program for existing single-family residential building stock, through the town's Clean Energy Improvement Program (CEIP).
 - Support for energy audits
 - Incentives for deep retrofits
 - Repayment mechanisms exist
5. NEW: Offers incentives for low-income families to address energy poverty.
6. NEW: The local government maintains financial mechanisms for disaster response and recovery.

Recommendations and Identified Priorities:

Lead	Recommendations and Identified Priorities
1 Municipality	Ensure that the local government is committed to funding corporate energy initiatives through financial vehicles such as long-term budget allocation, revolving funds, or energy performance contracts.
2 Municipality	Offer financial levers to support community-appropriate densification. This may include property tax adjustments, deferrals (increment financing) or assistance, development charges adjustments or deferrals, density bonusing.
3 Municipality	Establish a retrofit program for multiunit residential, commercial and mixed-use building stock

4

Municipality

Offer incentives for risk reduction practices for homeowners, low-income families, communities, businesses and the public sector to implement measures that reduce various types of risks associated with climate change or natural disasters.

5. STRATEGY INDICATOR

Community energy and emissions plan is structured to support implementation

A **20% increase** in strategy scores; new strengths, recommendations, and identified priorities are identified as such.

Strengths:

1. Community engagement for visioning, goal-setting and prioritization.
 - a. Organizations within the community have been engaged, with engagement documented in meeting minutes and a list of participants.
 - b. The general public has been engaged, with lessons learned documented.
2. NEW: The community has an overarching plan with clear goals, priorities, indicators and an implementation plan (including actions, roles and responsibilities and an implementation schedule) for community energy and climate adaptation and resilience initiatives.
 - a. The Climate Risk Assessment & Adaptation Plan for the Pincher Creek Region:
 - i. has been adopted by Council
 - ii. clearly defines benefits and advantages, and risks associated with inaction
 - iii. clearly defines who in the community needs to be involved, when and what actions they need to undertake for implementation
 - iv. includes actions to reduce climate-related risks and vulnerabilities
 - v. addressed land use, transportation, and waste and water
 - vi. considers socioeconomic considerations
3. NEW: Actions identified in the plan are specific, attainable, relevant and time-bound.
4. The region has an accessible, up-to-date and expedient public engagement strategy that includes communication and engagement strategies and tools for both disaster preparedness (before an event) and disaster response (after an event).

Recommendations and Identified Priorities:

Lead	Recommendations and Identified Priorities
1 Municipality	Develop and document a stakeholder engagement framework for engaging stakeholders in local climate actions. This should include:

		<ul style="list-style-type: none"> • Who the stakeholder groups are (and individual contacts within them), • Why they are important and what issues are important to the stakeholder group; and • How key stakeholders are engaged (engagement methods). • Identify who the community energy champions are <p>Establish a schedule for conducting regular public engagement and outreach to new participants to involve them in visioning, goal-setting and prioritization of climate actions.</p>
2	Municipality	Conduct an economic analysis, such as cost-benefit, triple bottom line and life cycle costing assessments, to determine the total and relative costs of potential community energy and climate adaptation and resilience initiatives within the community.
3	Municipality	Community energy and emissions planning are established as an ongoing process in the community.
4	Municipality	Ensure to identify and document the benefits and risks associated with the proposed community energy and emissions initiatives.

6. LAND USE INDICATOR

Land use planning supports energy and climate resilience objectives

A **7% increase** in land use scores; new strengths, recommendations, and identified priorities are identified as such.

Strengths:

1. The local government conducts public engagement and education on energy and land use, using both basic methods
2. Programs are in place to expand and enhance green space, such as expanding parkland
3. New: Energy infrastructure preservation and protection in land use practices include measures to protect and preserve critical energy infrastructure from disaster and other climate-related hazards
4. The community's Land Use Plan considers climate hazards, climate risks and community vulnerabilities to critical land-based infrastructure loss

Recommendations and Identified Priorities:

	Lead	Recommendations and Identified Priorities
1	Municipality	Optimizes opportunities for energy supply infrastructure and community mobility by creating policies to encourage compact, mixed-use and transit-oriented developments with a diversity of building types.
2	Municipality	Create policies or processes to support energy efficiency in new developments across the community.
3	Municipality	Local energy supply land-uses (such as for renewables, DE, CHP, storage) are considered in land use plans, policies, tools, and processes. These could include Official Plans, or zoning bylaw, secondary plans, community improvement plans, local improvement charges, density bonusing, site plan or plans of subdivision approvals, development/building/land use permitting, etc.
4	Municipality	The local government addresses climate resilience, with the inclusion of traditional ecological knowledge, and preserves ecosystem services through the protection of natural assets. This could include policies that ensure building and energy developments preserve ecologically significant or sensitive areas, watersheds, or permafrost. It could also include the assessment of the socio-cultural and ecological education and engagement of the community (e.g., the ecological and cultural component of land-use impacts).

7. ENERGY NETWORKS INDICATOR

Energy delivery systems are optimized to improve efficiency, ensure reliability, and integrate local energy.

No change in Energy Networks indicator score; strength, recommendations, and identified priorities are carried forward from the 2024 Benchmark results.

Strengths:

1. The local government conducts public engagement and education on energy delivery systems.
2. Energy utilities have considered future vulnerabilities and interdependencies, and other risks, in its asset management and operations.
3. An assessment or study of alternative fuel opportunities has been completed in the past three years and feasible sites have been identified.

Recommendations and Identified Priorities:

Lead	Recommendations and Identified Priorities
1 Municipality & Energy Utilities	<p>Take an equity-driven approach to the proliferation of shared, distributed energy systems. Examples of these approaches include:</p> <ul style="list-style-type: none">• Sitting the system in an environmental justice community, low-income community, or affordable housing complex.• Designing the system to directly reduce energy bills for marginalized community residents.• Reserving community solar shares for marginalized community residents.
2 Municipality	<p>Explore District Energy Systems and implement projects:</p> <ul style="list-style-type: none">- Advance existing work with the microgrid project trial

8. WASTE & WATER INDICATOR

Water and waste management promotes conservation, energy efficiency, and energy recovery.

A **3% increase** in waste and water indicator; new strengths, recommendations, and identified priorities are identified as such.

Strengths:

1. The municipality engages the public in education and outreach on water conservation, and wastewater management.
 - a. NEW: Public engagement and educational activities are developed and delivered collaboratively between multiple stakeholders.
2. To reduce landfill waste, various diversion programs are in place. This may include garbage bag tags, plastic bag bans and re-use programs.
3. Programs are in place specifically for the diversion of hazardous and special waste.
4. Programs exist for the collection and recycling of paper, plastics, metals, textiles, and electronic waste.
5. The community has water infrastructure initiatives, such as leak detection and repair, pressure reducing valves, water use monitoring and efficiency upgrades to wastewater treatment equipment.

Recommendations and Identified Priorities:

Lead	Recommendations and Identified Priorities
1 Municipality	Engage and educate the public on the impacts of waste processing on energy and the embedded energy of waste (waste-energy nexus), and various waste management practices and the cultural significance and approaches to water and waste are addressed as well during these education and engagement activities. This may range from basic methods such as website or newsletter updates to innovative methods such as interactive web-based tools or workshops, and may be integrated with broader community energy engagement and education activities.
3 Municipality & Other Stakeholders	Identify electrical, thermal, or chemical energy products that could be produced from landfill waste materials by: - Incineration - Gasification

		- Depolymerization
4	Municipality & Other Stakeholders	Identify electrical, thermal, or chemical energy products that could be produced from organic waste materials by: - Incineration - Gasification - Depolymerization - Anaerobic digestion - Pyrolysis - Fermentation
5	Municipality & Other Stakeholders	Identify electrical, thermal, or chemical energy products that could be produced from wastewater materials by: - Gasification - Anaerobic digestion - Fermentation
6	Municipality	Water conservation, and wastewater management are included in the community's local climate action plan, offering a comprehensive approach to addressing climate change.
8	Municipality	Develop a program to promote potable or non-potable water reuse.
9	Municipality	Establish programs to manage stormwater and ensure that stormwater management initiatives consider future climate risks.

9. TRANSPORTATION INDICATOR

Mobility and fleet planning prioritize active transportation, public transportation, and alternative fuel use

No change in the Transportation indicator score; strength, recommendations, and identified priorities are carried forward from the 2024 Benchmark results.

Strengths:

1. Members of the public are informed of initiatives and educated on mobility networks and emergency transportation initiatives.
2. The municipality has basic infrastructure to support active transportation, including: pedestrian-friendly sidewalks, bike parking facilities, bike lanes, bike share programs, public bike tire pumps and multi-use trails.
3. Local government leadership by example in transportation demand management among staff includes support for transportation demand management and alternative fuel vehicles at the workplace.
4. Public sector organization leadership by example in some transportation demand management and alternative fuel vehicle activities.

Recommendations and Identified Priorities:

	Lead	Recommendations and Identified Priorities
1	Municipality	Integrate active transportation into a transportation master plan or official plan
2	Municipality	Support alternative car-transportation programs to reduce single-occupancy vehicle travel, including: car sharing programs, carpooling programs and ride sharing programs; or public transit options, where relevant.

10. BUILDINGS INDICATOR

Buildings are efficient and incorporate local energy options

A **6% increase** in building scores; new strengths, recommendations, and identified priorities are identified as such.

Strengths:

1. The municipality educates the public on residential and commercial building energy uses and practices to improve energy performance.
 - a. NEW: Public engagement and educational activities are developed/delivered collaboratively between multiple stakeholders
 - b. NEW: Public engagement and educational activities include information and strategies on building local resilience at the household level, as well as emergency management practices and climate adaptation strategies relevant to households.
2. Private sector organizations are setting examples by demonstrating efforts to improve the performance of existing buildings.
 - a. NEW: High performance of new buildings has been demonstrated by at least one private sector developer
3. Climate risks associated with buildings and infrastructure have been identified in the community's resilience plans and risk assessments.

Recommendations and Identified Priorities:

Lead	Recommendations and Identified Priorities
1 Municipality & Stakeholders	Support and encourage Public sector organizations in leading by example with their local facilities through demonstrations of: Improving performance of existing buildings, Creating high performance in new building construction, Using local energy options, such as solar, wind, district energy and combined heat and power (CHP) where possible and Adopting energy benchmarking
2 Municipality	Develop a process to use benchmarking, labelling and disclosure systems and procure local, renewable heat and electricity for corporate-owned facilities.
6 Municipality & Stakeholders	Ensure that more local government, public and private sector buildings are leading by example with their local facilities through demonstrations of: <ol style="list-style-type: none">1. Improving the performance of existing buildings2. Creating high performance in new building construction

		3. Using local energy options, such as solar, wind, district energy and combined heat and power (CHP) where possible 4. Adopting energy benchmarking
7	Municipality	Implement a policy that mandates the disclosure of residential energy usage and costs at the time of rental(residential rental disclosure policy).
8	Municipality & Stakeholders	Offer a comprehensive energy efficiency program for multifamily customers that focuses on whole-building improvements.

CONCLUSION

The Benchmark scores and key findings summarised above show that important progress is being made in the Pincher Creek region. Over the next few years, this benchmark assessment can be used to track additional progress across all 10 indicators and help foster a culture of continuous improvement.

APPENDIX: BENCHMARK SCORES

A summary of indicators scores are provided here. The table below are directly extracted from the Updated Benchmark Assessment Tool, 2025.

1. GOVERNANCE INDICATOR	Score: 66%	11.5/17.5 points
2. STAFF INDICATOR	Score: 60%	18/30 points
3. DATA INDICATOR	Score: 60%	18.5/31 points
4. FINANCIALS INDICATOR	Score: 53%	17/32 points
5. STRATEGY INDICATOR	Score: 58%	15/26 points
6. LAND USE INDICATOR	Score: 26%	3.5/13.5 points
7. ENERGY NETWORKS INDICATOR	Score: 43%	12/28 points
8. WASTE & WATER INDICATOR	Score: 33%	7/21 points
9. TRANSPORT INDICATOR	Score: 56%	14.5/26 points
10. BUILDINGS INDICATOR	Score: 45%	15/33.5 points

SOUTHWEST ALBERTA RURAL CRIME WATCH ASSOCIATION

REGULAR MEETING



Rural Crime Watch Association Membership forms will be available for new members

When: January 21st 6:30pm

Where: Pincher Creek MD Chambers

Contact: swarcw@gmail.com or www.facebook.com/swabrcw



Honourable Ric McIver, ECA, MLA
Calgary-Hays

December 16, 2025

To All Newly Elected Municipal Councils,

I am pleased to extend my warmest congratulations to both new returning councilors on your election to municipal office this past October. Serving your communities is both a privilege and a profound responsibility, and I commend you for stepping forward to represent the residents who have placed their trust in you.

As someone who previously had the honour of serving as on a municipal council and as Minister of Municipal Affairs, I want to express my deep appreciation for the dedication demonstrated by municipal leaders across our province. It was truly an honour working with you, and I remain grateful for the important role you play in strengthening local governance and improving the quality of life for your communities. Municipal governance is often closest to the day-to-day needs of residents. The decisions you make—whether related to infrastructure, community safety, local services, or neighbourhood development—have a direct and immediate impact on the lives of the people you serve. I encourage you to continue working with the new minister in this endeavor.

As we enter the Christmas season, I extend my heartfelt wishes to you, your councils, and your families for a joyful and peaceful Christmas, and a healthy and prosperous New Year. May the months ahead be filled with success as you carry out the vital work of serving your residents.

Sincerely,

Honourable Ric McIver, ECA, MLA
Speaker of the Legislative Assembly of Alberta
Calgary-Hays



Fw: Update on Changes to Alberta's Police Funding Model

From Roland Milligan <AdminCAO@mdpinchercreek.ab.ca>
Date Thu 2025-12-18 08:11
To Jessica McClelland <AdminExecAsst@mdpinchercreek.ab.ca>

Council Info

Roland Milligan

Chief Administrative Officer
M.D. of Pincher Creek No. 9
Box 279
1037 Herron Avenue
Pincher Creek, AB T0K1W0
Phone: 403-627-3130
Email: AdminCAO@mdpinchercreek.ab.ca

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From: PSES Minister <PSES.Minister@gov.ab.ca>
Sent: December 18, 2025 07:30
Subject: Update on Changes to Alberta's Police Funding Model

Dear colleagues,

I am writing to update you on changes to Alberta's Police Funding Model (PFM) that will affect your municipality beginning on April 1, 2026. The changes resulted from recommendations arising from the independent review of the PFM conducted by MNP LLP during spring and summer 2025, which included comprehensive stakeholder engagement. The changes to the PFM are designed to create a more equitable, transparent, and sustainable approach to funding front-line policing services for communities policed under the Provincial Police Service Agreement (PPSA).

Background

Since 2020, the Police Funding Regulation has enabled communities policed under the PPSA to contribute toward front-line policing costs. This has supported 285 additional Royal Canadian Mounted Police (RCMP) officers and 244 civilian staff to RCMP units across Alberta. However, the original model tied contributions to 2018 policing costs (\$252.3 million) rather than current expenditures. The costs of the PPSA have risen over time to well over \$380.5 million for 2025-26. This increase is due to RCMP contracted salary adjustments and inflation, as well as the additional positions enabled by the PFM.

As Minister, I held the costs to municipalities at approximately 19% of front-line policing costs (which is below the intended 30%), and the province contributed a higher share of the cost in order to allow for the review of the PFM to occur.

With the review complete, and the Police Funding Regulation expiring in March 2026, Alberta is now updating the model to ensure it reflects the real cost of policing today while maintaining predictability for municipal budgeting.

.../2

Key Changes to the Funding Model

Phased Cost Sharing Implementation

Beginning on April 1, 2026, municipal contributions will increase to 22% of current front-line policing costs, gradually reaching 30% over the next five years. This phased approach ensures predictable increases that support local fiscal planning. Importantly, contributions will now be based on actual front-line policing costs from the most recently completed fiscal year, rather than historical fixed costs.

To provide flexibility and to address unique circumstances, the Minister will have regulatory discretion to cap costs, remove significant one-time expenditures from municipal obligations, and provide targeted discounts to municipalities facing exceptional or substantial cost increases.

Modernized Funding Formula

The formula for calculating municipal contributions is being updated to better reflect actual demand for policing services. The base formula updates will be phased-in, with changes to weighted occurrences beginning on April 1, 2028, and reaching full implementation by April 1, 2030. Once complete, the formula will be calculated based on:

- 50% population;
- 30% equalized assessment (reduced from 50%); and
- 20% weighted occurrences (calls for service).

This phased timeline allows the province to work with the RCMP and municipalities to refine the underlying data and ensure it reliably informs the model. The introduction of weighted occurrences reflects actual policing workload and demand which reduces reliance on property values alone.

Revised Modifiers and Subsidies

Several adjustments are being made to improve equity and better reflect service delivery realities:

- **Removing inequitable subsidies:** The Crime Severity Index and detachment subsidies are being eliminated, as they were widely viewed as unbalanced and not aligned with actual service levels.
- **Updating shadow population:** The shadow population approach has been revised to subtract eligible shadow population directly from total population in calculations, rather than applying it as a separate subsidy (previously up to 5%).
- **New vacancy subsidy:** A vacancy modifier will provide discounts to municipalities experiencing RCMP staffing vacancies higher than the provincial average, acknowledging potential reduced service levels.
- **New population density subsidy:** This subsidy will reduce contributions for rural and remote municipalities with significantly lower than average density, recognizing these unique policing challenges and higher associated costs in these communities.

Enhanced Transparency and Accountability

A new annual public reporting process will be introduced, providing clear visibility into:

- Amounts collected from municipalities under the model;
- How funds collected under the model are allocated; and
- How reinvestments support front-line policing capacity across Alberta.

The province will continue to look for opportunities to enhance transparency, including through collaboration with the Provincial Police Advisory Board. All funds collected through the PFM will continue to be invested in front-line policing provided under the PPSA to support ongoing costs and future growth where possible.

Next Steps

Further details regarding implementation timelines and specific impacts to your municipality will be provided in the coming weeks. We are committed to working collaboratively with municipalities throughout this transition to ensure an effective implementation process.

Should you have questions or require additional information, please contact my ministry at abpfm@gov.ab.ca.

Thank you for your continued partnership in maintaining safe and well-served communities across Alberta.

Sincerely,

Honourable Mike Ellis
Deputy Premier of Alberta
Minister of Public Safety and Emergency Services

Classification: Protected A

Municipal Musings

2025 Municipal Election Stats

Recap of 2025

Municipal Services Division had a busy 2025. Housing matters were top of mind, with the ministry engaging with key stakeholders over the spring and summer to understand potential barriers to expanding housing supply in Alberta. In addition, the ministry examined how land-use planning and existing regulations and procedures have influenced housing development.

The Government of Alberta also passed Bill 50, the *Municipal Affairs Statutes Amendment Act*, 2025 that saw amendments to local elections, the *Municipal Government Act*, and updates to first-time homebuyers protections. The division also engaged on the issue of recall of locally elected officials through targeted engagement with municipal administrations across Alberta. The engagement sessions involved discussions on thresholds, oversight, fundraising, collection of personal information, and the process of recall.

Post Election

Alberta's local general elections began in summer villages in summer 2025, with the remaining being held on October 20, 2025. Chief Elected Officials and councillors were up for election in all cities, towns, villages, specialized municipalities, and municipal districts across the province, as were trustees for public and separate school divisions.

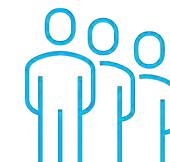
With the 2025 elections now complete, the Municipal Services Division is exploring a review of the *Local Authorities Election Act*.

Meet MA!

The Land Use planning and Improvement Districts (IDs) team, comprised of two planners, one ID Advisor, and a Manager, provide direct services and supports to Alberta, including members of the public, municipalities, and government/non-government organizations. The team focuses on land-use planning matters under Part 17 of the *Municipal Government Act* (planning and development, subdivision and development provisions, statutory documents, land-use bylaw requirements, etc.) and supporting six of the province's seven IDs.

The team also provides support to other areas of the provincial government in land-use planning, stakeholder engagements involving land-use policy and legislation, and issues impacting municipal and provincial land-use policy. Please contact our team at ma.advisory@gov.ab.ca

12%



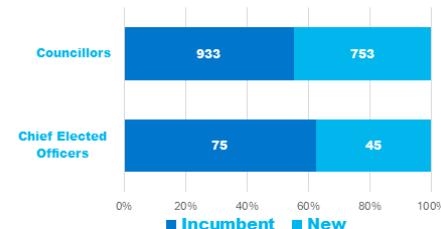
Municipalities had all councillors return

5%

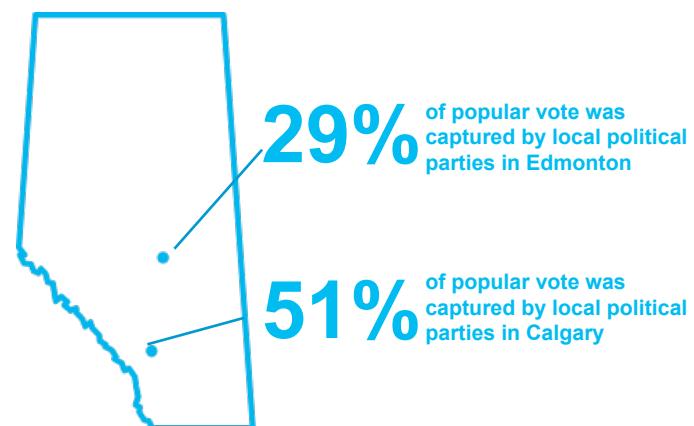


Municipalities elected entirely new councils

Incumbents



Local Political Parties



Close Races!

13

Elections decided by 1 vote

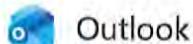
12

Municipalities conducted recounts

16

Candidates were within 0.5 per cent of total vote election to office

For any questions, comments and feedback regarding the newsletter, please contact:
ma.engagement@gov.ab.ca



RE: Police Funding Model Changes – Preliminary Estimation Process

From PSES Alberta Police Funding Model <ABPFM@gov.ab.ca>

Date Mon 2025-12-22 15:30

To Roland Milligan <AdminCAO@mdpinchercreek.ab.ca>

Attention: Chief Administrative Officers

Further to the [Government of Alberta's announcement](#) on December 18, 2025, and the Minister's correspondence to Chief Elected Officials of that date, I am writing with additional details and next steps with respect to the changes to the Police Funding Model that will take effect on April 1, 2026.

The department is finalizing preliminary five-year cost estimates for each municipality under the renewed Police Funding Model. While figures will change as updated information becomes available, these estimates are intended to demonstrate how the renewed formula will be applied and to support municipal budget planning. For example:

- The five-year cost estimate calculations will utilize 2024–25 PPSA frontline policing actuals, assuming an 8% annual increase to policing costs and a five-year phase-in.
- The five-year cost estimate calculations will utilize 2024–25 population, equalized assessment, preliminary occurrence data, and vacancy data.

It is important to note that each year updated data for each formula factor will be used to determine final amounts payable under the model.

If your municipality would like to receive this estimate and related information, please provide the following by return email to abpfm@gov.ab.ca: Insert the following in the **Subject line**: “**Request for PFM Preliminary Estimate.**”

- Designated municipal contact name and title (an alternate if applicable)
- Direct phone number
- Email address

[The updated Police Funding Regulation](#) is available on the Alberta King's Printer site.

You can access [the Renewed Police Funding Model Fact Sheet here](#).

I look forward to working with your municipality to transition to the Renewed Police Funding Model.

Sincerely,

C.M. (Curtis) Zablocki, O.O.M.
Assistant Deputy Minister
Director of Law Enforcement

Renewed Police Funding Model

Information for municipalities

Overview

The Province of Alberta has *renewed* the Police Funding Model (PFM) following comprehensive engagement with municipal stakeholders.

The renewed PFM and the amended Police Funding Regulation will be effective **April 1, 2026**. The renewed model introduces key changes designed to improve fairness, transparency and sustainability in how frontline policing costs are shared.

Under the *Police Act*, the Government of Alberta is responsible for ensuring adequate and effective policing services across Alberta. The PFM redistributes a portion of frontline costs to municipalities receiving Royal Canadian Mounted Police (RCMP) services under the Provincial Police Service Agreement (PPSA).

Key Changes

- Phased 5-year implementation
- Costs based on actual expenses
- New formula weights
- New vacancy modifier
- Population density subsidy
- Phased-in occurrence data
- Enhanced annual reporting

Cost-sharing structure

Municipal contributions will gradually increase to **30 per cent** over a five-year phased implementation, providing municipalities time to plan and budget accordingly. Contributions will be based on actual frontline policing costs from the most recently completed fiscal year.

Year	Fiscal Year	Contribution
Year 1	2026-27	22%
Year 2	2027-28	24%
Year 3	2028-29	26%
Year 4	2029-30	28%
Year 5+	2030-31+	30%

Ministerial Regulatory Discretion

The Minister will have discretion to:

- Cap costs to ensure predictability
- Determine frontline costs to help prevent distortions
- Provide specific discounts to address large increases

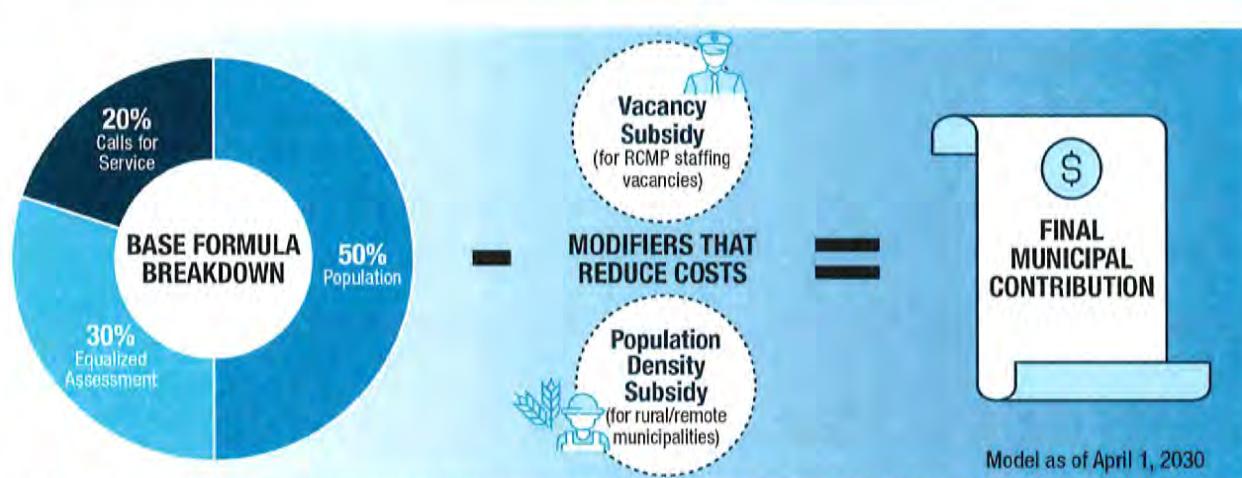
Base Formula

The weight of equalized assessment will be decreased, and weighted occurrences has been added to provide a more direct link to actual policing demand. In the first two years of the new PFM, equalized assessment and population will continue to be weighted at 50%. For years three and beyond, the final formula will account for occurrences as follows:

- April 1, 2028: 45% assessment, 5% occurrence
- April 1, 2029: 40% assessment, 10% occurrence
- April 1, 2030: 30% assessment, 20% occurrence

Revised modifiers and subsidies

<p>Modifiers removed:</p> <ul style="list-style-type: none"> • Crime Severity Index (CSI) • Detachment Subsidy <p>Shadow population – revised:</p> <p>Eligible shadow population is now subtracted directly from total population rather than applied as a separate subsidy.</p>	<p>New Modifiers Introduced:</p> <p>Vacancy Modifier Discounts for municipalities with higher-than-average detachment vacancies, reflecting reduced service levels.</p> <p>Population Density Subsidy Reduced contributions for municipalities with significantly lower density, recognizing rural and remote policing challenges.</p>
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NOTE: Graphic depicts model at full implementation in 2030. Weighted occurrences will be phased in over five years as outlined above under Base Formula.

Transparency, Reporting & Reinvestment

A new annual reporting process will be led by the province, with opportunities for collaboration with the Provincial Police Advisory Board (PPAB), providing municipalities with clear insight into fund allocation. The PPAB—representing municipalities under 5,000, municipal districts and counties of any population and Metis Settlements—continues to provide valued input on provincial policing priorities and strategic and community safety plans. Funds collected through the PFM will contribute to the PPSA's ongoing costs and future growth, ensuring sustained investment in frontline capacity.



Annual contributions

Each year, municipalities will receive a statement outlining their contribution amount for that fiscal year. This amount reflects all applicable modifiers—no separate adjustments are required.

Summary: What this means for your municipality

The renewed PFM represents a more equitable approach to cost sharing. Key benefits include:

- Predictability – through phased implementation and ministerial discretion
- Fairness – via a revised formula reflecting demand and capacity
- Recognition – of local circumstances through new modifiers
- Transparency – through enhanced annual reporting

Municipal shares are calculated using the formula, adjusted by applicable modifiers and communicated annually.



ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

*Office of the Minister
Deputy Premier of Alberta
MLA, Calgary-West*

PSES 49/2025

MINISTERIAL ORDER

I, MICHAEL G. ELLIS, ECA, Deputy Premier and Minister of Public Safety and Emergency Services for the Province of Alberta, pursuant to section 62(1) of the *Police Act*, make the Police Funding Amendment Regulation as set out in the attached Appendix.

DATED at the City of Edmonton, in the Province of Alberta, this 17 day of December 2025.



DEPUTY PREMIER AND
MINISTER OF PUBLIC SAFETY AND EMERGENCY SERVICES
OF THE PROVINCE OF ALBERTA

FILED UNDER
THE REGULATIONS ACT

as ALBERTA REGULATION 301/2025
ON December 19, 2025



REGISTRAR OF REGULATIONS

APPENDIX
Police Act
POLICE FUNDING AMENDMENT REGULATION

1 The Police Funding Regulation (AR 7/2020) is amended by this Regulation.

2 Section 3 is repealed and the following is substituted:

Cost formula

3(1) In this section,

- (a) “call for service” means an occurrence that receives a police response, regardless of whether
 - (i) the occurrence is reported by a member of the public or initiated by a police officer, or
 - (ii) the police respond in person or in some other way;
- (b) “vacancy rate” means the percentage of frontline policing positions funded by the PPSA that are unfilled, excluding any position that is unfilled due to the position holder’s temporary absence.

(2) The cost that a municipality must pay in each fiscal year is the amount determined by the following formula:

$$(E + P + O) - (V + PD)$$

where

E is the Weighted Equalized Assessment for the municipality determined in accordance with subsection (3)(a);

P is the Weighted Population Amount of the municipality determined in accordance with subsection (3)(b);

O is the Weighted Occurrence for the municipality determined in accordance with subsection (3)(c);

V is the Vacancy Subsidy for the municipality determined in accordance with subsection (3)(d);

PD is the Population Density Subsidy for the municipality determined in accordance with subsection (3)(e).

(3) For the purpose of this section and subject to subsection (5),

(a) the Weighted Equalized Assessment for a municipality is,

(i) for the 2026-2027 fiscal year, the amount determined by the following formula:

$$\frac{\text{MEA} \times \text{ATS} \times 50\%}{\text{TEA}}$$

where

MEA is the equalized assessment prepared annually by the Minister of Municipal Affairs for the municipality under Part 9, Division 5 of the *Municipal Government Act*;

TEA is the total of all the equalized assessments prepared by the Minister of Municipal Affairs for the municipalities;

ATS is the total cost of the PPSA for the previous fiscal year multiplied by the percentage of all positions funded by the PPSA that the Minister determines to be frontline policing positions, and then multiplied by 22%;

(ii) for the 2027-2028 fiscal year, the amount determined by the following formula:

$$\frac{\text{MEA} \times \text{ATS} \times 50\%}{\text{TEA}}$$

where

MEA has the same meaning as in subclause (i);

TEA has the same meaning as in subclause (i);

ATS is the total cost of the PPSA for the previous fiscal year multiplied by the percentage of all positions funded by the PPSA that the Minister determines to be

frontline policing positions, and then multiplied by 24%;

(iii) for the 2028-2029 fiscal year, the amount determined by the following formula:

$$\frac{\text{MEA} \times \text{ATS} \times 45\%}{\text{TEA}}$$

where

MEA has the same meaning as in subclause (i);

TEA has the same meaning as in subclause (i);

ATS is the total cost of the PPSA for the previous fiscal year multiplied by the percentage of all positions funded by the PPSA that the Minister determines to be frontline policing positions, and then multiplied by 26%;

(iv) for the 2029-2030 fiscal year, the amount determined by the following formula:

$$\frac{\text{MEA} \times \text{ATS} \times 40\%}{\text{TEA}}$$

where

MEA has the same meaning as in subclause (i);

TEA has the same meaning as in subclause (i);

ATS is the total cost of the PPSA for the previous fiscal year multiplied by the percentage of all positions funded by the PPSA that the Minister determines to be frontline policing positions, and then multiplied by 28%;

(v) for the 2030-2031 fiscal year and subsequent fiscal years, the amount determined by the following formula:

$$\frac{\text{MEA} \times \text{ATS} \times 30\%}{\text{TEA}}$$

where

MEA has the same meaning as in subclause (i);

TEA has the same meaning as in subclause (i);

ATS is the total cost of the PPSA for the previous fiscal year multiplied by the percentage of all positions funded by the PPSA that the Minister determines to be frontline policing positions, and then multiplied by 30%;

(b) the Weighted Population Amount for a municipality is the amount determined by the following formula:

$$\frac{(MP - SP) \times ATS \times 50\%}{TP}$$

where

MP is the population of the municipality as determined by the Minister;

SP is the shadow population, if any, of the municipality as determined by the Minister;

TP is the total of the populations of all the municipalities as determined by the Minister;

ATS has the same meaning as in

- (i) clause (a)(i) for the 2026-2027 fiscal year,
- (ii) clause (a)(ii) for the 2027-2028 fiscal year,
- (iii) clause (a)(iii) for the 2028-2029 fiscal year,
- (iv) clause (a)(iv) for the 2029-2030 fiscal year, and
- (v) clause (a)(v) for the 2030-2031 fiscal year and subsequent fiscal years;

(c) the Weighted Occurrence for a municipality is,

- (i) for the 2026-2027 and 2027-2028 fiscal years, 0;
- (ii) for the 2028-2029 fiscal year, the amount determined by the following formula:

MO x ATS x 5%
TO

where

MO is the number of calls for service in the municipality in the previous fiscal year, as determined by the Minister;

TO is the total number of calls for service in all the municipalities in the previous fiscal year, as determined by the Minister;

ATS has the same meaning as in clause (a)(iii);

(iii) for the 2029-2030 fiscal year, the amount determined by the following formula:

MO x ATS x 10%
TO

where

MO has the same meaning as in subclause (ii);

TO has the same meaning as in subclause (ii);

ATS has the same meaning as in clause (a)(iv);

(iv) for the 2030-2031 fiscal year and subsequent fiscal years, the amount determined by the following formula:

MO x ATS x 20%
TO

where

MO has the same meaning as in subclause (ii);

TO has the same meaning as in subclause (ii);

ATS has the same meaning as in clause (a)(v);

(d) the Vacancy Subsidy for a municipality is the amount determined as follows:

(i) if the vacancy rate for the police detachments serving the municipality in the previous fiscal year is less than the average vacancy rate for all police detachments serving the municipalities in the

previous fiscal year, each as determined by the Minister, 0;

(ii) if the vacancy rate for the police detachments serving the municipality in the previous fiscal year is equal to or greater than the average vacancy rate for all police detachments serving the municipalities in the previous fiscal year, each as determined by the Minister, the amount determined by the following formula:

$$(E + P + O) \times 5\%$$

where

E is the Weighted Equalized Assessment for the municipality determined in accordance with clause (a);

P is the Weighted Population Amount of the municipality determined in accordance with clause (b);

O is the Weighted Occurrence for the municipality determined in accordance with clause (c);

(e) the Population Density Subsidy is the amount determined as follows:

(i) if the population density of the municipality is equal to or greater than the average population density of all the municipalities, each as determined by the Minister, 0;

(ii) if the population density of the municipality is less than the average population density of all the municipalities, each as determined by the Minister, the amount determined by the following formula:

$$(E + P + O) \times 5\%$$

where

E is the Weighted Equalized Assessment for the municipality determined in accordance with clause (a);

P is the Weighted Population Amount of the municipality determined in accordance with clause (b);

O is the Weighted Occurrence for the municipality determined in accordance with clause (c).

(4) For the purpose of subsection (3)(b) and (e), the Minister must

- (a) use the population most recently specified by order of the Minister of Municipal Affairs under section 604.1 of the *Municipal Government Act* in determining the population, shadow population and population density of a municipality, and
- (b) in the case of a specialized municipality that has an urban service area with a population greater than 5000, exclude the population of the urban service area in determining the population, shadow population and population density of the specialized municipality.

(5) For the purpose of the formulas in subsection (3)(a) to (c), the Minister may, in the Minister's discretion, determine and impose a cap on the ATS amount used to determine the Weighted Equalized Assessment, Weighted Population Amount and Weighted Occurrence for a municipality for a fiscal year.

3 Section 4 is repealed and the following is substituted:

Obligation to pay

(1) The Minister shall, in each fiscal year, notify each municipality of the amount that the municipality shall pay for that fiscal year for receiving general policing services provided by the provincial police service.

(2) A municipality shall pay the amount determined by the Minister within 45 days of being notified of the amount owing, and any unpaid amount after that time shall be recoverable as a debt owing to the Crown.

(3) Despite anything to the contrary in this Regulation, the Minister may, by order,

- (a) fully exempt a municipality from paying a cost for receiving general policing services provided by the provincial police service,
- (b) partially exempt a municipality from paying a cost for receiving general policing services provided by the provincial police service, or
- (c) determine a cost payable by a municipality for receiving general policing services provided by the provincial police service that is different from the cost determined for the municipality under section 3.

4 The following is added after section 4:

Annual report

4.1(1) In the fiscal year following the 2026-2027 fiscal year and subsequent fiscal years, the Minister shall publish on the website of the Minister's department, in the form and manner determined by the Minister, an annual report relating to the costs determined under this Regulation, which may include

- (a) costs payable under this Regulation by a municipality in respect of a fiscal year,
- (b) total costs payable under this Regulation by all the municipalities in respect of a fiscal year, and
- (c) exemptions or costs payable in an amount determined under section 4(3).

(2) The Minister may consult with the Provincial Police Advisory Board in preparing an annual report under this section.

5 Section 6 is amended by striking out “March 31, 2026” and substituting “March 31, 2033”.

6 This Regulation, except section 5, comes into force on April 1, 2026.